

**TOWN OF SARATOGA TOWN BOARD
DRAFT MEETING MINUTES
12 SPRING ST., SCHUYLERVILLE, NY
April 12, 2021
6:00 P.M.**

Supervisor Thomas Wood opened the meeting at 6:00 p.m.

Roll call: Town Clerk, Linda McCabe, called the roll: Supervisor Thomas Wood- present, Councilman Michael McLoughlin – present, Councilman James Jennings – present, Councilman Gary Squires - present, Councilwoman Ruth Drumm - present.

Also present: Planning Chairman Ian Murray, Deputy Town Clerk Michelle Conover, Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Town Attorney William Reynolds, Bookkeeper Pat Temple, Wendy Lukas.

Recognitions/Presentations/ Bid openings/Public Hearings: Supervisor Thomas Wood stated Cristina Connolly, SLPID, phoned him at 5:15 p.m. to say she was unable to join the meeting, but will do so next month. He then reviewed the five legislation changes SLPID referenced to him where they wish to obtain more power and control at the Lake:

1. ***Complete control of approving or denying all docks in all municipalities around the lake, as they feel NYSDEC isn't doing their job and also because people are renting their dock spaces to other boaters, which creates more boat traffic as well as parking hazards along Rt. 9P.***

2. ***Enforcing mandatory boat washing for all boats going in and coming out of the lake.*** Supervisor Thomas Wood has concerns with the logistics of that, along with other concerns. For example, you have boats going in at Stillwater, Malta, Fish Creek Marina and many other areas around the lake so he questions how they plan on controlling that, among other issues.

3. ***Enforcement power on the lake so they can take one to court for violations.***

4. ***SEQR – they want to be an involved party with any property at the lake going before the Planning Boards.***

Supervisor Thomas Wood said he thinks they believe it will give them a louder voice.

Planning Chairman Ian Murray agreed a louder voice, but a more controlling voice, which he believes is their goal. Supervisor Thomas Wood agreed that is a serious issue that needs discussion.

5. ***They want authority to control all storm water runoff going into the lake from properties 500' up from the edge of the lake.***

Supervisor Thomas Wood added he thinks that's a big jump in power. He asked for Planning Chairman Ian Murray's opinion.

Planning Chairman Ian Murray stated he reviewed the zoom meeting that Supervisor Wood and Councilman Gary Squires had with SLPID. He said he agrees with Supervisor Wood's issues of SLPID's proposed legislative changes, as those were a couple of his issues as well. He has a lot of concerns with their wanting control of storm water runoff around the lake and how it affects projects. He is in agreement with Supervisor Wood and Councilman Gary Squires and suggested

before coming to any decision, the Town Board should see SLPID's final proposal. He wouldn't agree to their 'buy in' until they supply a full and complete proposal for review. He's in agreement with a few of their points, but as far as enforcement, SEQR, storm water control within 500' of the lake, he is not. It is too limiting to property owners around the lake and then there are concerns of the ability to lose asset value in their properties. Essentially this would be creating a miniature Adirondack Park agency, like EPA, around Saratoga Lake. It would be too controlling. He can see the Town getting into some real conflicts with that, similar to the one going on now with the ZBA, which granted an approval for a project on Saratoga Lake and ended up getting sued by a property owner across the street. So, to muddy the waters even more, if we had SLPID in there and they had a different decision or sided with someone else, we now have a three way lawsuit going on and then the Town will really be spending a lot of money on legal fees trying to rectify the situation. Chairman Ian Murray added the Town's Planning Board has done a great job since 1984. SLPID's legislation came out in 1986. He thinks both the Town's Planning and Zoning Boards have stepped it up a notch each and every year. He added the Town has very involved citizens that keep watchful eyes on everything we do around 'their' lake. We do an outstanding job.

Supervisor Thomas Wood agreed, adding he doesn't feel the Town should give up because this Town does do very well. He then said he asked Cristina Connolly, SLPID, if they spoke with the city of Saratoga Springs and she told him that she called the Mayor's office, the Mayor does not want to be involved and referred SLPID to the Public Works Dept. to speak to Anthony Scirocco. She said they're supposed to talk with them again on the 28th of April. Cristina Connolly also added that SLPID has reached out to Assemblywoman Carrie Woerner and Senator Daphne Jordan. He then stated he will reach out to both Assemblywoman Carrie Woerner and Senator Daphne Jordan himself with the Town's concerns.

