

**TOWN OF SARATOGA TOWN BOARD
MEETING MINUTES
12 SPRING ST., SCHUYLERVILLE, NY**

**February 12, 2024
7:00 P.M.**

Supervisor Ian Murray opened the meeting with the pledge of allegiance at 7:00 p.m.

Roll call: Town Clerk, Michelle Conover, called the roll: Supervisor Ian Murray - present, Councilman Michael McLoughlin - present, Councilwoman Ruth Drumm - present, Councilman Gary Squires - present, Councilwoman Maxine Lautenberg - present.

Also present: Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Don Ormsby, Bookkeeper Pat Temple, Michael Joyce, Roxanne Fonda, Diana & Don Germain, Tom Kinsella, Mary & Jim Malicki, Rocco Montesano, Sandie Allen and other interested parties.

Recognitions/Presentations/ Bid openings/Public Hearings:

Approval of Minutes: A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Ruth Drumm, **to accept the minutes of the January 8th Regular Town Board meeting as written.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin - aye, Councilmember Ruth Drumm - aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.
Carried 5 - 0

Town Clerk's report for January 2024: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$55.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$33.06. Fees paid to the New York State Health Department for Marriage licenses \$0. Dog license fees to Supervisor Ian Murray \$250.00. Clerk fees to Supervisor Ian Murray \$331.94. Total State and Local Revenues received were \$670.00.

Zoning Officer's report for January 2024: 6 Building Permits, 17 Building Inspections, 5 Certificates of Occupancy, 0 Junkyard Permits, 1 Complaints, 0 Fire Inspections, 2 Order to Remedy, 4 misc., 3 Building Permit Renewals and 0 Property Maintenance Inspections. A check for \$1,150.00 was given to Supervisor Ian Murray.

Dog Control officer's report for January 2024: The following report was read by Supervisor Ian Murray: Ed Cross, Dog Control Officer answered 9 complaints, took 0 dogs to the shelter, 0 bite case, traveled 20 miles, issued 8 warnings and 0 summons' were issued.

Town Court report for January 2024: - 1. The following checks were submitted to Supervisor Ian Murray for fines & fees: \$345.00 from Justice Charles Sherman - and \$1,765.00 from Justice John McCarron.

Tax Collector's report: As of February 8, 2024, 80% of taxes have been collected, with a total to date of \$3,399,214.87. 1,839 mailed in their payments, 172 made payments on-line and 656 payments were made by wire transfer.

Historian's report for January 2024:
2023 Town of Saratoga Historian Annual Report

Summary: The Town Historian is obligated to inform the Supervisor, County Historian, and State Historian of the condition of the Town's historical collection and local historical activities. The annual report focuses on the office's efforts in research and writing, teaching and public presentations, historic preservation, organization, advocacy, and tourism promotion.

Annual Report:

Overview

In 2023, the condition of the Town's historical collection remained favorable, with modest additions. The physical facility has been relocated to an area free from flooding concerns, contributing to improved infrastructure. The office's ongoing efforts from 2022 have seen notable expansions, with the Historian assuming the role of Vice Chair in the Saratoga County 250th American Revolution Commission. Active involvement in the Town of Saratoga and Stillwater 250th American Revolution Committee, trusteeship at the Saratoga County History Center at Brookside Museum, and continued service on the Erie Canalway National Heritage Corridor Commission underscore a broadened focus beyond local efforts.

Historical Publication

The office's emphasis on the Historian's blog, linked to the Town webpage, persists. Over the past nine years, with over 109,000 views, the blog has showcased more than 1,300 posts, attracting 7,034 visitors and amassing 11,231 views in 2023.

Historical Research

The previous year saw the office dedicating substantial resources to research on veterans, old photos, and the battles of Saratoga.

Public Lectures/Presentations

Notable contributions include a captivating walking tour at Hudson Crossing Park for Paddle the Canals: Champlain Bicentennial and the Heritage Hunters annual conference. I also spoke at and help plan a series of three talks for the Revolution along the Hudson series in celebration of the Saratoga 250th Anniversary. I was involved in collaborative efforts with County Historian Lauren Roberts and her staff on the Path Through History weekend at the Schuyler House and Saratoga National Historical Park.

Conference/Workshops Attended

Active participation in events organized by the Saratoga County History Center, Mohawk Valley Conferences on the American Revolution, and the Schenectady County Historical Society reflects the Historian's commitment to ongoing professional development.

