

DRAFT
ORGANIZATIONAL MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY

January 14, 2013
7:00 P.M.

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:03 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, Councilman James Jennings – present

Also present: Deputy Town Clerk Linda McCabe, Town Attorney William Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Tax Collector Jim Gorham, Geraldine Freedman, Thomas Drew, Chris Benn, Sherry Doubleday, Michelle DeGarmo, Sue Lombardi, and Jim Miers

Recognitions/Presentations/ Bid openings/ Public Hearings:

Michelle DeGarmo, Community Development Resources, LLC, introduced her business partner, Sue Lombardi, to the board. Sue Lombardi reviewed the proposed annual contract for researching and applying for grants on behalf of the town. She explained that their team will meet with town officials to see what projects are needed and they then do the research to see if grants are available. They would then prepare an estimate as to the cost for applying for the grant. She added that throughout the year they check on available grant money to see if the town would be interested in applying. Supervisor Thomas Wood asked if the first round of funding fails if they charge for resubmitting the grant in the future. She replied that there is a charge but it does cost less since most of the grant writing work is done. It was determined that an amount “not to exceed” will be inserted into the contract.

ORGANIZATIONAL APPOINTMENTS AND DESIGNATIONS:

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolutions #13-01 through #13-28 - Organizational Appointments** were adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

Resolution #13-01, setting the “Rules of the Board”:

WHEREAS, §63 of the Town Law provides that the Town Board may determine the rules of its procedures; now, therefore be it

RESOLVED, that the following Rules of Order be and the same are hereby adopted pursuant to §63 of the Town Law:

RULES OF ORDER OF THE TOWN BOARD OF THE TOWN OF SARATOGA

1. The Supervisor shall preside at all meetings of the Board and shall preserve order and decorum in debate.
2. The Board shall be called to order by the Supervisor. A quorum must be present in order to conduct business of the town. A quorum shall be defined as three members of the town board.
3. The Supervisor, immediately following the opening of every regular meeting of the Board, shall proceed to the regular order of Town business as follows: Roll Call, Approval of Minutes, Town Clerk's report, Zoning Officer's Report, Dog Control Officer's Report, Town Court Report, Tax Collector's Report, Historian's Report, Assessor's Report, Highway Superintendent's Report, Supervisor's Report, Public comments on agenda items, Committee reports, Old Business, New Business, Communications, Privilege of the Floor, Auditing Bills, Establishment of the Next Regular Meeting, Adjournment.
4. Public Hearings: It shall be the duty of the Supervisor to preside at all general or special business hearings, to instruct all persons addressing the Board to state their names, addresses, and to state whether they are for or against the proposal. Those in favor of the proposal before the Board should speak first and those in opposition should speak last. At such hearings the Board may have special rules and prescribe the time to be allotted as 3 minutes to each speaker. Once all persons wishing to speak have spoken once, any person wishing to speak a second time may do so for a maximum of 2 minutes.
5. At the close of the public hearing as provided for in paragraph "4" above, the Supervisor may grant any member of the general public in attendance at such meeting a reasonable opportunity to be heard on any question or subject in which the Town is concerned.
6. Every resolution or motion must be seconded before being put to a vote by the Supervisor and all resolutions or motions shall be recorded in their entirety in the official minutes of the Town Board.
7. The Supervisor may offer or second a resolution or a motion and need not relinquish the chair for such purpose.
8. No motion or resolution may be brought to a vote except by the majority consent of those present unless printed or typewritten copies thereof are presented to each member of the Board 48 hours prior to the opening of the meeting at which such motion or resolution is offered.
9. No member shall speak more than once on any questions until every member choosing to speak shall have spoken, nor more than twice in any case without leave of the Board.
10. When a question is under debate, no motion shall be entertained unless (a) for an adjournment or recess, (b) for the previous question to lay on the table, (c) to postpone to refer to a committee, or (d) to amend.
11. A majority vote of all the members of the Board shall be required to suspend these rules of order. A majority of the Board shall constitute a quorum.
12. If the above stated rules are or become at any time in conflict with the statutory law, the statutory law shall take precedence.
13. No member of the public shall engage in any demonstration, booing, hand clapping or otherwise disrupt the formality of a town board meeting.

