

**DRAFT MINUTES  
ORGANIZATIONAL MEETING OF THE TOWN BOARD  
OF THE TOWN OF SARATOGA, 12 SPRING ST.,  
SCHUYLERVILLE, NY**

**January 13, 2014  
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, Councilman James Jennings – present

**Also present:** Deputy Town Clerk Linda McCabe, Town Attorney William Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Tax Collector Jim Gorham, Thomas R. Drew Sr., Chris Benn, J.R. Hanna, Al Weils, Paul Shaver, Attorney Justin Grassi, Attorney Matt Jones, Clarence Fosdick, Russ Hanson, Dan Carpenter, and Doug Niles

**Recognitions/Presentations/ Bid openings/ Public Hearings:**

**Presentation by Matt Jones, the Jones Firm, regarding the request to rescind the extension of the Brown Road PUD.** Matt Jones representing Saratoga Development, stated that the Brown Road PUD was found not to be a feasible project, the timing and economics didn't work. Jason Tommell, the Project Engineer, was asked to put together a conventional subdivision with fewer units that would be more consistent with the area. The proposal will be presented to the Planning Board on January 22<sup>nd</sup> and will consist of 11 lots down from the 14 lots presented in the PUD.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-32 Rescind Extension of the Brown Road PUD** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board at its regular meeting held on July 8, 2013 granted an extension of time to the applicant/owner of the Brown Road PUD to begin construction on this project, and

**WHEREAS**, the Board has been informed in writing by the applicant/ owner of the PUD property that it desires to abandon the project, and further consents to allowing the approval of the PUD to lapse, it is now therefore

**RESOLVED**, that aforesaid action of the Board in extending the time to begin construction on this PUD is hereby rescinded, and that by operation of law, the zoning of the Brown Road PUD now reverts to that in existence before such PUD approval.

**Councilman James Jennings asked if the tree cutting issue had been resolved.**

Zoning Officer Gil Albert responded that negotiations are taking place and no permits will be issued until it is resolved. Builder Dave DePaulo stated that a resolution has been reached and some additional trees will be taken down and others replaced.

**ORGANIZATIONAL APPOINTMENTS AND DESIGNATIONS:**

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolutions #14-01 through #14-20 and 14-23 through 14-28 - Organizational Appointments** were adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**Resolution #14-01**, setting the “Rules of the Board”:

*WHEREAS*, §63 of the Town Law provides that the Town Board may determine the rules of its procedures; now, therefore be it

*RESOLVED*, that the following Rules of Order be and the same are hereby adopted pursuant to §63 of the Town Law:

**RULES OF ORDER OF THE TOWN BOARD OF THE TOWN OF SARATOGA**

1. The Supervisor shall preside at all meetings of the Board and shall preserve order and decorum in debate.
2. The Board shall be called to order by the Supervisor. A quorum must be present in order to conduct business of the town. A quorum shall be defined as three members of the town board.
3. The Supervisor, immediately following the opening of every regular meeting of the Board, shall proceed to the regular order of Town business as follows: Roll Call, Approval of Minutes, Town Clerk’s report, Zoning Officer’s Report, Dog Control Officer’s Report, Town Court Report, Tax Collector’s Report, Historian’s Report, Assessor’s Report, Highway Superintendent’s Report, Supervisor’s Report, Public comments on agenda items, Committee reports, Old Business, New Business, Communications, Privilege of the Floor, Auditing Bills, Establishment of the Next Regular Meeting, Adjournment.
4. Public Hearings: It shall be the duty of the Supervisor to preside at all general or special business hearings, to instruct all persons addressing the Board to state their names, addresses, and to state whether they are for or against the proposal. Those in favor of the proposal before the Board should speak first and those in opposition should speak last. At such hearings the Board may have special rules and prescribe the time to be allotted as 3 minutes to each speaker. Once all persons wishing to speak have spoken once, any person wishing to speak a second time may do so for a maximum of 2 minutes.
5. At the close of the public hearing as provided for in paragraph “4” above, the Supervisor may grant any member of the general public in attendance at such meeting a reasonable opportunity to be heard on any question or subject in which the Town is concerned.
6. Every resolution or motion must be seconded before being put to a vote by the Supervisor and all resolutions or motions shall be recorded in their entirety in the official minutes of the Town Board.

