

**Draft Minutes**  
**MEETING OF THE TOWN BOARD**  
**OF THE TOWN OF SARATOGA, 12 SPRING ST.,**  
**SCHUYLERVILLE, NY**

**May 11, 2015**  
**7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Michael McLoughlin – present, Councilman Charles Hanahan- present, Councilman James Jennings – present

**Also present:** Deputy Town Clerk Linda McCabe, Attorney for the Town Bill Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Thomas R. Drew Sr., and Sherry Doubleday

**Recognitions/Presentations/ Bid openings/ Public Hearings: None**

**Approval of Minutes: A motion was made by Councilman Michael McLoughlin and seconded by Councilman Charles Hanahan to accept the minutes of the April 13<sup>th</sup> regular meeting as written.**

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanahan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**Town Clerk's report for April 2015:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$77.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$1,079.71. Fees paid to the New York State Health Department for Marriage licenses \$22.50. Dog license fees to Supervisor Thomas Wood \$330.00. Fees paid to the NYS Comptroller for Games of Chance fees \$15.00. Clerk fees to Supervisor Thomas Wood \$99.79. Total State and Local Revenues received were \$1,624.00.

**Zoning Officer's report for April 2015:** 9 Building Permits, 1 Building Permit Renewals, 17 Building Inspections, 1 Certificate of Occupancy, 0 Fire inspections, 2 Complaints, 0 Orders to Remedy, 0 Property Maintenance Inspections, and 7 misc. appointments. A check for \$2,745.00 was given to Supervisor Thomas Wood.

**Dog Control officer's report for April 2015:** The report was read by Supervisor Thomas Wood: answered 21 complaints, took 1 dog to the shelter, 1 bite case, issued 15 warnings, 0 summons were issued, and traveled 72 miles.

**Town Court report for April 2015:** The following were closed: 44 Vehicle & Traffic, 6 Criminal/Penal Law, 0 DEC/ENCON, 3 Dog cases, 1 DWI's, 0 Town & Village Ordinance, 0 Small Claim/Civil, 1 Eviction, 0 Bench trials, 1 (case transfers) Divestiture

Form sent to County Court, 0 Defendants sentenced to probation, 0 hours of community service issued, 3 Orders of Protection issued, and \$5,103.00 in fees were paid to the NY State Comptroller.

**Historian’s report:** No report.

**Assessor’s report:** Victoria Hayner submitted the following for May 2015:

The month of April was spent getting things finalized for the Tentative Assessment Roll and submitting them to Saratoga County for production. The Tentative roll is available for public inspection at the Town Hall and on our website. I will be sitting with the roll on Saturday, May 9 from 1:00 PM – 4:00 PM and on Monday evening May 11<sup>th</sup> from 4:00 – 7:00 PM as well as Tuesday and Wednesdays from 9:00 AM – 1:00 PM.

Sales from the County have not been released from March 1<sup>st</sup> to the current time. Grievance Day will be held on Tuesday, May 26 from 4:00 – 8:00 PM. The office continues to be open Tuesday and Wednesday from 9:00 AM – 1:00 PM until Memorial Day. After Memorial Day and through October, the office will be open on Tuesdays and Wednesdays from 9:00 AM – 1:00 PM and the Clerk will not be in the office.

**Highway Superintendent’s report for April:**

- ❖ Addressing pot holes, replacing signs and posts
- ❖ Cleaning up limbs and trees in ditches
- ❖ Removed wood chips from Schuyler park
- ❖ Maintenance on chipper, rollers, grader and truck 5
- ❖ Addressed electric and fuel issue on truck 4 and Muffler on truck 9
- ❖ Generator is fixed and working
- ❖ Pickups and truck 6 passed inspections
- ❖ Removed plows and installed sideboards with tarps
- ❖ Used our roller with Northumberland
- ❖ Reclaimed Hanehan Rd from Cty Rd 69 to Russell
- ❖ Crew took a defensive driving class

|           |               |  |
|-----------|---------------|--|
|           |               | Plow and dump box package 2015   |
| Trius     | \$ 105,125.00 |  |
| Viking    | \$ 93,674.47  |  |
| Henderson | \$ 91,147.00  |  |
| Zwack     | \$ 87,097.00  | Oneida County Bid Ref# 1751 (Price includes an additional \$500 for a light bar for the dump box.) |

**Supervisor’s report: SUPERVISOR’S REPORT APRIL 2015**

|   |                 |
|---|-----------------|
| <b>GENERAL FUND – TOWNWIDE (A FUND)</b> |                 |
| Balance on hand APRIL 1                 | \$ 1,265,634.77 |
| APRIL Revenues                          | + 41,338.24     |
| APRIL Disbursements                     | - 196,629.09    |
| Balance APRIL 30                        | \$ 1,110,343.92 |