14. Any persons speaking to the town board with the consent of the supervisor shall address their remarks to the town board, not to other members of the audience in the form of a debate. Residents will be limited to speaking for three minutes unless extended by permission of the majority consent of the board. All persons speaking will be given respect and courtesy and in return are expected to be respectful and courteous. The use of profane and inappropriate language is not acceptable.
- ❖ **Resolution #13-02** setting the meeting time and place for Town Board meetings as the 2nd Monday of the month, at 7:00 p.m. at the Town Hall, 12 Spring Street, Schuylerville.
 - ❖ **Resolution # 13-03** designating the Glens Falls National Bank & Trust Company as the official bank depository.
 - ❖ **Resolution # 13-04** designating *The Saratogian* as the official newspaper for the Town.
 - ❖ **Resolution # 13-05** authorizing the Supervisor to invest idle cash balances.
 - ❖ **Resolution # 13-06** authorizing the Supervisor to submit claims for state aid for youth recreation programs.
 - ❖ **Resolution # 13-07** authorizing the Supervisor to execute & pay contracts & annual appropriations as provided in the budget.
 - ❖ **Resolution # 13-08** approving the salaries & highway scale of wages and additional benefits as set forth in the 2013 budget.
 - ❖ **Resolution # 13-09** appointing the Supervisor as health insurance administrator.
 - ❖ **Resolution # 13-10** authorizing the Supervisor to pay bills of utility, fuel, gas, oil, credit card & any discounted bills without prior audit and providing that bills are presented at first available meeting for audit.
 - ❖ **Resolution # 13-11** authorizing the Highway Superintendent to spend/purchase up to \$3,000 without prior notice to town board.
 - ❖ **Resolution # 13-12** setting the mileage rate for actual town business at 56.5 cents.
 - ❖ **Resolution # 13-13** setting the election inspector rates at \$100 and machine custodians at \$75 per machine for Special Elections.
 - ❖ **Resolution # 13-14** authorizing the attendance of the following Town Officers at The Association of Town's meeting, February 17 - 20, 2013: Councilman Charles Hanehan, Town Justice Jack Ditch, and Town Justice Timothy Williams
 - ❖ **Resolution # 13-15** appointing Councilman Charles Hanehan as delegate to the Association of Towns' meeting.
 - ❖ **Resolution # 13-16** appointing Ed Cross as Dog Control Officer.
 - ❖ **Resolution # 13-17** appointing William Reynolds as the Attorney for the town.
 - ❖ **Resolution # 13-18** appointing the Building Inspector/Code Enforcement Officer as Gilman Albert.
 - ❖ **Resolution # 13-19** appointing Gilman Albert as the Fire Code Officer.
 - ❖ **Resolution # 13-20** appointing Ruth Drumm as the Registrar of Vital Statistics.
 - ❖ **Resolution # 13-21** appointing Linda McCabe as the Deputy Registrar of Vital Statistics.
 - ❖ **Resolution # 13-22** appointing Linda McCabe as the Clerk to the Planning Board & Zoning Board of Appeals.

- ❖ **Resolution # 13-23** appointing Dr. Christopher Thomas as the Health Officer.
- ❖ **Resolution # 13-24** appointing Kenneth Martin as the Engineer for the town.
- ❖ **Resolution # 13-25** appointing Bernie Wood as Uniform Court Officer.
- ❖ **Resolution #13-26** appointing Glen Decker as Uniform Court Officer.
- ❖ **Resolution # 13-27** appointing Susan Hughes as Clerk part-time.
- ❖ **Resolution # 13-28** appointing Dorothy Lavazzo as part-time Assessor's Clerk.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution # 13-29** authorizing Blanket Official Undertaking for Town Officers was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

WHEREAS, certain Town Officers are required to execute and file undertakings by reason of certain provisions of the Town Law, and

WHEREAS, Public Officers Law §11 allows for the substitution of a blanket undertaking for such individual undertakings; and

WHEREAS, the Town of Saratoga has in effect a blanket undertaking for all Town Officers required by law to execute and file undertakings, and

WHEREAS, said blanket undertaking provides coverage for the failure of said officers to faithfully perform their duties or to account for all moneys or property received by them by virtue of their positions, and for their fraudulent or dishonest acts; and

WHEREAS, Public Officers Law §11 requires this Board to approve blanket undertaking as to form and sufficiency of coverage, now, therefore be it