7. The Supervisor may offer or second a resolution or a motion and need not relinquish the chair for such purpose.
  8. No motion or resolution may be brought to a vote except by the majority consent of those present unless printed or typewritten copies thereof are presented to each member of the Board 48 hours prior to the opening of the meeting at which such motion or resolution is offered.
  9. No member shall speak more than once on any questions until every member choosing to speak shall have spoken, nor more than twice in any case without leave of the Board.
  10. When a question is under debate, no motion shall be entertained unless (a) for an adjournment or recess, (b) for the previous question to lay on the table, (c) to postpone to refer to a committee, or (d) to amend.
  11. A majority vote of all the members of the Board shall be required to suspend these rules of order. A majority of the Board shall constitute a quorum.
  12. If the above stated rules are or become at any time in conflict with the statutory law, the statutory law shall take precedence.
  13. No member of the public shall engage in any demonstration, booing, hand clapping or otherwise disrupt the formality of a town board meeting.
  14. Any persons speaking to the town board with the consent of the supervisor shall address their remarks to the town board, not to other members of the audience in the form of a debate. Residents will be limited to speaking for three minutes unless extended by permission of the majority consent of the board. All persons speaking will be given respect and courtesy and in return are expected to be respectful and courteous. The use of profane and inappropriate language is not acceptable.
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- ❖ **Resolution #14-02** setting the meeting time and place for Town Board meetings as the 2<sup>nd</sup> Monday of the month, at 7:00 p.m. at the Town Hall, 12 Spring Street, Schuylerville.
  - ❖ **Resolution # 14-03** designating the Glens Falls National Bank & Trust Company as the official bank depository.
  - ❖ **Resolution # 14-04** designating *The Saratogian* as the official newspaper for the Town.
  - ❖ **Resolution # 14-05** authorizing the Supervisor to invest idle cash balances.
  - ❖ **Resolution # 14-06** authorizing the Supervisor to submit claims for state aid for youth recreation programs.
  - ❖ **Resolution # 14-07** authorizing the Supervisor to execute & pay contracts & annual appropriations as provided in the budget.
  - ❖ **Resolution # 14-08** approving the salaries & highway scale of wages and additional benefits as set forth in the 2014 budget.
  - ❖ **Resolution # 14-09** appointing the Supervisor as health insurance administrator.
  - ❖ **Resolution # 14-10** - authorizing the Supervisor to pay bills of utility, fuel, gas, oil, credit card & any discounted bills without prior audit and providing that bills are presented at first available meeting for audit.
  - ❖ **Resolution # 14-11** - authorizing the Highway Superintendent to spend/purchase up to \$3,000 without prior notice to town board.

- ❖ **Resolution # 14-12** setting the mileage rate for actual town business at 56 cents.
- ❖ **Resolution # 14-13** - setting the election inspector rates at \$100 and machine custodians at \$75 per machine for Special Elections.
- ❖ **Resolution # 14-14** authorizing the attendance of the following Town Officer at The Association of Town's meeting, February 16 - 19, 2014: Town Justice Timothy Williams
- ❖ **Resolution # 14-15** - appointing Town Justice Timothy Williams as delegate to the Association of Towns' meeting.
- ❖ **Resolution # 14-16** appointing Ed Cross as Dog Control Officer.
- ❖ **Resolution # 14-17** appointing William Reynolds as the Attorney for the town.
- ❖ **Resolution # 14-18** appointing the Building Inspector/Code Enforcement Officer as Gilman Albert.
- ❖ **Resolution # 14-19** appointing Gilman Albert as the Fire Code Officer.
- ❖ **Resolution # 14-20** appointing Ruth Drumm as the Registrar of Vital Statistics through 12/31/2015
- ❖ **Resolution # 14-23** appointing Dr. Christopher Thomas as the Health Officer.
- ❖ **Resolution # 14-24** appointing Kenneth Martin as the Engineer for the town.
- ❖ **Resolution # 14-25** appointing Bernie Wood as Uniform Court Officer.
- ❖ **Resolution #14-26** appointing Glen Decker as Uniform Court Officer.
- ❖ **Resolution # 14-27** appointing Susan Hughes as Clerk part-time.
- ❖ **Resolution # 14-28** appointing Dorothy Lavazzo as part-time Assessor's Clerk.

