

TOWN OF SARATOGA TOWN BOARD
DRAFT MEETING MINUTES
12 SPRING ST., SCHUYLERVILLE, NY

August 12, 2024
7:00 P.M.

Supervisor Ian Murray opened the meeting with the pledge of allegiance at 7:00 p.m.

Roll call: Town Clerk, Michelle Conover, called the roll: Supervisor Ian Murray- present, Councilman Michael McLoughlin – present, Councilwoman Ruth Drumm – present, Councilman Gary Squires – present, Councilwoman Maxine Lautenberg – present.

Also present: Deputy Town Clerk Emilee Jones, Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Donald Ormsby, Ryan Campbell and other interested parties.

Recognitions/Presentations/ Bid openings/Public Hearings:

Supervisor Ian Murray presented Linda McCabe with Resolution #24-55, **Recognition of Linda McCabe.**

On a motion by Supervisor Ian Murray and seconded by Councilmember Ruth Drumm, the following **Resolution #24-55 Recognition of Linda McCabe** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires -aye, Councilmember Maxine Lautenberg - aye
Carried 5–0.

At the regular meeting of the Town Board of the Town of Saratoga, County of Saratoga, State of New York, held on August 12th, 2024 the following resolution was made as indicated above:

WHEREAS, Linda McCabe has been a resident of the Town of Saratoga for over twenty years, and

WHEREAS, Linda McCabe has given generously of her time and talents to public service for over twenty years, to the Town of Saratoga, and

WHEREAS, Linda McCabe served as Town of Saratoga Deputy Town Clerk from January 8th, 2004 to December 31st, 2015, and

WHEREAS, during her invaluable tenure as Town Clerk, Linda McCabe updated many of the office procedures and policies to create a friendly and efficient service to the residents of the Town of Saratoga, and

WHEREAS, Linda McCabe served the Town of Saratoga as Registrar of Vital Statistics from January 1st, 2016 to December 31st, 2023, and

WHEREAS, Linda McCabe continues to serve the Town of Saratoga as Clerk to the Town Planning Board and Zoning Board of Appeals, and

WHEREAS, Linda McCabe has received outstanding reviews from the Saratoga County Planning Board for her exemplary completeness for applications submitted on the Towns behalf, and be it

RESOLVED, that the Board of the Town of Saratoga expresses our sincere thanks and appreciation to Linda McCabe for her loyal and devoted dedication as a Public Officer, and be it

RESOLVED, that we extend our best wishes to Linda McCabe and her family for a long, healthy, and happy future, and be it further

RESOLVED, that these expressions of gratitude be made a permanent record of the minutes of this meeting.

IN WITNESS WHEREOF, I have here unto set my hands and affixed the seal of the Town of Saratoga on this 12th day of August 2024.

Supervisor Ian Murray then stated that Dave Meager and Dustin Hall, our insurance representatives for NYMIR/AMSURE, were present to review the updated insurance renewal policy information.

Dave and Dustin distributed copies of the policy, then Dave reviewed the policies with the Board, stating the cost has gone up, as has everything else today. Mr. Meager told the Board if they have any questions to please contact him.

Supervisor Ian Murray thanked him for explaining the policy to the Board.

Approval of Minutes: A motion was made by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, **to accept the minutes of the July 8th, 2024 Regular Town Board meeting as written.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Town Clerk's report for July 2024: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$44.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$132.27. Fees paid to the New York State Health Department for Marriage licenses \$0. Dog license fees to Supervisor Ian Murray \$205.00. Clerk fees to Supervisor Ian Murray \$97.73. Total State and Local Revenues received were \$479.00.

Zoning Officer's report for July 2024: 7 Building Permits, 17 Building Inspections, 11 Certificates of Occupancy, 0 Junkyard Permits, 0 Complaints, 0 Fire Inspections, 1 Order to Remedy, 2 misc., 3 Building Permit Renewal and 0 Property Maintenance Inspections. A check for \$2,304.00 was given to Supervisor Ian Murray.

Dog Control officer's report for July 2024: Ed Cross, Dog Control Officer answered 9 complaints, took 1 dog to the shelter, 0 bite case, traveled 75 miles, issued 4 warnings and 0 summons' were issued.

Town Court report for July 2024: Closed Traffic Tickets - 35, Closed Criminal/Penal Law cases – 3, Closed Civil Cases – 1, Closed Encon/DEC – 2, Closed DWI's – 1, Closed Town & Dog cases – 1. The following checks were submitted to Supervisor Ian Murray for fines & fees: \$775.00 from Justice Charles Sherman - and \$1,815.00 from Justice John McCarron.