RESOLVED, that the Town Board hereby approves Crime Policy #B6010916 issued by Selective Ins. Co. of New York and Public Officials RPKG 80320056 with US Specialty Co. to the Town of Saratoga as a blanket undertaking for all Town Officers required to execute and file undertakings including but not limited to the Supervisor, Town Clerk, Tax Collector, Justices, and Superintendent of Highways, and be it further

RESOLVED, that the blanket undertaking shall have \$20,000.00 (Twenty Thousand) coverage per officer with excess indemnity on the Tax Collector in the amount of \$1,000,000.00 (one million), the Supervisor in the amount of \$50,000.00 (Fifty Thousand) and shall provide employee dishonesty coverage and faithful performance of duty coverage for said officers as required by Public Officers Law § 11, with an appropriate deductible established at the time of the purchase of the policy in accordance with the usual practice of the Town, and be it further

RESOLVED, that a certified copy of this Resolution be attached to said blanket undertaking and a copy thereof be filed in the Office of the Town Clerk.

Zoning Board of Appeals – 5 year terms – appointed

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following **Resolution #13-30** reappointing **Thomas J. Carringi** to the Zoning Board of Appeals was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

WHEREAS, the term of Member Thomas J. Carringi has expired; therefore be it **RESOLVED**, that the Town Board of the Town of Saratoga reappoints Thomas J. Carringi for a five year term as Member of the Zoning Board of Appeals from 01/01/2013 – 12/31/2017.

On a motion by Councilman James Jennings and seconded by Councilman Michael McLoughlin the following **Resolution #13-31** reappointing **John Deyoe** as member to the Zoning Board of Appeals was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

WHEREAS, the term of Member John Deyoe has expired; therefore be it **RESOLVED**, that the Town Board of the Town of Saratoga reappoints John Deyoe for a five year term as Member of the Zoning Board of Appeals from 01/01/2013 – 12/31/2017.

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #13-32** reappointing **Clifford L. Hanehan** as member to the Zoning Board of Appeals was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – abstained, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 4 – 0.

WHEREAS, the term of Member Clifford L. Hanehan has expired; therefore be it **RESOLVED**, that the Town Board of the Town of Saratoga reappoints Clifford L. Hanehan for a five year term as Member of the Zoning Board of Appeals from 01/01/2013 – 12/31/2017.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #13-33** reappointing **Clarence Fosdick** as member to the Zoning Board of Appeals was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

WHEREAS, the term of Member Clarence Fosdick has expired; therefore be it **RESOLVED**, that the Town Board of the Town of Saratoga reappoints Clarence Fosdick for a five year term as Member of the Zoning Board of Appeals from 01/01/2013 – 12/31/2017.

Planning Board – 7 year terms – appointed

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #13-34** reappointing member **Patrick Hanehan** to the Planning Board was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – abstained, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 4 – 0.

WHEREAS, the term of Planning Board Member Patrick Hanehan has expired; therefore be it

RESOLVED, that the Town Board of the Town of Saratoga reappoints Patrick Hanehan for a seven year term as Member of the Planning Board from 01/01/2013 – 12/31/2019.

Board of Assessment Review- 5 year terms – appointed

On a motion by Councilman Charles Hanehan and seconded by Councilman James Jennings the following **Resolution #13-35 appointing Chris Miller as member** to the Board of Assessment Review was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye
Carried 5 – 0.

WHEREAS, there is a vacancy on the Board of Assessment Review; now, therefore be it

RESOLVED, that the Town Board of the Town of Saratoga hereby appoints Chris Miller for a 5-year term from 10/1/2012 – 09/30/2017.