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following organizational **Resolutions # 14-21 and 14-22** were adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – abstained Carried 4– 0, 1 abstention

- ❖ **Resolution # 14-21** appointing Linda McCabe as the Deputy Registrar of Vital Statistics until 12/31/2015.
- ❖ **Resolution # 14-22** appointing Linda McCabe as the Clerk to the Planning Board & Zoning Board of Appeals.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following organizational **Resolutions # 14-29 Blanket Official Undertaking for Town Officers** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0

**WHEREAS**, certain Town Officers are required to execute and file undertakings by reason of certain provisions of the Town Law; and

**WHEREAS**, Public Officers Law §11 allows for the substitution of a blanket undertaking for such individual undertakings; and

**WHEREAS**, the Town of Saratoga has in effect a blanket undertaking for all Town Officers required by law to execute and file undertakings; and

**WHEREAS**, said blanket undertaking provides coverage for the failure of said officers to faithfully perform their duties or to account for all moneys or property received by them by virtue of their positions, and for their fraudulent or dishonest acts; and

**WHEREAS**, Public Officers Law §11 requires this Board to approve blanket undertaking as to form and sufficiency of coverage; now, therefore be it

**RESOLVED**, that the Town Board hereby approves **Crime Policy B6010916 issued by Selective Ins. Co. of New York and Public Officials Liability Policy MPOTSARA001 with NYMIR** to the Town of Saratoga as a blanket undertaking for all Town Officers required to execute and file undertakings including but not limited to the Supervisor, Town Clerk, Tax Collector, Justices, and Superintendent of Highways; and be it further

**RESOLVED**, that the blanket undertaking shall have \$100,000.00 (One Hundred Thousand) coverage per employee with excess indemnity on the Tax Collector in the amount of \$1,000,000.00 (one million), the Supervisor in the amount of \$150,000.00 (One Hundred-Fifty Thousand) and shall provide employee dishonesty coverage and faithful performance of duty coverage for said officers as required by Public Officers Law § 11, with an appropriate deductible established at the time of the purchase of the policy in accordance with the usual practice of the Town; and be it further

**RESOLVED**, that a certified copy of this Resolution be attached to said blanket undertaking and a copy thereof be filed in the Office of the Town Clerk.

### **Zoning Board of Appeals – 5 year terms – appointed**

On a motion by Councilman Charles Hanahan and seconded by Councilman Michael McLoughlin the following **Resolution #14-30** Appointing **Christopher Benn** to the Zoning Board of Appeals was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanahan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

**WHEREAS**, there is a vacancy for a member of the Zoning Board of Appeals due to the resignation of James Burke; therefore be it

**RESOLVED**, that the Town Board of the Town of Saratoga appoints Christopher Benn as Member of the Zoning Board of Appeals from 01/01/2014 – 12/31/2016 to fulfill James Burke's term.

### **Planning Board – 7 year terms – appointed**

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanahan the following **Resolution #14-31** reappointing **Laurie Griffen** as member to the Planning Board was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanahan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

**WHEREAS**, the term of Planning Board Member Laurie Griffen has expired; therefore be it

**RESOLVED**, that the Town Board of the Town of Saratoga reappoints Laurie Griffen for a seven year term as Member of the Planning Board from 01/01/2014 – 12/31/2020.