Approval of Minutes: A motion was made by Councilmember Gary Squires and seconded by Councilmember Michael McLoughlin, **to accept the minutes of the March 8, 2021 Remote Town Board meeting as written.** Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0

Town Clerk's report for March 2021: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$60.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$23.62. Fees paid to the New York State Health Department for Marriage licenses \$0. Dog license fees to Supervisor Thomas Wood \$270.00. Clerk fees to Supervisor Thomas Wood \$151.38. Total State and Local Revenues received were \$505.00.

Zoning Officer's report for March 2021: 5 Building Permits, 27 Building Inspections, 3 Certificates of Occupancy, 0 Junkyard Permits, 0 Complaints, 0 Fire Inspections, 0 Order to Remedy, 3 misc., Building Permit Renewal and 0 Property Maintenance Inspections. A check for \$595.00 was given to Supervisor Thomas Wood.

Dog Control officer's report for March 2021: Ed Cross, Dog Control Officer answered 17 complaints, took 3 dogs to the shelter, 1 bite case, traveled 80 miles, issued 12 warnings and 9 summonses.

Town Court report for March 2021: No report.

Tax Collector's report for March 2021: As of April 9, 2021: 2,808 residents paid their tax bills, which makes 89% of taxes have been collected. Total amount collected, with penalties, is \$3,405,967.91.

Please Note: All taxes will be handed in to the County on April 15th. Any Town & County tax payments must now be sent to the County Treasurer, at: Saratoga County Treasurer, 40 McMaster St., Ballston Spa, NY 12020.

Historian's report for March 2021: The historian submitted the following report:

- Taught a Course at Hudson Valley Community College on the American War of Independence up to the Battles of Saratoga.
- Published an article for the Saratoga County Roundtable on 1898 St. Patrick's Day in Schuylerville. This was emailed to a number of subscribers, published in Saratoga Today and the NYS Almanac. It will be also part of an upcoming book to be published in the fall through the Saratoga County History Center.
- Researching various subjects including a collection of 1870 photos, 1898 St. Patrick Day in Schuylerville, family histories, Battles of Saratoga prints, Dr. Webster and DAR Way finders to the Battlefield.
- Developing future projects including the Pomeroy Grants and the 250th Anniversary of the American Revolution.
- Professional Development webinars on dating older homes, storytelling, and foodways.
- Social Media over 120 postings review and updating.
- Working regionally with the Saratoga County History Center focus has been Membership, Newsletters, and Grant writing.

The historian welcomes National Park Service's Leslie Morlock as Superintendent of Saratoga National Historical Park. Saratoga National Historical Park plays an important role in our history, community and the economic development in the neighboring communities. Just two years ago, 145 thousand park visitors spent an estimated \$8.6 million in these communities while visiting Saratoga National Historical Park. These expenditures supported a total of 113 jobs, \$3.6 million in labor income, \$6.4 million in value added, and \$10.6 million in economic output in local gateway economies surrounding the Saratoga National Historical Park. It is important that we rebuild the Park back to where it was before Covid-19 and get the Old Saratoga Unit buildings and monuments open for visitors.

During the past month he had 1,530 visitors to his website, 3,162 Facebook and 3,441 Instagram viewers. He tweeted 359 times over the past month with 45.1 thousand views. The most popular was "it is #monumentalmonday and this is the Saratoga Monument" with 879 impressions.

Assessor's report March 2021: No report.

Highway Superintendent's report for March 2021: The following maintenance & repairs were completed:

- Tree and limb clean-up at ditches
- Trimming back trees on Beaver, Loudon, Brown and Hill Rds.
- Had large trees cut down on Fitch, Lafayette, Casey and Burke Rds.
- Patched potholes and cleaned and inspected oil separator

- Preventative maintenance completed on Overhead doors with one panel replaced
- Chainsaw maintenance, tractor maintenance and repairs made on boom mower
- Replaced box and rear window on pick-up 4
- Front spring repaired and brakes inspected on truck 1
- Truck 3 had new batteries installed
- Helped Schuylerville with brakes on their international truck
- 5 employees have had their covid vaccination
- Highway Dept. received a 30% increase of CHIPS (Consolidated local street and highway improvement program) money

Supervisor's report for March 2021:

SUPERVISOR'S REPORT MARCH 2021

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand 3/1/2021	\$1,117,971.75
Revenues	+ 36,868.22
Disbursements	- <u>68,686.21</u>
Balance 3/31/2021	\$1,086,153.76