Supervisor Thomas Wood made the following annual appointments:

- ❖ **Deputy Supervisor:** Councilman Fred Drumm
- ❖ **Bookkeeper:** Pat Temple and Stephanie Booth
- ❖ **Town Historian:** Sean Kelleher
- ❖ **Deputy Town Historian:** Pat Peck
- ❖ **Highway Committee:** Councilman Fred Drumm, Councilman Charles Hanehan and Councilman Jim Jennings
- ❖ **Youth Committee:** Councilman Michael McLoughlin
- ❖ **Senior Citizen Committee:** Councilman Jim Jennings and Supervisor Thomas Wood
- ❖ **Insurance Committee:** Supervisor Thomas Wood and Councilman Charles Hanehan
- ❖ **Landfill Committee:** Supervisor Thomas Wood & Councilman Fred Drumm
- ❖ **Park Committee:** Supervisor Thomas Wood, Councilman Jim Jennings, Councilman Fred Drumm, Councilman Michael McLoughlin, and Councilman Charles Hanehan

The following annual appointments were made by elected officials and read by Supervisor Thomas Wood:

- ❖ **Town Clerk Ruth Drumm** appoints Linda McCabe as Deputy Town Clerk.
- ❖ **Town Justice Jack Ditch** and **Town Justice Timothy Williams** appoint Bonnie Williams, Sue Hughes, and Ashley Kubiak as part-time Court Clerks.

Approval of Minutes: A motion was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin to accept the minutes of the December 10th regular meeting and the December 27th, 2012 special year-end meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

Town Clerk’s report for December 2012: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$36.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$165.36. Fees paid to the New York State Health Department for Marriage licenses \$22.50. Dog license fees to Supervisor Thomas Wood \$155.00. Clerk fees to Supervisor Thomas Wood \$37.89. Total State, County, and Local Revenues received were \$416.75.

Zoning Officer’s report for December 2012: 3 Building Permits, 1 Building Permit Renewal, 8 Building Inspections, 2 Certificates of Occupancy, 0 Fire inspections, 0 Complaints, 0 Orders to Remedy and 0 misc. appointments. A check for \$1,093.50 was given to Supervisor Thomas Wood.

Dog Control officer’s report for December 2012: The report was read by Supervisor Thomas Wood: answered 17 complaints, took 1 dog to the shelter, 3 bite cases, traveled 81 miles, issued 9 warnings and no summonses were issued.

Town Court report for December 2012: The following were closed: 52 Vehicle & Traffic, 8 Criminal/Penal Law, 2 DEC/ENCON, 0 Dog cases, 2 DWIs, 0 Town & Village Ordinance, 0 Small Claim/Civil, 1 Eviction, 0 Bench trials, 0 (case transfers) Divestiture Forms sent to County Court, 5 attended the Science of Speed School, 1 Defendant sentenced to probation, 15 hours of community service issued, 180 days of jail time issued, 5 Orders of Protection issued, and \$6,070.50 in fees were paid to the NY State Comptroller.

Tax Collector’s report: Tax Collector Jim Gorham stated that in December he sent out 2,985 tax bills. He reported that through January 10, 2013, he collected \$544,934.63 on 651 bills which is 21.8% of the bills.

Historian’s report: Sean Kelleher submitted the following January report:

In 2013, the Town of Saratoga will be celebrating its 225th Anniversary. I am meeting with the county and the Historians from the original 4 “mother” towns on Tuesday to plan a county function in March. In addition, Tom Wood and I talked about doing an all town photo when the weather gets nice. We are looking for other organizations to partner with so if you know of someone who has an idea, please send them to Historian Sean Kelleher.

A new 225th Anniversary project that I am working on is inspired by a program that Supervisor Wood started on the county level. My goal is to take 4 photos every season that symbolizes the Town of Saratoga. The goal will be to do this over 3 years and then repeat the photos so that we can show how things change over time. There will be sheets available and so that people can make suggestions. In addition, people can call me at 698-3210 or send me an email. The goal will be to have 12 photos for every season

and a total of 48 images for the project. The only limitation is that location needs to be in the Town of Saratoga.

The next meeting of the Heritage Hunters of Saratoga County will meet on Saturday, January 19, at 1pm at Town Hall,. “Creating a House History” will be the topic presented by John Cromie of Ballston Spa. Public is welcome. For information call 587-2978. The Old Saratoga Historical Association will begin their Winter book read for 'Twelve Years a Slave' by Solomon Northup on Thursday, January 24 at 7:30 pm at the Schuylerville Public Library.

Assessor’s report: Victoria Hayner submitted the following for January 2013:

The Assessor’s Office remained steadily busy during the past month. The renewal forms for Senior Exemptions and Agricultural exemptions were mailed and have begun coming in.

Sales continue to be processed for the town. We have had 8 valid sales and 9 non-valid sales of which 13 were on residential properties and 4 on vacant lands.