**GENERAL FUND – OUTSIDE VILLAGE (B FUND)**

|                         |                   |
|-------------------------|-------------------|
| Balance on hand APRIL 1 | \$1,221,559.59    |
| APRIL Revenues          | + 1,709.67        |
| APRIL Disbursements     | - <u>7,369.27</u> |
| Balance APRIL 30        | \$ 1,215,899.99   |

**HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)**

|                         |                    |
|-------------------------|--------------------|
| Balance on hand APRIL 1 | \$ 860,169.25      |
| APRIL Revenues          | + 122,416.08       |
| APRIL Disbursements     | - <u>58,838.41</u> |
| Balance APRIL 30        | \$ 923,746.92      |

|  |               |
|--|---------------|
| <b>SCHUYLER PARK CAPITAL PROJECT</b> APRIL 30  | \$ 174,142.71 |
| <b>YOUTH RECREATION &amp; SERVICE</b> APRIL 30 | \$ 1,766.10   |
| <b>HIGHWAY EQUIPMENT RESERVE</b> APRIL 30      | \$ 72,932.77  |
| <b>BUILDING RESERVE</b> APRIL 30               | \$ 154,573.64 |
| <b>SCENIC BY WAYS GRANT</b> APRIL 30           | \$ 310.85     |
| <b>PARK RESERVE</b> APRIL 30                   | \$ 51,956.55  |

- ❖ **Sales Tax Received – April 2015 - \$104,625**
- ❖ **Mortgage Tax – March 2015 - \$11,503.50**

**Public comments on agenda items:** No one addressed the board.

**Committee reports:**

**Landfill :** No report.

**Insurance:** No report.

**Youth:** Councilman Michael McLoughlin reported on the upcoming Swim Program that will be at the Christ the King Spiritual Life Center, Town of Easton, again this year. The program will run from July 6<sup>th</sup> through August 6<sup>th</sup>, 2015. He added that flyers will be given to the students at SCS on Friday, May 15th.

**Senior Citizens:**

Councilman James Jennings reported that the Quaker Springs Sunshiners will be taking a bus trip to PA. on Wednesday.

Councilman James Jennings reported that the Old Saratoga Seniors met for a regular meeting and luncheon on May 6th with 45 attending. The Hoosic Hill Country Cloggers will entertain at the May 20th meeting and there will be the election of officers. On June

3rd, a birthday luncheon will be held at Clark's Steakhouse. Trips are planned on June 29th to Old Forge and on November 23rd to a Christmas Show in Troy.

**Park Committee: Councilman Fred Drumm** reported that the park is open and busy.

**Office of Emergency Management: Sherry Doubleday** reported that they are proceeding with their plan for the disaster drill. Supervisor Thomas Wood and Sherry came to the conclusion that the only command post that would be used for all drills and actual events will be the mobile Sheriff's unit, as long as it's not being used elsewhere.

Sherry stated she stopped in and talked with Judy Dean, Schuyler Yacht Basin, and she stated that they have a plan for all the trailers; that if the water reaches a certain height they will move them out or leave them if requested. We will have to adapt the drill to that plan. We discussed how to register their phones. It was decided that I would make up a form that they can give them to register on-line because there is Wi-Fi at the Yacht Basin.

Ellen Varner, Schuylerville Manor, hasn't contacted me with any new contact forms so I'm going to stop in sometime this week to see if there are any changes.

**GSES, QSFD Reports:**

**GENERAL SCHUYLER EMERGENCY SQUAD:**

**President Joanne Hanna** reported the following monthly report for April 2015:

|                                 |    |
|---------------------------------|----|
| Total Number of calls for April | 65 |
| Town of Saratoga                | 23 |
| Town of Northumberland          | 6  |
| Schuylerville                   | 18 |
| Victory Mills                   | 7  |
| Mutual Aid Easton Greenwich     | 7  |
| Mutual Aid Wilton               | 4  |

In April we assisted Easton Greenwich with the Tour of the Battenkill as the stand by for their Squad. We transported one patient. Also in April, we were lead agency at the 2 day Regatta on Fish Creek. We transported 2 patients. In Schuylerville, we had one standby for the Hazmat team. We also had a successful Stop and Shop with 30 vendors attending. On May 16 we are sponsoring a Blood Drive for the Red Cross at the building. Walk in's are welcome or if you would like to make an appointment contact Sue Hughes at 695-3165. We also attended the second Regatta on May 9 and 10.

**QUAKER SPRINGS FIRE DEPARTMENT: Chief Donald Ormsby Jr.** reported that they have responded to 28 calls year-to-date. He added that they acted as standby for Wilton during a brush fire.