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand 3/1/2021	\$1,875,953.35
Revenues	+ 1,421.39
Disbursements	- <u>261,212.10</u>
Balance 3/31/2021	\$ 1,616,162.64

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand 3/1/2021	\$ 823,656.89
Revenues	+ 98,599.76
Disbursements	- <u>81,754.97</u>
Balance 3/31/2021	\$ 840,501.68

SCHUYLER PARK CAPITAL PROJECT 3/31/2021	\$ 164,053.56
YOUTH RECREATION & SERVICE 3/31/2021	\$ 8,673.85
HIGHWAY EQUIPMENT RESERVE 3/31/2021	\$ 302,418.69
BUILDING RESERVE 3/31/2021	\$ 411,862.49
TRUST & AGENCY 3/31/2021	\$ 25,897.70
HOME IMPROVEMENT GRANT 2 3/31/2021 (holding checks until funds are deposited)	\$ 113.53
HISTORIC HUDSON HOOSICK RIVER 3/31/2021 PARTNERSHIP	\$ 12,877.65
CDBG PROJECT 3/31/2021	\$ 9.29
SCENIC BY WAYS QRTRLY 3/31/2021	\$ 311.81
PARKS RESERVE 3/31/2021	\$ 426,956.55

PROPERTY TAX CAP RESERVE 3/31/2021	\$ 1,311.16
GFNB Certificate of Deposit 3/31/2021	\$ 753,145.78
NYCLASS 3/31/2021	\$ 702,070.08

Sales Tax Received January 2021- \$98,521.00
Mortgage Tax Received February 2021- \$27,125.78

Public comments on agenda items: No comments

Committee reports:

Landfill: No report.

Insurance: No report.

Youth: No report.

Senior Citizens: The Schuylerville Seniors will meet on April 21, 2021 at the American Legion.

Park Committee: The Schuyler Park Committee met on Tuesday, 3/30/2021, in preparation for the park opening 4/12/21. The following topics to be addressed post meeting, some of which have been completed as of this date:

1. Get updated financials and distribute to committee members.
2. Notify Collins Turf Services of opening date and sign application contract.
3. Communicate Opening date with SCS.
4. Determine how Tim Blanchard's services may be used at the park.
5. Determine how pavilions and playground may be used, and whether orange netting can be removed from the playground to allow use.
6. Discuss paving option with Saratoga Town Highway Superintendent.
7. Confirm routine trash pick-up by Northumberland Town Highway Department.
8. Evaluate playground mulch.
9. Determine if calcium chloride dust control application be required prior to paving to reduce dust generation.
10. Communicate with OSAA and Youth Lacrosse Programs, as well as Eagle Scout looking for a potential project.
 - No youth softball teams this year due to low enrollment.
 - Baseball field will be used.
 - Youth Lacrosse will use fields daily but will limit the number of teams coming each weekend and number of games due to Covid concerns.
11. Update website.
12. Get Porta Pot price quotes, and delivery by 4/12/21.

Office of Emergency Management (OEM): Sherry Doubleday continues working on the database for the homebound in the Town and sharing that information with the County, local Fire Departments and WEMS.

WEMS, QSFD Reports:

Fire Chief Don Ormsby reported that Quaker Springs Fire Department has had a total of 25 calls to date.

Nash Alexander submitted the following: They had 22 calls for the Town of Saratoga, 13 calls for the Village of Schuylerville and 4 call for the Village of Victory. They will continue to provide COVID-19 vaccinations to residents as long as they receive the vaccines.

Old Business:

Tenant Update: Supervisor Thomas Wood stated that Grassland Bird Trust will be renting offices 1W and 4W on the second floor on a monthly basis; resolution to follow. He then said a construction firm has been in contact with him about possibly renting the first floor office.

Comprehensive Plan Update: Supervisor Thomas Wood stated the first meeting was postponed and is tentatively rescheduled for April 22, 2021.

Greenway Grant Update: Supervisor Thomas Wood stated there will be a meeting next week with Tracey Clothier, The LA Group, and they will be working to come up with a plan for the trail from Wilbur Rd. to the north trailhead.