Tourism Projects

Successful coordination of surrender day, featuring State Historian Devin Lander as the keynote speaker, and Vice Chair responsibilities for the Saratoga County 250th American Revolution Commission exemplify the Historian's role in advancing heritage tourism.

We hosted the Women at War symposium as part of the 250th Commission at the Saratoga Town Hall. I provided logistical, technological and publicity support for this

event and it is a great partnership with County Historian Lauren Roberts and Author Bruce Vantor. The event brought together regional and national historians of the American revolution to provide insights into the experiences and actions of some extraordinary women.

Historic Preservation Projects

Collaboration with the Village of Schuylerville's office on preserving the remains of Fort Hardy aligns with efforts to enhance it as a recreational and cultural site for the community, demonstrating fruitful cooperation.

Appreciation

Acknowledgment is extended to Deputy Historian Patricia Peck, whose support has been instrumental amid time constraints due to full-time employment and expanded county and regional responsibilities. Gratitude is also expressed to Supervisors Murray and Wood, Town Clerks Conover and McCabe, and the dedicated Town of Saratoga staff. The collaborative spirit of the team, especially in the 250th anniversary projects, is recognized as a valuable asset.

Respectfully submitted,
Sean Kelleher
Historian

Assessor's report January 2024: No report.

Highway Superintendent's report for January 2024

- ❖ Pothole patching and clearing limbs from ditches
- ❖ Replacing missing signs
- ❖ Checking culverts and washouts after heavy rains
- ❖ Addressing mail boxes and down trees at roadsides
- ❖ Wire repair on pickup 1 sander harness
- ❖ Truck 9 to H L Gage for kingpins and dash light issue
- ❖ Pick up 4 to Greenwich Ford for dash light and inspection
- ❖ Changed power steering lines on pick up 4
- ❖ Addressing radiator leak on Cat roller
- ❖ Ingersoll roller oil and filters changed
- ❖ Wash and grease plow trucks
- ❖ Pick up 2 brake line repaired
- ❖ Backhoe maintenance complete
- ❖ Marker lights repaired on truck 3
- ❖ Plowed for 9 storms, Sanded for 5

Supervisor's report:

SUPERVISOR'S REPORT JANUARY 2024

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand 1/1/2024	\$ 1,711,716.59
Revenues	+72,277.32
Disbursements	- 166,645.27
Balance 1/31/2024	\$1,617,348.64

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand 1/1/2024	\$2,302,113.95
Revenues	+ 2,727.45
Disbursements	- <u>10,201.66</u>
Balance 1/31/2024	\$2,294,639.74

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand 1/1/2024	\$ 912,102.45
Revenues	+ 93.27
Disbursements	- <u>66,457.04</u>
Balance 1/31/2024	\$ 845,738.68

SCHUYLER PARK CAPITAL PROJECT 1/31/2024	\$ 93,065.96
YOUTH RECREATION & SERVICE 1/31/2024	\$ 8,673.85
HIGHWAY EQUIPMENT RESERVE 1/31/2024	\$ 80,717.52
BUILDING RESERVE 1/31/2024	\$ 483,525.55
CDPHP & HRA 1/31/2024	\$ 4,819.57
AHC HOME IMPROVEMENT 1/31/2024	\$ 61,990.00
SCENIC BY WAYS QRTLRY 1/31/2024	\$ 312.21
PARKS RESERVE 1/31/2024	\$ 376,956.55
GFNB Certificate of Deposit 1/31/2024	\$ 794,303.08
NYCLASS 1/31/2024	\$ 751,556.86

December 2023 Mortgage Tax Received – \$4,966.00
January 2024 Sales Tax Received - \$157,971.00
January 2024 Mortgage Tax Received - \$

Public comments on agenda items: None.

Committee reports:

Landfill: No report.

Insurance: No report.

Youth: Supervisor Ian Murray advised that Saratoga County announced Youth Team Sports Funding Grant Recipients and two organizations within the Town received funding.

1. **Old Saratoga Athletic Association** was awarded \$31,999.00 to purchase a vinyl storage garage.
2. **Schuylerville Lacrosse** was awarded \$6,917.00 for equipment, supplies tournament fees and scholarships.