Tax Collector's report for July 2024: No report.

Historian's report for July 2024: No report.

Assessor's report July 2024: No report.

Highway Superintendent's report for July 2024:

- ❖ Mowing ditches and patching potholes
- ❖ Unplug culverts on Caldwell and Swamp Roads from beavers
- ❖ Grading on Cahill Road
- ❖ Tree cleanup from storms
- ❖ Sealed half of the salt shed interior with foundation coating
- ❖ Sweeping stones from roads with driveway washouts
- ❖ Ditching on Wright Road
- ❖ Take Jacuzzi from Rt 4 trailhead to dump
- ❖ Replace pickup 1 rotten box with new one
- ❖ Change pickup 4 box to a flatbed for Salter
- ❖ Bucket truck to town hall for caulking at parapet wall
- ❖ Crew took yearly harassment class
- ❖ Hauled blacktop for Malta, Stillwater and Northumberland
- ❖ Paved our end of Grange Hall Road with Northumberland

Supervisor Ian Murray informed the Town Board that Highway Superintendent Donald Ormsby turned in his resignation/retirement letter effective August 31st, 2024, and each board member has a copy of the letter in their packet. Supervisor Murray thanked Highway Superintendent Donald Ormsby for his many years of service to the Town of Saratoga and to the Quaker Springs Fire Department.

Supervisor Ian Murray stated that he would like to welcome Ryan Campbell to the Town of Saratoga as the future Highway Superintendent, who will be starting at the end of the month.

Supervisor's report:

**SUPERVISOR'S REPORT JUNE 2024
GENERAL FUND – TOWNWIDE (A FUND)**

Balance on hand 7/1/2024	\$ 941,498.67
Revenues	+ 58,176.80
Disbursements	- <u>(289,072.39)</u>
Balance 7/31/2024	\$ 710,603.08

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand 7/1/2024	\$ 2,277,120.65
Revenues	+ 3,808.30
Disbursements	- <u>(2,778.92)</u>
Balance 7/31/2024	2,278,150.03

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand 7/1/2024	\$ 521,678.29
Revenues	+ 167,813.58
Disbursements	<u>(124,779.02)</u>
Balance 7/31/2024	\$ 564,712.85
SCHUYLER PARK 7/31/2024	\$ 109,788.60
YOUTH RECREATION & SERVICE 7/31/2024	\$ 8,673.85
HIGHWAY EQUIPMENT RESERVE 7/31/2024	\$ 80,747.85
BUILDING RESERVE 7/31/2024	\$ 483,750.23
CDPHP & HRA 7/31/2024	\$ 3,591.58
AHC HOME IMPROVEMENT 7/31/2024	\$ 61,990.00
SCENIC BY WAYS QRTRLY 7/31/2024	\$ 312.33
PARKS RESERVE 7/31/2024	\$ 376,956.55
GFNB Certificate of Deposit 7/31/2024	\$ 794,303.08
NYCLASS 7/31/2024	\$ 771,318.12

1. **June, 2024 Mortgage Tax Received** – no update
2. **June 15th – July 15th, 2024 Sales Tax Received** - \$ 175,944.00
3. **June 2024 (AUC) Adult Use Cannabis Tax Received** – no update
4. **Annual Landfill Profit Sharing from the County** \$33,282.46
5. **Saratoga County Sheriff’s update** – July 2024 Statistics paperwork was given to Town Board Members.
6. **Saratoga Rowing Association Regatta** – October 26th-27th, 2024. Supervisor Murray stated that the Town will hold a public hearing for the regatta at the September 9th, 2024 Town Board meeting.
7. **Turning Point Parade & Festival-** Supervisor Murray wants to thank Councilmember Maxine Lautenberg and the Turning Point Parade Committee for a great parade and festival, which happened over the last two weeks.
8. **Solar Committee-** Supervisor Murray stated that the Solar Committee is actively meeting to work on the draft law. The Town is down to the wire with the six months moratorium and we will need to extend it for another six months. Once the draft is complete it must go to our attorney’s offices for review & modifications.

Public comments on agenda items: No one spoke.

Committee reports:

Landfill: no report.

Insurance: presented at the beginning of the meeting.

Youth: no report.

Park Committee: no report.