New business:

Veterans Grant: Supervisor Thomas Wood stated Saratoga County has allocated a Veterans Grant in the amount of \$2,500 for each Town in the county and they are very specific on what the grant can be used for. He contacted our local American Legion to see what their needs are. Unfortunately, those needs do not fall within the parameters of the grant, aside from the need for new flags. Supervisor Thomas Wood noted he will try to get them flags through the County, but we can't get the main things needed with the grant. He and the Board discussed helping by providing the funding needed to meet their most essential needs; resolution to follow.

Councilwoman Ruth Drumm questioned if the Village of Schuylerville is giving support to the American Legion and Supervisor Thomas Wood replied that he's talked with the Legion and believes the answer is no. Councilwoman Ruth Drumm replied the Legion should ask both Village of Victory and Village of Schuylerville for support.

Saratoga Rowing Association notified Supervisor Thomas Wood that they will be holding two regattas: May 14 – 16, 2021 and May 21 – 23, 2021. There will be no permits needed this year as there are no spectators or parents allowed. Rowers, with their clubs, will race and leave upon finishing their race. No mass gathering will be allowed.

Supervisor Thomas Wood stated he talked with Flatley Read concerning a CDBG CARE building improvement grant to help with the expansion of our generator, in hopes of being able to cover the entire building in an emergency crisis. Flatley Read will check to see if the Town may be eligible for other items, such as hvac replacements, filters, etcetera. If those things are eligible, they will apply on behalf of the Town, which will improve the Town Hall.

Supervisor Thomas Wood then stated NYS has made marijuana legal and municipalities can now have marijuana dispensaries/distribution centers. NYS municipalities have the right to opt out of allowing a dispensary in their towns or do nothing at all. If a Town opts out of having a dispensary, the Town receives no tax revenues generated by those sales, state wide. If we do

nothing, there is no issue at this time. Supervisor Thomas said we will have to see how this unfolds in the future.

Supervisor Thomas Wood relayed that Mike Horne, Saratoga PLAN, has asked the Board to support the application for a Purchase of Development Rights for Shane Drumm's property. Councilman James Jennings questioned if the Board should wait until Shane Drumm is compliant with getting a CO, as he turned an office or old building into a home without a permit or any inspections. He thinks this should be on hold until he complies. Councilman Gary Squires questioned if this support is only for the application portion of the process. Councilman Michael McLoughlin responded this is just to approve an application and hopefully he will be in compliance before it's completed.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #21-47 – CDBG CARES**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

WHEREAS, the Town of Saratoga is interested in applying to NYS Office of Homes and Community Renewal for a Community Development Block Grant, under the new CARES program, for a project to upgrade public facilities to meet a need created by the COVID emergency; and

WHEREAS, 12 Spring Street, Schuylerville, NY, is a public facility operated by the Town of Saratoga, designated as an emergency shelter in the event of an emergency; and

WHEREAS, improvements to the building, including upgrades to the HVAC system and expansion of emergency power generators, are necessary to ensure the health and safety of persons in the event of an emergency; now, therefore, be it

RESOLVED, that the Town Board of the Town of Saratoga hereby does approve and endorse an application for a grant under the CDBG CARES program; and it is further

RESOLVED, that the Town Board of the Town of Saratoga authorizes Town Supervisor Thomas N. Wood to engage the services of Flatley Read, Inc. for grant writing services in the amount of \$500.00 for the completion of project eligibility verification and submission of a project consultation form and \$1,500.00 for a full project application, upon review of Town Attorney William Reynolds.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #21-48 – CDBG ADA**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

WHEREAS, the Town of Saratoga is taking affirmative steps to ensure that qualified persons with disabilities are informed of the availability of program services and activities, and the Town's activities or services are readily accessible to and usable by individuals with disabilities; and

WHEREAS, the Town of Saratoga must provide handicapped persons with benefits and services that are as effective as those provided to non-handicapped individuals; now, therefore, be it

RESOLVED, that the Town Board of the Town of Saratoga adopts an ADA policy to ensure adequate resources for persons with disabilities and a grievance procedure if

accommodations are not provided.

On a motion by Councilmember Gary Squires and seconded by Councilmember Michael McLoughlin, the following **Resolution #21-49 – Endorsement of Drummland Farms application to the Saratoga County Farmland & Open Space Protection, Purchase of Development Rights Program**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

WHEREAS, Shane Drumm is the owner of certain real property consisting of approximately 159 acres of viable agricultural land in tax map parcels #182.-2-19.11 located on Hathaway and Swamp Roads in the Town of Saratoga, Saratoga County, New York and collectively referred to herein as “Drummland Farm” or the “Property”. Shane Drumm intends to permanently protect his farmland for agricultural purposes by conveying a permanent conservation easement on the Property.