The Assessor’s Office will be open Monday – Friday from 9:00 AM – 1:00 PM during the months of January and February at the request of the Town Board. The Assessor will be in the office on Tuesdays, Thursdays and some Fridays.

Highway Superintendent’s report: December 2012

- ❖ The asphalt pile from the Russell Road work has been crushed into millings for future projects.
- ❖ Repairs on truck #5’s dump box are being addressed.
- ❖ New tires have been put on truck #2.
- ❖ Road sign replacements and repairs are ongoing.
- ❖ Stop signs have been installed on Burgoyne Road at the Hayes Road and DeGarmo Road intersections.
- ❖ Ten storms have been addressed with plowing or sanding.
- ❖ The hallway and meeting room at the highway garage have been repainted.
- ❖ The fire extinguishers at the garage and in the trucks have been inspected.

Supervisor’s report:

Town of Saratoga 2012 Goals

1. **To complete sale of old town hall and generate the greatest revenue possible for the town while maintaining the best public interest use of the property and maintaining the historical integrity of the land.**

Update: Supervisor Thomas Wood reported that all the required studies/surveys have been completed that were required for the sale. The title will go to OSI once \$80,000 of state money is received by OSI. Supervisor Thomas Wood feels that the sale is imminent.

2. **Keep town taxes as low as possible, closely monitor all town expenditures, and strive to have no additional tax increases in the upcoming years.**

Update: Supervisor Thomas Wood stated that this has been met and the board continues to closely monitor all expenditures. He added the grant seeking should help keep costs of projects under control.

3. To keep all excess town property rented and generate the maximum revenue for the town.

Update: The vacant offices have been painted and new carpeting installed. A Commercial Real Estate Agent is coming Thursday to evaluate and give her fee for actively finding renters for our available spaces.

4. Remove old town garage and build new salt storage shed in its place. Investigate grant opportunities to accomplish this.

Update: The old town garage should be removed by April 30th. We are entering into a contract for professional grant research and writing.

5. Pursue opportunities for sharing of services between the Town and the Villages of Schuylerville and Victory.

Town of Saratoga 2013 Goals

- 1. To complete sale of old town hall and generate the greatest revenue possible for the town while maintaining the best public interest use of the property and maintaining the historical integrity of the land.**
- 2. Keep town taxes as low as possible, closely monitor all town expenditures, and strive to have no additional tax increases in the upcoming years.**
- 3. To keep all excess town property rented and generate the maximum revenue for the town.**
- 4. Remove old town Garage and build new salt storage shed in its place. Investigate grant opportunities to accomplish this.**
- 5. Identify grant opportunities and secure money to make necessary improvements such as new heating system and improved lighting system to town highway garage building, expanding the parking lot (keeping it green) at the town hall, and further improving the boat launch on Rt. 4.**

Financial report: SUPERVISOR'S REPORT DECEMBER 2012

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand DEC 1	\$	829,498.57
DEC Revenues	+	41,834.69
DEC Disbursements	-	<u>136,678.48</u>
Balance DEC 31	\$	734,654.78

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand DEC 1	\$	848,690.24
DEC Revenues	+	95,250.74
DEC Disbursements	-	<u>19,181.68</u>
Balance DEC 31	\$	924,759.30

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand DEC 1	\$	1,104,699.86
DEC Revenues	+	12,228.16
DEC Disbursements	-	<u>137,143.01</u>

Balance DEC 31	\$ 979,785.01
SCHUYLER PARK CAPITAL PROJECT DEC 31	\$ 114,038.08
YOUTH RECREATION & SERVICE DEC 31	\$ 1,688.26
HIGHWAY EQUIPMENT RESERVE DEC 31	\$ 12,868.16
BUILDING RESERVE DEC 31	\$ 47,353.97
SCENIC BY WAYS GRANT DEC 31	\$ 310.49
PARK RESERVE DEC 31	\$ 51,956.55
CDBG2 FUND DEC 31	\$ 0.00

❖ **December 2012 Sales Tax Received - \$93,131**

Public comments on agenda items:

Geraldine Freedman asked about the \$320,000 HOME Program grant that was awarded to the town. Supervisor Thomas Wood replied that it is a mobile home replacement grant. Zoning Officer Gil Albert added that with previous grants 7 mobile homes were replaced in 2011 and 5 in 2012.

