

Hudson Hoosic Partnership Pre-Bid Conference Canal Gateway Visitor Center: 11/6/14

All respondents are encouraged to visit the site as needed in order to submit bids and designs.

Permitting will be through the Village of Schuylerville. Contact Gil Albert [insert contact info].

Construction Management/coordination and General Coordination and Oversight to be provided by Hudson Hoosic Partnership (HHP) Project Management Team: Jason Huart, the civil engineer / facility manager and Joe Finan Superintendent of Saratoga National Historical Park will serve as leads for the Project management team and provide contract oversight and coordination.

Funding consists of many different grants, including:

NYS Member Item Administered through NYS OPRHP \$350K

NYS CFA Canal Corp. Grant \$191K

Scenic By-way grant Lakes to Locks Passage \$300K

HHP appropriations administered by NYS OPRHP \$100K

Site is shovel ready (blank palette), all has been demolished and cleared. All debris was removed from the site, nothing is buried.

Design will be coordinated with the Timber Frame Guild.

- Required funding match is a donation of timber, labor, and crew
- The awarded vendor will interface with TFG with reference to carrying capacity, spans for variable wood types, etc.

Who are primary stakeholders and contacts with whom respondents can discuss design issues during the bidding period?

Jason Huart, Facility Manager Saratoga National Historical Park, Office: 518-670-2970 Cell: 518-441-7805

Joe Finan, Superintendent, Saratoga National Historical Park: Office 518-670-2940, Cell: 518-461-2656

Michelle DeGarmo, Flatley Read, LLC, Compliance Manager 518-577-5681

Dylan Walrath, NYS DEC Contracts Coordinator: Office 518-402-9405

Will Hudson-Hoosic be responsible for matching funds and other financial tracking?

Hudson-Hoosic Partnership in coordination with the TFG will track donated time, labor, and materials.

Clarification of site work – what elements of the site work will be deferred to a later date and therefore should not be addressed by respondents at this time?

Most site work will be a separate phase with different funding, not included in the current RFP. The current RFP is for design and project monitoring only. Some site work will be completed at

a later date in collaboration with Lakes to Locks Passage. Site amenities including trails, signage, township exhibit panels and interpretive media shall be addressed later in the project, and should not be addressed by respondents.

Design should include parking entrance and minimum 3 ADA compliant parking spaces. Accessibility of parking, entryways, and building interior should be addressed by respondents in their bid.

In addition, respondents should consider the long term plan for the building includes expansion, and design accordingly. Reference the conceptual design report.

An extensive work and materials list was included in the RFP attachments. Please elaborate:

See attached conceptual design report.

What is the project budget, including sources and uses of funds, and what portion of the funding will be awarded via this RFP.

The design will reflect that the current available construction funds which will not exceed \$775,000 (including foundation and subsurface utilities). This cash amount is supplemented by donated labor and materials for the timber framing members, sheathing, and erection of same (plan attached), estimated value of \$225,000.

Why is the project using timber frame? Is this a firm aspect of the design or is it open to interpretation?

Timber frame was chosen for historical accuracy, open plan design, accommodation of exhibit space, and plans for future renovations. See attached conceptual design report.

Due to the funding from multiple sources and agencies, what are the Wicks Law requirements for distribution of contracts? Will there be a single GC with designated subcontracts, or multiple contracts?

The project will need to comply with all New York State laws applying to construction, including Wicks Law. We anticipate that the total construction costs will exceed \$500,000, in which case the statutes of Wicks Law pertaining to independent contracting will apply. This statute requires four separate and independent construction contracts. These separate contracts will need to be managed by the construction management firm in coordination with the HHP.

How will construction management contract be awarded and/or implemented with reference to the design work?

This will be an option as outlined in the RFP. The firm will integrate Hudson Hoosic Partnership Project Managers into the project management team and be responsible for; developing a review

team for selecting a construction contract vendor, review and approve submittals, managing schedules, insuring permit compliance, coordinating with the Timber Frame Guild and the HHP volunteer sub-committee,

Jason Huart/Joe Finan will serve as project inspectors and coordinate volunteer services with the HHP volunteer sub-committee and serve as liaisons to the HHP Board. .

Is the space and function of the building predetermined, or can respondents interpret their own conceptual design?

Design can be interpreted within the basic parameters of the funding source requirements and Conceptual Design Report [insert additional info], and must comply with ADA guidelines.

The building will include exhibits on the main floor, offices on the lower level, and a presentation space which can be expanded in the future pending additional grant awards.

The HHP is open to ideas which will engage the community with construction through completion.

Will the construction management contract be with the Town of Saratoga?

Yes

The sample contract included in the RFP attachments refers to Timber Frame Guild engineering design. Please elaborate on this with reference to the RFP.

The selected vendor will consult with the Timber Frame Guild on design, and reference the Conceptual Design Report.

How will responses be reviewed and a contract awarded?

Bid responses will be reviewed by a committee of five people

What are the M/WBE goals for this project? Will goals be broken into phases of work or individual funding sources?

The M/WBE goals will vary by funding source and scope of work. This will be clarified at the time of contract award. For the purpose of responding to the current RFP, please assume 20% and understand this is subject to change.

Request for additional flood plain information.

Designs should address the “sinking/settling” issue encountered by the previous structure. The two Dante Engineering Geo-technical reports should be referenced.

What utilities are currently on site?

Natural gas, sewer, and village water is available on site.

The manhole and location of sewer lines are not addressed in the map available.

Exact locations to be determined via Village infrastructure map. Contact Gil Albert, Zoning Officer at 695-3644 ext. 313.

Will site work involving moving of utilities be included in this bid?

It is not anticipated that utilities will be moved other than to provide interface and service to the new structure.

Will there be any issues with the Village or DOT regarding curb cuts?

The design should include a circular drive at the top elevation, with a minimum of three ADA parking spaces, and overflow parking in the rear accessible from Reds Road.

The previous building included a U-shaped driveway connecting both Route 29 and Reds Road. Therefore no issues with the new design are anticipated.

Is topographic information included on the digital survey?

Yes.

What is the scope of construction management?

HHP will designate a Clerk of the Works to oversee daily activity. The architect or engineer shall be the point person, which will include weekly or as needed meetings, reports, site visits, etc. to coordinate construction management in collaboration with HHP representatives.