WHEREAS, Saratoga PLAN is a New York not-for-profit corporation within the meaning of Article 49, Title 3 or the Environmental Conservation Law of the State of New York (together with any successor statute, the “ECL”), is organized for, among other purposes, conserving real property, is a tax exempt and qualified organization within the meaning of Sections 501(c)(3), 509(a) and 170(b)(1)(A)(vi) of the Internal Revenue Code (the “Code”), and is a “qualified organization” to accept, purchase, and hold conservation easements under Section 170(h) of the Code of Treasury Regulation Section 1.170A-14(c).

WHEREAS, Article 14, Section 4 of the New York State Constitution States: “The policy of this state shall be to conserve and protect its natural resources and scenic beauty and encourage the development and improvement of its agricultural lands for the production of food and other agricultural products;

WHEREAS, Section 49-0301 of the ECL states: “The legislature hereby finds and declares that in order to implement the state policy of conserving, preserving and protecting its environmental assets and natural and man-made resources, the preservation of open spaces, the preservation, development and improvement of agricultural and forest lands, ... is fundamental to maintenance, enhancement and improvement of ... balanced economic growth and quality of life in all areas of the state;”

WHEREAS, The Property is located within Saratoga County’s Agricultural District #1, created pursuant to Article 25-AA of the New York State Agriculture and Markets Law (the “AML”). Section 300 states: “It is hereby found and declared that many of the agricultural lands in New York State are in jeopardy of being lost for any agricultural purposes. When nonagricultural development extends into farm areas, competition for limited resources results ... it is, therefore, the declared policy of the state to conserve, protect and encourage the development and improvement of its agricultural land for production of food and other agricultural products ... It is the purpose of this article to provide a locally-initiated mechanism for the protection and enhancement of New York State’s agricultural lands as a viable segment of the local and state economies and as an economic and environmental resource of major importance;”

WHEREAS, Article 25-AAA, Section 321 of the AML states: “It is hereby found and declared that agricultural lands are irreplaceable state assets. In an effort to maintain the economic viability, and environmental and landscape preservation values associated with agriculture”, the Commissioner is authorized to administer programs to assist counties in developing agricultural and farmland protection plans to assist both county and municipal

governments in the implementation of such plans. The Commissioner gives priority to projects that will preserve viable agricultural land, are located in areas facing significant development pressure and serve as a buffer for a significant natural public resource containing important ecosystem or habitat characteristics;”

WHEREAS, The Property is located within Saratoga County, which adopted an Agricultural and Farmland Protection Plan in December 1997 and a Green Infrastructure Plan in November 2006.

The Agriculture and Farmland Protection Plan recommends supporting purchase of development rights projects and partnering with private organizations, such as Saratoga PLAN, to leverage access to state and federal funds for such purposes. The Green Infrastructure Plan sets a goal of maintaining “large blocks or tracts of land adequate to support the viability of the agricultural and forestry industries” and identifies farmland core areas to preserve.

WHEREAS, The Property is located within the Town of Saratoga, which adopted a Comprehensive Land Use Plan (the “Plan”) in 2002 that recognizes “the irreplaceability of the Town’s ‘Prime’ agricultural soils, the importance of actively farmed lands to the agricultural industry, the rural landscape character of the community, and the inherent susceptibility [of farmland] to development.” The Plan identifies a long-term goal of the Town “to preserve the ‘Prime’ agricultural soils and actively-farmed land to the greatest extent possible” including through the purchase of development rights. The *Agriculture and Farmland Protection Plan* recommends participation in purchase of development rights programs in partnership with Saratoga PLAN.

WHEREAS, The Property consists primarily of productive agricultural land. The Property contains of 18% prime soils and 18% soils of statewide importance as defined by the U.S. Department of Agriculture Natural Resources Conservation Services.

WHEREAS, Saratoga PLAN determined that accepting a conservation easement on the Property will enhance the long-term agricultural values of the Property and promote the use of soil conservation practices, which will further Saratoga PLAN’s charitable purposes of protecting the distinctive rural character of Saratoga County and its lands and waters of a significant historic and ecological value. The Property ranks highly in Saratoga PLAN’s agricultural landscape analysis of 2013 and is located within a priority agricultural conservation area in the organization’s conservation plan of 2014.

