

DRAFT AGENDA FOR THE REMOTE ORGANIZATIONAL ZOOM MEETING OF THE TOWN OF SARATOGA TOWN BOARD

Monday, January 10, 2022 – 6:00 p.m.

1. Call meeting to order

2. Roll call: Supervisor Thomas Wood, Councilman Michael McLoughlin, Councilwoman Ruth Drumm, Councilman Gary Squires, Councilwoman Maxine Lautenberg

3. Recognitions/Presentations/ Bid openings/ Public Hearings:

Supervisor Thomas Wood introduces Resolution #22-01 and Resolutions #22-02 - #22-22 for Organizational Annual Designations and Appointments:

- ❖ **Resolution #22-01** setting the “Rules of the Board”
- ❖ **Resolution #22-02** setting the meeting time and place for the remote Town Board meetings as the 2nd Monday of each month, at 6:00 p.m. on Zoom until further notice.
- ❖ **Resolution #22-03** designating Glens Falls National Bank & Trust as the official bank depository.
- ❖ **Resolution #22-04** designating *The Saratogian* as the official newspaper for the Town.
- ❖ **Resolution #22-05** authorizing the Supervisor to invest idle cash balances.
- ❖ **Resolution #22-06** authorizing the Supervisor to submit claims for state aid for youth recreation programs.
- ❖ **Resolution #22-07** authorizing the Supervisor to execute & pay contracts & annual appropriations as provided in the budget.
- ❖ **Resolution #22-08** approving the salaries & highway scale of wages and additional benefits as set forth in the 2022 Budget.
- ❖ **Resolution #22-09** appointing the Supervisor as Health Insurance Administrator.
- ❖ **Resolution #22-10** authorizing the Supervisor to pay bills of utility, fuel, gas, oil, credit card & any discounted bills, without prior audit and providing that bills are presented at first available meeting for audit.
- ❖ **Resolution #22-11** authorizing the Highway Superintendent to spend/purchase up to _____ without prior notice to Town Board.
- ❖ **Resolution #22-12** setting the mileage rate for actual town business at \$.58.5 per mile.
- ❖ **Resolution #22-13** setting the election inspector rates at \$100 and machine custodians at \$75 per machine for Special Elections.
- ❖ **Resolution #22-14** appointing Edward Cross as the Dog Control Officer.
- ❖ **Resolution #22-15** appointing William Reynolds as the Attorney for the Town.
- ❖ **Resolution #22-16** appointing Gilman Albert as the Building Inspector/Code Enforcement Officer and
- ❖ **Resolution #22-17** appointing Gilman Albert as the Fire Code Officer.
- ❖ **Resolution #22-18** appointing Linda McCabe as Registrar of Vital Statistics, Clerk to the Planning Board and Clerk to the Zoning Board of Appeals.
- ❖ **Resolution #22-19** appointing Dr. Christopher Thomas as the Health Officer.
- ❖ **Resolution #22-20** appointing Kenneth Martin as the Engineer for the Town.
- ❖ **Resolution #22-21** appointing Edward A. Scalo as Armed Court Officer.
- ❖ **Resolution #22-22** appointing Dorothy Lavazzo as part-time Assessor’s Clerk.

Supervisor Thomas Wood made the following annual appointments:

- ❖ **Deputy Supervisor** – Councilman Michael McLoughlin
- ❖ **Bookkeeper** – Pat Temple
- ❖ **Payroll Clerk** – Jennie McReynolds
- ❖ **Town Historian** – Sean Kelleher
- ❖ **Deputy Town Historian** – Patricia Peck
- ❖ **Highway Committee** – Councilman Gary Squires, Council _____
- ❖ **Youth Committee** – Councilman Michael McLoughlin
- ❖ **Senior Citizen Committee** – Council _____ and Supervisor Thomas Wood
- ❖ **Insurance Committee** – Supervisor Thomas Wood and Councilwoman Ruth Drumm
- ❖ **Landfill Committee** – Supervisor Thomas Wood, Councilman Gary Squires
- ❖ **Park Committee** – Supervisor Thomas Wood, Councilman Michael McLoughlin, Councilwoman Ruth Drumm, Councilman Gary Squires and Councilwoman Maxine Lautenberg
- ❖ **The following annual appointments made by elected officials and read by Supervisor Thomas Wood:**
- ❖ **Town Clerk Linda McCabe** appoints Michelle Conover as Deputy Town Clerk and Deputy Registrar of Vital Statistics
- ❖ **Town Justice Charles Sherman and Justice Daniel Waldron** appoint Bonnie Williams and Jennifer Johnston as part-time Court Clerks.

4. Approval of Minutes of the December 13th, 21st and 30th, 2021 meetings and the January 5th and January 6th, 2022 special emergency executive session meetings.

5. Town Clerk's report

6. Zoning Officer's report

7. Dog Control Officer's report

8. Town Court report

9. Tax Collector's report

10. Historian's report

11. Assessor's report

12. Highway Superintendent's report

13. Supervisor's report

- ❖ Review of 2021 Goals & Setting the Goals for 2022
- ❖ Financial Report
- ❖ ***December 2021 Sales Tax Received - \$126,908.00***
November Mortgage Tax Received - \$20,897.50
December Mortgage Tax Received - \$

14. Public Comments on agenda items

15. Committee reports:

A. Landfull

B. Insurance

C. Youth

D. Senior Citizens

E. Park Committee

F. Emergency Management Office

16. WEMS and QSFD reports

17. Old Business:

18. New business:

- ❖ Resolution #22-23 – Changing Zoning Officer/Building Inspector from a Part time to a full time position
- ❖ Resolution #22-24 – Village of Victory Fire Protection
- ❖ Resolution #22-25 – Village of Schuylerville Fire Protection

19. Communications:

20. Upcoming Meetings:

- ❖ Regular Remote Zoom Town Board Meeting – Monday, February 14, 2022 at 6:00 p.m.

21. Audit the Bills:

- ❖ Resolution #22-26 - Approving the Payment of Bills on Abstract 14G of 2021
- ❖ Resolution #22-27 - Approving the Payment of Bills on Abstract 1G of 2022

Executive Session – to discuss matters leading to the appointment, employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation.

12. Adjourn meeting