Park Committee: The Schuyler Park Committee met on Tuesday 1/23/24 to discuss preparations for the coming season. Included in that discussion were:

- Proposals for new baseball field dugout replacement and upgrade. All materials and labor would be donated with no cost to the Towns of Saratoga and Northumberland.
- New RFP (Request for Proposal) for field maintenance.
- Refining the process for 2024 Fields and Pavilion reservation scheduling.
- Measures to address noise concerns associated with the use of the batting cage.
- Financials from 2023, including when the next scheduled five-year payment from Schuylerville Schools is due.
- Selecting a new committee member to fill a vacant Town of Saratoga spot on the committee.

The next in person meeting has not been scheduled yet, but committee members actively communicate any questions or concerns via email as those arise.

Office of Emergency Management (OEM): Supervisor Ian Murray met with representatives from National Grid in order to update our gas and electric information in our OEM manual.

WEMS, QSFD Reports: 2nd Assistant Chief, Don Ormsby stated Quaker Springs Fire Department has had 10 calls to date for 2024.

Old business: Schuyler Hills -Supervisor Ian Murray received a letter from the NYS Department of Health stating that they renewed the Subdivision Development Plan for the last two lots of the development.

Councilman Squires asked if the ditching and pavement issues have been resolved, which they have not. We are working on the scope of work and scheduling for these remaining tasks. Supervisor Murray stated that no C.O.'s will be issued until the ditching and pavement issues have been completed to our specifications.

New business: Zoning Committee Land Use Board Chairmans recommendation: Supervisor Murray stated The Zoning and Planning Boards meet and are proposing the following updates:

1. Update all Building, Planning and Zoning fees.
2. Decrease neighbor notifications from 500 ft. to 200 ft.
3. Add restaurant as a special use permit to the conservancy district.
4. Add roadside stands and agricultural pursuits in rural district 2.
5. Update Town water regulations to allow storage in water well casings, what this would do is follow NYS DEC regulations.

Supervisor Murray updated the Board on the electrical issues. On 1/29/24 there was a widespread power surge which effected our elevator, heating units on the roof, one of the rental units had a couple computers burn up along with a surge protector.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #24-27 Additional Fund Transfers** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin -- aye, Councilmember Ruth Drumm -- aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5- 0.

RESOLVED, that the Town Board of the Town of Saratoga authorizes the transfer of the following 2023 funds:

- ❖ A1010.11 Town Board Personnel Services to A1010.4 Town Board Contractual to cover expenses through year end.
- ❖ \$475.00 from A1110.11 Justice Personnel Services to A1110.4 Justice Contractual to cover expenses through year end.
- ❖ \$8,000.00 from A1620.4 Buildings Contractual to A1680.4 Data Processing Contractual to cover expenses through year end.
- ❖ \$675.00 from A1620.4 Buildings Contractual to A7110.1 Parks Personnel Services to cover expenses through year end.
- ❖ \$1,100.00 from A1620.4 Buildings Contractual to A7110.4 Parks Contractual to cover expenses through year end.
- ❖ \$5,000.00 from A1990.4 Contingency to A7150.4 Special Recreational Facilities to cover resolution for Hudson Canal Region Visitors Center.
- ❖ \$100.00 from B8020.11 Planning Personnel Services-Clerk to B8020.1 Planning Personnel Services to cover expenses through year end.
- ❖ \$100.00 from B8020.4 Planning Contractual to B9030.8 Social Security Town Share to cover Payroll Social Security through year end.
- ❖ \$3,397.00 from DB5110.4 General Repairs Contractual to DB5110.1 General Repairs Personnel Services to cover payroll through year end.
- ❖ \$4,500.00 from DB5110.41 General Repairs Contractual-Eng. Costs to DB5110.1 General Repairs Personnel Services to cover payroll through year end.
- ❖ \$6,300.00 from DB5130.4 Machinery Contractual to DB5110.1 General Repairs Personnel Services to cover payroll expenses through year end.

On a motion by Councilmember Ruth Drumm and seconded by Councilmember Michael McLoughlin the following **Resolution #24-28 Designating Supervisor Ian C. Murray as Fair Housing Officer** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.
Carried 5 – 0.