WHEREAS, Shane Drumm and Saratoga PLAN agree that the purpose of the agricultural conservation easement will be to conserve Viable Agricultural Land by preventing the conversion of the Property to non-farm uses. In achieving such prevention, the Property shall be forever reserved for continued Agricultural Use; now, therefore, be it

RESOLVED, that the Town of Saratoga Town Board passed a Resolution on April 12, 2021 at a regular Town Board meeting, to endorse the submission of an application from Saratoga PLAN, in cooperation with Saratoga County Planning Department, to New York State Department of Agriculture and Markets for funding to Purchase Development Rights of Drummland Farm and for Saratoga PLAN to hold and uphold a perpetual conservation easement on the land.

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember James Jennings, the following **Resolution #21-50 – Fund Transfers**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to transfer the following funds to cover year end expenses:

- \$2,150.00 from A1990.4 Contingency, to A6510.4 Veterans Services, to increase appropriations for funding of Veteran programs.
- \$5,000.00 from A1990.4 Contingency, to A1330.11 Tax Collector, to cover increased payroll for assistant.
- \$5,000.00 from A1990.4 Contingency, to A3989.4 Other Public Safety-Covid, to cover Covid costs.

On a motion by Councilmember Gary Squires and seconded by Councilmember James Jennings, the following **Resolution #21-51 – Appointing Rose Decker as Temporary, Part time Payroll/Bookkeeper Clerk**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

WHEREAS, there may be a need for additional temporary, part time assistance in the bookkeeping and payroll department; now, therefore, be it

RESOLVED, that the Town Board of the Town of Saratoga appoint Rose Decker as temporary, parttime bookkeeper and payroll clerk on an as needed basis, effective April 12, 2021.

On a motion by Councilmember Gary Squires and seconded by Councilmember Michael McLoughlin, the following **Resolution #21-52 – Month to Month Rental Agreement – Grassland Bird Trust**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

WHEREAS, the Town of Saratoga has vacant space available to rent in the north wing, second floor; and

WHEREAS, the Grassland Bird Trust desires to rent office space now, therefore, be it

RESOLVED, that the Town of Saratoga enter into a month to month rental agreement with Grassland Bird Trust, for Room 1W at a monthly rate of \$200.00 per month, plus 4% of the cost of utilities and Room 4W at a monthly rate of \$95.00 per month, plus 2% of the cost of utilities, beginning May 1, 2021.

On a motion by Councilmember Ruth Drumm and seconded by Councilmember Michael McLoughlin, the following **Resolution #21-53 – Moving Tim Blanchard to full time Building Maintenance employee**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0.

WHEREAS, the responsibilities of our current part time Building Maintenance employee Tim Blanchard have increased, including work at Schuyler Park and Grounds Maintenance at the Town Hall; now, therefore, be it

RESOLVED, that Tim Blanchard be moved from part time employee to full time employee, effective April 12, 2021.

Communications:

Privilege of the floor: Wendy Lukas addressed the Board.

❖ **Upcoming meetings:** Regular Remote Zoom Town Board meeting – Monday, May 10, 2021 at 6:00 p.m.

Audit the Bills:

On a motion by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, the following **Resolution #21-54 - Approving the Payment of Bills in Abstract 3G of 2021**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5– 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 4G of 2021 in the following amounts:**

General Fund DB	No. 202, 252 - 271	\$ 14,811.72
General Fund A	No. 192 - 194, 198, 199, 201, 203- 207, 219, 220, 223 - 246	\$ 28,222.87
General Fund B	No. 248 - 250	\$ 1,333.64
H Schulyer Park	No. 192, 247	\$ 250.78
HH	No. 251	\$ <u>34.58</u>
(Historic Hudson-Hoosic Rivers)		

Grand Total \$ 44,653.59

A motion was made by Councilmember Michael McLoughlin, seconded by Councilmember Gary Squires, **to Enter into Executive Session at 7:35 p.m. to discuss personnel issues. No action will be taken.** Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 - 0

A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, **to Exit Executive Session at 7:57 p.m. No action was taken.** Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 – 0

A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, **to adjourn the meeting at 7:58 p.m.** Supervisor Thomas Wood - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye, Councilman Gary Squires - aye, Councilwoman Ruth Drumm - aye.

Carried 5 - 0

Meeting Adjourned

Respectfully Submitted,

Linda A. McCabe
Town Clerk