

**DRAFT MINUTES OF THE TOWN OF SARATOGA  
TOWN BOARD MEETING  
12 SPRING ST., SCHUYLERVILLE, NY  
May 9, 2022  
6:00 P.M.**

Councilmember Michael McLoughlin opened the meeting at 6:03 p.m. with the Pledge of Allegiance.

**Roll call:** Town Clerk, Linda McCabe, called the roll: Supervisor Thomas Wood- absent, Councilman Michael McLoughlin – present, Councilwoman Ruth Drumm – present, Councilman Gary Squires – present, Councilwoman Maxine Lautenberg – present.

**Also present:** Attorney William Reynolds, Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Ian Murray, Bookkeeper Pat Temple.

**Recognitions/Presentations/ Bid openings/Public Hearings:** None.

**Approval of Minutes:** A motion was made by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, **to accept the minutes of the April 11, 2022 regular meeting.** Supervisor Thomas Wood - absent, Councilman Michael McLoughlin – aye, Councilwoman Ruth Drumm – aye, Councilman Gary Squires - aye, Councilwoman Maxine Lautenberg - aye.  
**Carried 4 – 0**

Councilmember Michael McLoughlin stated as the Board has the department reports in their packets, they would not be read at the meeting. He added there were copies of town reports on the sign-in table for those who would like to view them.

The following reports were submitted:

**Town Clerk’s report for April 2022:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$46.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$179.52. Fees paid to the New York State Health Department for Marriage licenses \$0.00. Dog license fees to Supervisor Thomas Wood \$208.00. Clerk fees to Supervisor Thomas Wood \$128.48. Total State and Local Revenues received were \$554.00.

**Zoning Officer’s report for April 2022:** 13 Building Permits, 22 Building Inspections, 7 Certificates of Occupancy, 1 Junkyard Permits, 3 Complaints, 0 Fire Inspections, 3 Orders to Remedy, 12 misc., 4 Building Permit Renewals and 3 Property Maintenance Inspections. Supervisor Thomas Wood received a check in the amount of \$2,825.00.

**Dog Control officer’s report for April 2022:** The following report was submitted by DCO Ed Cross: Dog Control Officer answered 1 complaint, took 1 dog to the shelter, 0 bite case, traveled 38 miles, issued 1 warning and 0 summons.

**Town Court report for April 2022:** 20 Traffic tickets closed, 2 Criminal/penal law case closed, 3 civil cases closed, 1 Encon/DEC closed, 1 DWI cases closed, 2 Town and Dog cases closed. Supervisor Thomas Wood received checks in the amount of \$60.00 from Justice Waldron and \$1,385.00 from Justice Sherman, for a total of \$1,445.00.

**PLEASE NOTE: All taxes must now be paid at the County Treasurer's Office, in Ballston Spa, NY, as our Tax Collector's books have been turned in to the County Treasurer's office.**

**Historian's report for April 2022:** No report.

**Assessor's report April 2022:** The Assessor's office has been processing exemption applications. The Assessor would like everyone with Agricultural Exemptions to know that ANY change in ownership or acreage means they MUST file a new RP-305, as well as provide new soil and water worksheets from Saratoga County Soil and Water when a change has occurred. In cases where approval through the Planning Board for subdivisions has been granted, one must submit the forms due to the change. The office has completed field work and valuation for the tentative 2022 assessment roll. This summer the Assessor will be reviewing all agricultural leases.

**Highway Superintendent's report for April 2022**

- ❖ Sweeping roads and developments
- ❖ Lawn and sign repairs
- ❖ Tree cutting on Duel and Wilbur roads
- ❖ Chain saw maintenance
- ❖ Removed plow frames from trucks
- ❖ Spring maintenance is completed on trucks and deck mower
- ❖ Replaced culverts on Hill and Dale, Wilbur and Burke roads
- ❖ Ditching completed on Burke Rd.
- ❖ Hauled and spread crusher run for Rt. 4 trail
- ❖ Sanded and plowed for 1 storm
- ❖ Started summer hours
- ❖ Hauled blacktop for Malta with 2 trucks
- ❖ Received our new tractor with boom mower

**Supervisor's report for April 2022:**

**SUPERVISOR'S REPORT APRIL 2022**

**GENERAL FUND – TOWNWIDE (A FUND)**

|                          |                |
|--------------------------|----------------|
| Balance on hand 4/1/2022 | \$1,219,797.56 |
| Revenues                 | + 22,870.43    |
| Disbursements            | - 67,249.18    |
| Balance 4/30/2022        | \$1,175,418.81 |

**GENERAL FUND – OUTSIDE VILLAGE (B FUND)**

|                          |                |
|--------------------------|----------------|
| Balance on hand 4/1/2022 | \$2,115,055.96 |
| Revenues                 | + 87.66        |
| Disbursements            | - 10,710.53    |
| Balance 4/30/2022        | \$2,104,433.09 |

**HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)**

|                          |                |
|--------------------------|----------------|
| Balance on hand 4/1/2022 | \$1,060,847.06 |
| Revenues                 | + 158,147.44   |
| Disbursements            | - 50,503.87    |
| Balance 4/30/2022        | \$1,168,490.63 |

|  |               |
|--|---------------|
| SCHUYLER PARK CAPITAL PROJECT 4/30//2022               | \$ 159,279.90 |
| YOUTH RECREATION & SERVICE 4/30/2022                   | \$ 8,673.85   |
| HIGHWAY EQUIPMENT RESERVE 4/30/2022                    | \$ 230,923.39 |
| BUILDING RESERVE 4/30/2022                             | \$ 483,091.11 |
| SCENIC BY WAYS QRTRLY 4/30/2022                        | \$ 311.97     |
| PARKS RESERVE 4/30/2022                                | \$ 426,956.55 |
| TRUST & AGENCY 4/30/2022                               | \$ 48,619.59  |
| CDBG Project 4/30/2022                                 | \$ -          |
| HISTORIC HUDSON HOOSICK RIVER 4/30/2022<br>PARTNERSHIP | \$ 5,498.53   |
| PROPERTY TAX CAP RESERVE 4/30/2022                     | \$ 1,311.66   |
| GFNB Certificate of Deposit 4/30/2022                  | \$ 753,691.56 |
| NYCLASS 4/30/2022                                      | \$ 702,512.03 |

**April 2022 Sales Tax Received - \$158,108.00**

**March 2022 Mortgage Tax Received - \$ 16,447.50**

**Public comments on agenda items:** No one spoke.

**Committee reports:**

**Landfill:** No report.

**Insurance:** No report.

**Youth:** No report.

**Senior Citizens:** No report.

**Park Committee:** No report.

**Office of Emergency Management (OEM):** No report.

**WEMS, QSFD Reports:** Don Ormsby reported there were 38 calls to date for the Quaker Springs Fire District.

**WEMS:** No report.

**Old business:** None.

**New business:**

On a motion by Councilmember Ruth Drumm, seconded by Councilmember Gary Squires, the following **Resolution #22-51 – Saratoga Country Inn PUD extension**, was adopted by vote: Supervisor Thomas Wood - absent, Councilman Michael McLoughlin – aye, Councilwoman Ruth Drumm – aye, Councilman Gary Squires - aye, Councilwoman Maxine Lautenberg - aye.  
**Carried 4 – 0**

**WHEREAS**, on February 14, 2005, the Town Board of the Town of Saratoga granted final approval for the Saratoga Country Inn PUD, by amending the Zoning Ordinance of the Town; and

**WHEREAS**, Article X, Section 3(J) of the Zoning Ordinance provides that approval for a PUD development project shall become null and void if construction has not begun within two years of the Town Board approval; and

**WHEREAS**, due to circumstances beyond control of the owner and applicant, said construction work has not begun as planned, and for good cause shown to the Town Board; it is therefore

**RESOLVED**, that there is hereby granted an extension of time until May 12, 2024, within which construction work must begin for the Saratoga Country Inn PUD and such construction must be completed on or before eighteen (18) months of issuance of the first building permit, and it is further

**RESOLVED**, that if the aforesaid time limitations are not met, then the approval for this development project shall become null and void.

**BE IT RESOLVED**, that the Town of Saratoga hereby establishes the following as standard work days for elected and appointed officials and will report the following days

**Communications:** SRI will be here on May 11<sup>th</sup> to inspect the sprinkler system.

**Privilege of the floor:** No one spoke.

**Upcoming meetings:**

- ❖ Agenda meeting – June 9, 2022 at 6:00 p.m.
- ❖ Regular Town Board meeting – Monday, June 13, 2022 at 6:00 p.m.

**Audit of the Bills:** On a motion by Councilmember Ruth Drumm, seconded by Councilmember Gary Squires, the following **Resolution #22-52 - Approving the Payment of Bills in Abstract 5G of 2022**, was adopted by vote: Supervisor Thomas Wood - absent, Councilman Michael McLoughlin – aye, Councilwoman Ruth Drumm – aye, Councilman Gary Squires - aye, Councilwoman Maxine Lautenberg - aye.

**Carried 4 - 0**

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 5G of 2022 in the following amounts:**

|                        |   |                         |
|------------------------|---|-------------------------|
| <b>General Fund DB</b> | <b>No. 286 - 300</b>                      | <b>\$ 156,770.09</b>    |
| <b>General Fund A</b>  | <b>No. 265 – 267, 270, 285, 301 - 320</b> | <b>\$ 11,915.83</b>     |
| <b>General Fund B</b>  | <b>No. 321 - 325</b>                      | <b>\$ 8,473.13</b>      |
| <b>H Schuyler Park</b> | <b>No. 283 &amp; 326</b>                  | <b><u>\$ 555.96</u></b> |

**Grand Total \$ 177,715.01**

**A motion to adjourn was made by Councilmember Ruth Drumm, seconded by Councilmember Gary Squires, at 6:09 p.m.** Supervisor Thomas Wood - absent, Councilman Michael McLoughlin – aye, Councilwoman Ruth Drumm – aye, Councilman Gary Squires - aye, Councilwoman Maxine Lautenberg - aye.

**Carried 4 - 0**

**Meeting Adjourned**

Respectfully Submitted,

Linda A. McCabe  
Town Clerk