**Old business: None.**

**New business:**

**Justice Timothy Williams and Justice Daniel Waldron** appoint **Jennifer Johnston** as part-time court clerk from April 20, 2015 through December 31, 2015 to fill the vacancy of Lisa Relyea who resigned.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #15-46 - Approving Lease-Dr. Rosano, Suite 203, Rm 2E** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

**WHEREAS**, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

**RESOLVED**, that Suite 203, Room 2E, north wing, second floor of the Town Hall Building be leased to Dr. Thomas Rosano, PHD, LLC commencing June 1, 2015 at a monthly rental amount of \$241.00 and other terms to be set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further

**RESOLVED**, that the Town Supervisor is authorized to enter into said lease agreement to carry out this resolution, subject to approval of the Town Attorney as to form.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #15-47 – Schuyler Park Committee Appointment – 3 yr. – Fred Drumm** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town of Saratoga and the Town of Northumberland have entered into a municipal cooperation agreement for the operation of Schuyler Park; and

**WHEREAS**, the Schuyler Park Municipal Cooperation Agreement requires the establishment of a six person committee; three of which are to be residents of the Town of Saratoga and three of which are to be residents of the Town of Northumberland; and

**WHEREAS**, the three year term of Fred Drumm is expiring; now therefore be it **RESOLVED**, that Fred Drumm be reappointed to a three year term, May 12, 2015 through May 11, 2018 on the Schuyler Park Committee.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #15-48 – Authorization to Enter Into a Swim Program Contract** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board has determined that it can no longer operate its own summer swim lesson program due to the lack of pool facilities which will satisfy the NYS Department of Health's requirements; and

**WHEREAS**, Christ the King Spiritual Life Center has offered to provide a swim lesson program for Town residents at its facility located at 575 Burton Road, Greenwich NY; it is now therefore

**RESOLVED**, that the Supervisor is authorized to sign a contract with Christ the King Spiritual Life Center to provide swimming lessons to Town residents for the 2015 summer season; and it is further

**RESOLVED**, that the form of such contract shall be subject to prior review and approval by the Attorney for the town.

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #15-49 - Authorization to Enter Into a Contract with Roohan Realty** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board recognizes the need to lease our vacant tenant offices; now therefore be it

**RESOLVED**, that the Supervisor is authorized to sign a professional services contract with Roohan Realty, 519 Broadway, Saratoga Springs, NY, for the sole and exclusive right to lease office space at town hall; and it is further

**RESOLVED**, that the form of such contract shall be subject to prior review and approval by the Attorney for the town.

On a motion by Councilman James Jennings and seconded by Councilman Michael McLoughlin the following **Resolution #15-50 - Approving Lease- 5 acres - Thomas A. Gorsky Jr.** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town of Saratoga has 5 +/- acres of agricultural land at 213 Rt. 32 S, Schuylerville, next to the Town of Saratoga’s Highway Garage, that is currently not needed for town purposes; and

**WHEREAS**, the Town Board desires to lease such excess land for fair and adequate consideration; it is hereby

**RESOLVED**, that 5 +/- acres of agricultural land at 213 Rt. 32 S, Schuylerville, next to the Town of Saratoga’s Highway Garage be leased to **Thomas A. Gorsky Jr., Gorsky Farm, 16 Putnam Rd., Stillwater, NY 12170** for two years at \$325.00 per year and other terms to be as set forth under a form of lease agreement; and it is further,

**RESOLVED**, that the Town Supervisor is authorized to enter into a lease agreement to carry out this resolution, subject to approval of the Town Attorney as to form.

On a motion by Councilman James Jennings and seconded by Councilman Charles Hanehan the following **Resolution #15-51 - Authorization to Enter Into a New contract for Natural Gas with Direct Energy** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board has used the Municipal Electric and Gas Alliance’s (MEGA) program to procure energy at the best prices for municipalities using the competitive bidding process; and

**WHEREAS**, Direct Energy has been awarded the competitive bid, offering lower prices

**RESOLVED**, that the Supervisor is authorized to sign a contract with Direct Energy Business to supply natural gas to the town from July 1, 2015 to June 30, 2017; and it is further

**RESOLVED**, that the form of such contract shall be subject to prior review and approval by the Attorney for the town.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #15-52 - Authorization to Enter into an Inter-municipal Agreement with the Town of Northumberland - BAR** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye.

Carried 5 – 0.

**WHEREAS**, the Town Board has determined that it is required by §523 of the RPTL to enter into an inter-municipal agreement with another municipality when a property assessment complaint has been filed by a Board of Assessment Review member where they have a direct or indirect interest in the property; therefore be it

**RESOLVED**, that the Supervisor is authorized to sign an Inter-Municipal Agreement with the Town of Northumberland so that any such complaint can be heard by their respective Boards of Assessment Review; and further be it

**RESOLVED**, that the form of such agreement shall be subject to prior review and approval by the Attorney for the town.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #15-53 - Authorization to Enter into an Inter-municipal Shared Service Agreement with the Village of Schuylerville - Historian** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga has determined that it is in the best interest of the town to save tax dollars and share a Historian with the Village of Schuylerville; therefore be it

**RESOLVED**, that the Supervisor is authorized to sign an Inter-Municipal Shared Services Agreement with the Village of Schuylerville for a Historian; and further be it

**RESOLVED**, that the form of such agreement shall be subject to prior review and approval by the Attorney for the town.