WHEREAS, the Town of Saratoga has been awarded a Community Development Block Grant (CDBG); and

WHEREAS, the NYS Office of Housing and Community Renewal requires that the Town of Saratoga designate a Fair Housing Officer who is familiar with the Fair Housing regulations to be the primary point of contact for all Fair Housing related issues; now, therefore be it

RESOLVED, that the Town Board of the Town of Saratoga hereby designates Supervisor Ian C. Murray as the Fair Housing Officer for the Town of Saratoga.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Maxine Lautenberg the following **Resolution #24-29 – Approval to Enter into a Contract for Fire Protection with the Village of Schuylerville** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize entering into the fire protection contract with the Village of Schuylerville, for a term of January

1, 2024 through December 31, 2024 and will provide consideration to the Village of Schuylerville in the amount of \$40,782.00. The full agreement is on file in the office of the Town Clerk; and it is further

RESOLVED, that the form of such contract shall be subject to prior review and approval by the attorney for the Town.

On a motion by Councilmember Ruth Drumm and seconded by Councilmember Michael McLoughlin, the following **Resolution #24-30 – Approval to Enter into a Contract for Fire Protection with the Village of Victory**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0.

RESOLVED by the Town Board of the Town of Saratoga to authorize entering into the fire protection contract with the Village of Victory, for a term of January 1, 2024 through December 31, 2024 and will provide consideration to the Village of Victory in the amount of \$14,426.00. The full agreement is on file in the office of the Town Clerk; and it is further

RESOLVED, that the form of such contract shall be subject to prior review and approval by the attorney for the Town.

On a motion by Councilmember Ruth Drumm and seconded by Councilmember Maxine Lautenberg, the following **Resolution #24-31 – Approval to Enter into a Contract for Emergency Medical Services with Wilton Emergency Squad Inc.**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga is authorized by virtue of Section 122 (B) of the General Municipal Law of the State of New York to provide general ambulance service for the town; and

WHEREAS, the **WILTON EMERGENCY SQUAD INC.** has trained and experienced personnel and is certified by the Department of Health of the State of New York as an ambulance service; and

WHEREAS, the WEMS is desirous of furnishing emergency medical services to the town under the terms and conditions set forth in the Emergency Medical Services agreement; now, therefore, be it

RESOLVED, by the Town Board of the Town of Saratoga to authorize entering into the Emergency Medical Services with the **WILTON EMERGENCY SQUAD, INC.**, for the term of January 1, 2024 through December 31, 2024 and will provide consideration in the amount of \$345,483.00. The full agreement is on file in the office of the Town Clerk; and it is further

RESOLVED, that the form of such contract shall be subject to prior review and approval by the attorney for the Town.

On a motion by Councilmember Gary Squires and seconded by Councilmember Ruth Drumm, the following **Resolution #24-32 – Authorization to Enter into Senior Citizens' Contracts**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0.

WHEREAS, the Town Board has determined it is important to offer support for recreational services to the elderly residents of the Town and;

WHEREAS, the Olde Saratoga Seniors and the Quaker Springs Sunshiners senior groups are open to all Town of Saratoga seniors; now, therefore, be it

RESOLVED, that the Town Board, of the Town of Saratoga, authorizes the Town Supervisor to sign a contract with the Olde Saratoga Seniors and the Quaker Springs Sunshiners, providing each senior group with \$2,800.00 in support of the recreational services they provide their members, for the 2024 calendar year, and that the form of such contract shall be subject to prior review and approval by the attorney for the Town.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #24-33 – Declaring the Highway Department’s 2000 Model # XL4100 Gradall as Surplus Equipment and Authorizing for the Highway Superintendent to Advertise said Surplus Equipment for Sale**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0.

WHEREAS, the Town of Saratoga Highway Superintendent has stated that the 2000 Model XL4100 Gradall, has now been replaced and is no longer needed now, therefore, be it

RESOLVED, that the Town Board, of the Town of Saratoga, now declares the old Gradall as surplus equipment and authorizes the Town Highway Superintendent to advertise the sale of said surplus equipment.

On a motion by Councilmember Michael McLoughlin and seconded by Supervisor Ian Murray, the following **Resolution #24-34 – Establishing Energy Benchmarking Requirements for Certain Municipal Buildings**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0.