Office of Emergency Management (OEM): No report

WEMS, QSFD Reports:

- ❖ **Wilton Emergency Medical Services**– No report
- ❖ **Quaker Springs Fire Department** - Highway Superintendent Donald Ormsby stated QSFD has had 58 calls for the year.

Old business: None

New business:

On a motion by Councilmember Maxine Lautenberg and seconded by Councilmember Michael McLoughlin, the following **Resolution #24-56 Declaring the Highway Department’s 2006 Ford F350, Vin#1FTWF31556ED40325 with 117,797 miles as surplus equipment and authorization for the Highway Superintendent to advertise said surplus equipment** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires -aye, Councilmember Maxine Lautenberg - aye

Carried 5–0.

WHEREAS, the Town of Saratoga Highway Superintendent has stated that the is 2006 Ford F350, VIN#1FTWF31556ED40325 with 177,797 miles is no longer needed now, therefore, be it

RESOLVED, that the Town Board, of the Town of Saratoga, now declares the Ford, F350 as surplus equipment and authorizes the Town Highway Superintendent to advertise the sale of said surplus equipment.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #24-57 Scheduling Public Hearing on Proposed Local Law #3 of 2024, extending the Moratorium on Major Solar Collection Systems in the Town of Saratoga.** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires -aye, Councilmember Maxine Lautenberg - aye

Carried 5–0.

WHEREAS, the Town Board recognizes that major solar collection systems may benefit energy conservation and reduce reliance on fossil fuels but that the installation of major solar collection systems may have adverse impacts on neighboring land uses; and

WHEREAS, the Town Board previously imposed a Moratorium in order to temporarily restrict the development of major solar collection systems so that the Town Board may consider enactment of land use regulations to encourage appropriate development of major solar collection systems that are consistent with the Town’s land use development and zoning objectives; and

WHEREAS, the Board has determined that additional time is needed for its review of proposed regulations, finalization of a draft Local Law and compliance with statutory procedural

requirements to ensure that regulations governing major solar collection systems adequately protect the public health, safety and welfare of the citizens of the Town; and

WHEREAS, the Town Board has prepared proposed Local Law No.: 3 of 2024 entitled, "A Local Law Extending the Moratorium on Major Solar Collection Systems in the Town of Saratoga". Local Law No. 3 would extend the existing Moratorium on the construction of any major solar collection systems until April 8, 2025; and

WHEREAS, adoption of this legislation is authorized by New York Municipal Home Rule Law §10; and

WHEREAS, Municipal Home Rule Law §20 requires the Town Board to hold a public hearing prior to the adoption of any Local Law,

NOW, THEREFORE, BE IT

RESOLVED, that no review of the proposed moratorium is required under the State Environmental Quality Review Act (SEQRA) as adoption of a moratorium on land development is a SEQRA Type II Action under 6 NYCRR 617.5(c)(3); and be it

FURTHER RESOLVED, that the Saratoga Town Board shall meet and hold a public hearing at the Saratoga Town Hall, 12 Spring Street, Schuylerville, New York 12871, beginning at 7:05 p.m. on Monday, September 9th, 2024 to hear all interested persons and take any lawful action concerning proposed Local Law No.: 3 of 2024; and be it

FURTHER RESOLVED, that the Town Board further authorizes and directs the Saratoga Town Clerk to publish and post a Notice of Public Hearing concerning proposed Local Law No. 3 of 2024 in the manner provided by law and to make a copy of the proposed Local Law available for public inspection in the Town Clerk's office following the adoption of this Resolution and until the Public Hearing is closed.

Privilege of the floor: Debra Carkner and Dio Kaufman addressed the Board.

Upcoming meetings:

- ❖ Regular Town Board meeting – Monday, September 9th, 2024 at 7:00 p.m.

Audit the Bills: On a motion by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, the following **Resolution #24-58- Approving the Payment of Bills in Abstract 8G of 2024** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 8G of 2024 in the following amounts:**

General Fund DB	No. 458-471	\$ 7,878.87
General Fund A	No. 441-446, 477-503	\$ 26,146.28
General Fund B	No. 439, 475-476	\$ 2,016.30
General Fund H	No. 440, 472-474	\$ <u>1,992.96</u>

Grand Total \$ 38,034.41

A motion was made by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires **to adjourn the meeting at 8:01 p.m.**

Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye
Carried 5 – 0

Meeting Adjourned

Respectfully Submitted,

Michelle Conover
Town Clerk