

**DRAFT TOWN OF SARATOGA TOWN BOARD  
SPECIAL YEAR END MEETING MINUTES  
12 SPRING ST., SCHUYLERVILLE, NY  
December 29, 2025  
11:00 A.M.**

Supervisor Ian Murray opened the meeting with the Pledge of Allegiance at 11:05 a.m.

**Roll call:** Town Clerk, Michelle Conover, called the roll: Supervisor Ian Murray- present, Councilman Michael McLoughlin – absent, Councilwoman Ruth Drumm – present, Councilman Gary Squires – present, Councilwoman Maxine Lautenberg – present.

**Also present:** Andy Ellis

**Recognitions/Presentations/ Bid openings/Public Hearings:** None

**Upcoming meetings:** Monday, January 12<sup>th</sup>, 2026 7:00 p.m.

Councilmember Michael McLoughlin arrived at the meeting at 11:08 a.m.

**Resolution :** On a motion by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, the following **Resolution #25-61 Authorization for Legal Action – Zoning Infraction and Building Code Laws – Joanne & Jarrod Rohrig**, was adopted by vote: Supervisor Ian Murray- aye, Councilman Michael McLoughlin – aye, Councilwoman Ruth Drumm – aye, Councilman Gary Squires - aye, Councilwoman Maxine Lautenberg - aye.

**Carried 5 – 0**

**WHEREAS**, the Town has been made aware of violations of the Zoning and Building Code Laws of the Town by Joanne Rohrig at Ocean Island Beach, NC and Jarrod Rohrig at 113 River Road in the Town of Saratoga in regards to a building permit; and

**WHEREAS**, the Zoning Officer has been unable to resolve this issue with Joanne Rohrig and Jarrod Rohrig it is now, therefore

**RESOLVED**, that the Town Board of the Town of Saratoga to authorize legal action by the Attorney for the Town enforce Town laws.

Supervisor Ian Murray thanked Councilmember Maxine Lautenberg for the great job she did as Town Board Councilmember and for her years of service to the Town of Saratoga. Councilmember Maxine Lautenberg said she learned a lot, she appreciates government function now at every level and plans to continuing on with her education.

**Audit the Bills:** On a motion by Councilmember Maxine Lautenberg seconded by Councilmember Michael McLoughlin, the following **Resolution #25-62 Approving the Payment of Bills in Abstract 13G of 2025**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye, Councilmember Ruth Drumm – aye.

**Carried 5 – 0**

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 13G of 2025 in the following amounts:**

<b>General Fund DB</b>	<b>No. 823-843</b>	<b>\$ 88,046.36</b>
<b>General Fund A</b>	<b>No. 817-819, 844-861</b>	<b>\$ 19,621.04</b>
<b>General Fund B</b>	<b>No. 815-816, 864-872</b>	<b>\$ 3,896.63</b>
<b>General Fund H</b>	<b>No. 862-863</b>	<b><u>\$ 1,101.20</u></b>

<b>Grand Total</b>	<b>\$112,665.23</b>
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A motion was made by Councilmember Michael McLoughlin, seconded by Councilmember Gary Squires, **to adjourn the meeting at 11:18 a.m.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye, Councilmember Ruth Drumm – aye.

**Carried 5 – 0**

**Meeting Adjourned**

Respectfully Submitted,

Michelle Conover  
Town Clerk