WHEREAS, New York State Energy Research and Development Authority (NYSERDA) Clean Energy Communities program would allow the Town of Saratoga access to significant grant funding to further implement clean energy actions potentially reducing both energy costs and greenhouse gas emissions, and

WHEREAS, One of the Clean Energy Communities "High Impact Actions" requires the Town Board to establish a policy for the public reporting of building energy benchmarking, and

WHEREAS, the Town Board of the Town of Saratoga, County of Saratoga, desires to use Building Energy Benchmarking - a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Saratoga, and

WHEREAS, Building reports shall be made available to the Town Board in EPA Portfolio Manager regarding summary statistics for each covered property including Energy Use Intensity, annual greenhouse gas emissions, an energy performance score where available, and other descriptive information as required by EPA Portfolio Manager and for that data to be made available to the public via the internet on an annual basis, and

WHEREAS, Town Board is desirous of adopting a policy that directs that monthly building energy usage for all fuel types including but not limited to electricity, natural gas, fuel, oil, chilled water, steam and diesel fuel be collected and formally tracked for all buildings that are 1,000 square feet or larger that are owned or occupied by the Town, using the EPA Portfolio Manager platform, and

WHEREAS, The Town Board may exempt a particular covered municipal building from the benchmarking requirement if the Town Board determines that it has characteristics that make benchmarking impractical, and

WHEREAS, The Town Board or Supervisor as the Town Board designee shall be the administrator of this local policy and promulgate procedures necessary for the administration of the requirements of this local policy, and,

WHEREAS, the Town Board of the Town of Saratoga desires to establish procedure or guidelines for Town of Saratoga staff and designated individuals to conduct such Building Energy Benchmarking; now, therefore be it

RESOLVED, By the Town Board of the Town of Saratoga, that the policies and procedures outlined in this resolution be hereby adopted and established:

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

- (A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.
- (B) "Portfolio Manager" shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.
- (C) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.
- (D) "Commissioner" shall mean the head of the Department.
- (E) "Department" shall mean the Clerk and Bookkeeper Offices.
- (F) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the Town of Saratoga that is 1,000 square feet or larger in size.
- (G) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.
- (H) "Energy Performance Score" shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.
- (I) "Energy Use Intensity (EUI)" shall mean the kBTUs (1,000 British Thermal Units) used per square foot of gross floor area.

(J) "Gross Floor Area" shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(K) "Utility" shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(L) "Weather Normalized Site EUI" shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than June 1, 2024, and no later than June 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2024 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Town of Saratoga Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

On a motion by Councilmember Michael McLoughlin and seconded by Supervisor, Ian Murray, the following **Resolution #24-35 – Local Law #1 of 2024- A Temporary Moratorium on Major Solar Collection Systems in the Town of Saratoga for a Period of Six Months**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.
Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga acknowledges the need to place a temporary moratorium on major solar collection systems for 6-months to adequately study, review and plan for legislation on major solar collection systems, and

WHEREAS, a public hearing will be held and input will be received from the townspeople, now therefore be it,

RESOLVED, by the Town Board of the Town of Saratoga, to adopt Local Law # 1 of 2024, placing a temporary moratorium on major solar collection systems for six months, effective immediately.

Communications:

- ❖ **Life Guards:** Supervisor Ian Murray stated that Saratoga County announced lifeguard training sponsorships available for youth ages 15-17.
- ❖ **National Grid:** Supervisor Ian Murray was notified that Hudson Valley Community College is offering an Electric Worker Scholarship program.
- ❖ **Dempsey/Farone:** There was an article 78 against the Dempseys and their Rt 29 property. The judge ruled in favor of the Planning Board and the Town. This is where it stands unless they appeal the decision.

Privilege of the floor: The following address the Board: Michael Joyce, Tom Kinsella, Diana Germain and Roxanne Fonda.

Upcoming meetings:

- ❖ Regular Town Board meeting – Monday, March 11, 2024 at 7:00 p.m.

Audit the Bills: On a motion by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, the following **Resolution #24-36 - Approving the Payment of Bills in Abstract 15G of 2023** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 15G of 2023 in the following amounts:**

General Fund A	No. 936, 938 & 941	\$ 7,818.46
General Fund H	No. 939	\$ 24.77
	Grand Total	\$ 7,843.23

Audit the Bills: On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #24- 37- Approving the Payment of Bills in Abstract 2G of 2024**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 - 0

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 2G of 2024 in the following amounts:**

General Fund DB	No. 44 – 59	\$ 40,030.15
General Fund A	No. 22-23, 25-26, 31-32, 62-93	\$ 14,226.89
General Fund B	No. 42, 60-61	\$ 410.92
	Grand Total	\$ 54,667.96

A motion was made by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, **to adjourn the meeting at 8:02 p.m.**

Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Meeting Adjourned

Respectfully Submitted,

Michelle Conover
Town Clerk