Committee reports:

Landfill: No report.

Insurance: No report.

Youth: No report.

Senior Citizens: Councilman James Jennings reported that the Old Saratoga Seniors will meet for a sandwich luncheon on Wednesday, January 16th and new members will be welcome.

Park Committee: No report.

Office of Emergency Management: Sherry Doubleday reported that the committee will not meet every month this year. She has a booklet on opening the shelter in her absence on the desk in the Emergency Management Office. She stated her goal is to finish the “hands only” CPR training for employees and organizations that meet in the building. Once the training is complete then the defibrillator will be placed in the lobby of town hall.

GSES, QSFD, SLPID/SLA Reports:

General Schuyler Emergency Squad: President Chris Benn gave the following report for the Town of Saratoga:

Total number of calls for December	43
Total Town of Saratoga	12
Town of Northumberland	7
Village of Schuylerville	19
Village of Victory Mills	1
Mutual Aid Easton/Greenwich	1

Mutual Aid Wilton	2
Mutual Aid Stillwater	1

Chris Benn added that there were 589 patient contact calls in 2012.

The General Schuyler Emergency Squad is sponsoring a Valentine Rose Sale Fundraiser again this year. Pre-orders can be taken until February 1st by calling Dee at 488-2749. Purchase or pick up for pre-orders will be February 12th, 13th, or 14th from 11 a.m. to 6 p.m. at the rescue squad building, 901 Rt. 29, Schuylerville.

Quaker Springs Fire Department: Don Ormsby reported that there were 96 calls in 2012.

Old business: None.

New business:

Supervisor Thomas Wood reported the town has been awarded a grant for \$320,000 – New York State HOME Local Program Administrator Award (NYS HOME LPA), as part of the 2012 NYS HOME LPA Program.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #13-36 Authorizing to enter into a Grant Writing Contract** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga recognizes the need to seek grants to help with needed projects such as a new heating system and lighting for the town highway garage and a salt shed; now therefore be it

RESOLVED, that Supervisor Thomas N. Wood III is authorized to enter into a professional services contract with Community Development Resources, LLC, PMB 174, 690 Saratoga Road, Burnt Hills, NY 12027 for researching and applying for grants; and it is further

RESOLVED, that the form of such contract shall be subject to prior review and approval by the Attorney for the town.

Communications: None

Privilege of the floor:

Jim Miers addressed the board explaining how we have all been touched by the tragedy in Newtown, Ct. He is proposing a Remembrance Book with signatures/thoughts from residents of the Village of Schuylerville, Town of Saratoga and Schuylerville Central School students to be delivered to Newtown, Ct. residents to help with their grief. The book will be bound with decorated covers and spine.

The board liked the sentiment and agreed that the book should be placed in the lobby of the town hall when ready. Jim Miers stated it will also be placed at the Schuylerville village office, Schuylerville Central School, local fire departments and churches.

Councilman Michael McLoughlin announced that The Saratoga Clay Arts Center will have their second annual Chili Bowl with celebrity chefs on January 26th from 11 a.m. – 4 p.m. For information and to register and buy tickets online: www.saratogaclayarts.org.

Thomas Drew Sr. addressed Supervisor Thomas Wood regarding the sale of the Maplewood Manor County Nursing Home and the proposed Highway Shared Services Agreement with the Village of Victory.

Upcoming meetings:

- ❖ **Agenda meeting – Thursday, February 7, 2013 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, February 11, 2013 at 7:00 p.m.**

Audit the Bills: On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #13-37 Approving the payment of bills in Abstract 1G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga that the bills be paid on Abstract #1G (1/14/2013) in the following amounts:

General Fund A	Voucher No. 1 through 39	\$ 26,266.54
General Fund B	Voucher No. 1 through 5	\$ 4,920.64
Highway DB	Voucher No. 1 through 21	\$ 28,921.01
Schuyler Park H	Voucher No. 1	\$ <u>109.20</u>
	Grand Total	\$ 60,217.39

A motion to adjourn at 9:07 p.m. was made by Councilman Michael McLoughlin and seconded by Councilman James Jennings. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye
Carried 5 – 0.

Respectfully Submitted,

Ruth Drumm
Town Clerk