On a motion by Councilman Michael McLoughlin and seconded by Councilman Fred Drumm the following **Resolution #15-54 - Approving Lease -Bridging People and Places, Suite 203, Rm 4W** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

**WHEREAS**, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

**RESOLVED**, that Suite 203, Room 4W, north wing, second floor of the Town Hall Building be leased to Bridging People and Places, Lorraine Thompson, annually commencing June 1, 2015 at a monthly rental amount of \$82.00 and other terms to be set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further

**RESOLVED**, that the Town Supervisor is authorized to enter into said lease agreement to carry out this resolution, subject to approval of the Town Attorney as to form.

On a motion by Councilman Michael McLoughlin and seconded by Councilman James Jennings the following **Resolution #15-55 - Authorization for Highway Superintendent to purchase a Zwack 2015 Plow & Dump Box Package - Under County Contract** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin –aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Highway Superintendent Don Ormsby Jr. has requested to purchase a new 2015 Zwack plow and dump box package for the 2015 Kenworth T800 truck chassis; now therefore be it

**RESOLVED**, that the Town Board authorizes Highway Superintendent Don Ormsby Jr. to purchase a new 2015 Zwack plow and dump box package for \$87,097 (includes \$500 for a light bar for the dump box) from Zwack Inc., Rt. 22, Stephentown, NY 12168, under Oneida County contract #1751 for delivery after January 1, 2016.

**Communications:**

- ❖ **Supervisor Thomas Wood and the board wished a Happy 100th Birthday to Rose Bolduc.**
- ❖ Invitation to the Board to participate in the Post #278 Olde Saratoga American Legion **Memorial Day Parade on Monday, May 25<sup>th</sup> at 9:00 a.m.**
- ❖ Invitation to the Board to participate in the **2015 Turning Point Parade on Sunday, August 2, 2015 at 1:00 p.m.**

**Privilege of the floor: Thomas R. Drew Sr.** addressed the board.

**Councilman Charles Hanehan** asked if we have contacted Dr. Christopher Thomas to see if he will continue as our Public Health Officer even though he is no longer with the Schuylerville Family Health Office in Schuylerville. Supervisor Thomas Wood will contact him.

**Councilman James Jennings** asked for an update on the bridge repairs in the town. Supervisor Thomas Wood responded that work the Stafford's Bridge on County Rt. 67 will begin mid-June. One lane will be open during the repairs. Supervisor Thomas Wood added that the Grangerville Bridge on NY State Rt. 29 is scheduled to be repaired in 2016 with some preliminary work being done this summer. There will be a temporary span bridge in place while the work is being done on that bridge.

**Councilman James Jennings** asked the status of the elevator repairs. Supervisor Thomas Wood responded that he will follow up with the Simmons Elevator Company.

**Upcoming meetings:**

- ❖ **Agenda meeting – Thursday, June 5, 2014 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, June 9, 2014 at 7:00 p.m.**



**Audit the Bills:** On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #15-56 Approving the payment of bills in Abstract 5G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye Carried 5 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 5G (05/11/2015) in the following amounts:

|                             |                                    |                            |
|-----------------------------|------------------------------------|----------------------------|
| <b>General Fund A</b>       | <b>Voucher No. 150 through 185</b> | <b>\$ 15,472.57</b>        |
| <b>General Fund B</b>       | <b>Voucher No. 23 through 28</b>   | <b>\$ 1,049.26</b>         |
| <b>Highway DB</b>           | <b>Voucher No. 71 through 91</b>   | <b>\$ 12,564.11</b>        |
| <b>Schuyler Park H</b>      | <b>Voucher No. 6 through 12</b>    | <b>\$ 5,890.20</b>         |
| <b>MH Mobile Home</b>       | <b>Voucher No. 5 through 6</b>     | <b>\$ 19,360.00</b>        |
| <b>H21 Home Improvement</b> | <b>Voucher No. 7 through 8</b>     | <b><u>\$ 13,530.00</u></b> |
|                             | <b>Grand Total</b>                 | <b>\$ 67,866.14</b>        |

**A motion to adjourn at 8:44 p.m.** was made by Councilman Fred Drumm and seconded by Councilman Charles Hanehan. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan - aye, Councilman James Jennings – aye Carried 5 – 0.

Respectfully Submitted,

Ruth L. Drumm  
Town Clerk