**Zoning Officer Gil Albert** stated that he deals with the town's Planning Board and Zoning Board of Appeals and is impressed with how well they work. He added that the feedback he gets from the architects and surveyors who work with multiple municipalities is that they praise our boards as excellent.

**Supervisor Thomas Wood made the following annual appointments:**

- ❖ **Deputy Supervisor** – Councilman Fred Drumm
- ❖ **Bookkeeper**- Pat Temple and Stephanie Booth
- ❖ **Town Historian** - Sean Kelleher
- ❖ **Deputy Town Historian** - Pat Peck
- ❖ **Highway Committee:** Councilman Fred Drumm, Councilman Charles Hanehan and Councilman Jim Jennings
- ❖ **Youth Committee:** Councilman Michael McLoughlin
- ❖ **Senior Citizen Committee:** Councilman Jim Jennings and Supervisor Thomas Wood
- ❖ **Insurance Committee:** Supervisor Thomas Wood and Councilman Charles Hanehan
- ❖ **Landfill Committee:** Supervisor Thomas Wood & Councilman Fred Drumm
- ❖ **Park Committee:** Supervisor Thomas Wood, Councilman Jim Jennings, Councilman Fred Drumm, Councilman Michael McLoughlin, and Councilman Charles Hanehan

**The following annual appointments were made by elected officials and read by Supervisor Thomas Wood:**

- ❖ **Town Clerk Ruth Drumm** appoints Linda McCabe as Deputy Town Clerk.
- ❖ **Town Justice Jack Ditch** and **Town Justice Timothy Williams** appoint Bonnie Williams and Lisa Relyea as part-time Court Clerks.

**Approval of Minutes:** A motion was made by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin to accept the minutes of the December 5<sup>th</sup> agenda meeting, December 9<sup>th</sup> regular meeting and the December 27<sup>th</sup>, 2013 special year-end meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**Town Clerk's report for December 2013:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$41.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$395.66. Fees paid to the New York State Health Department for Marriage licenses \$22.50. Dog license fees to Supervisor Thomas Wood \$185.00. Clerk fees to Supervisor Thomas Wood \$43.09. Total State, County, and Local Revenues received were \$687.25.

**Zoning Officer's report for December 2013:** 8 Building Permits, 0 Building Permit Renewals, 14 Building Inspections, 2 Certificates of Occupancy, 0 Fire inspections, 0 Complaints, 0 Orders to Remedy and 3 misc. appointments. A check for \$1,262.50 was given to Supervisor Thomas Wood.

**Dog Control officer's report for December 2013:** The report was read by Supervisor Thomas Wood: answered 13 complaints, took 0 dogs to the shelter, 1 bite case, traveled 44 miles, issued 7 warnings and 3 summons were issued.

**Town Court report for December 2013:** The following were closed: 50 Vehicle & Traffic, 15 Criminal/Penal Law, 1 DEC/ENCON, 4 Dog cases, 2 DWIs, 0 Town & Village Ordinance, 0 Small Claim/Civil, 2 Evictions, 0 Bench trials, 0 (case transfers) Divestiture Forms sent to County Court, 0 Defendants sentenced to probation, 0 hours of community service issued, 0 days of jail time issued, 4 Orders of Protection issued, and \$9,779.00 in fees were paid to the NY State Comptroller.

**Tax Collector's report:** Tax Collector Jim Gorham stated that in December he sent out 2,991 tax bills. He reported that through January 13, 2014, he collected \$480,584.86 on 552 bills, which is 18.5% of the bills.

**Tax Collector Jim Gorham collects taxes in January on Monday, Wednesday and Friday from 8:30 am to 12:30 pm and 1:30 to 4:00 pm and on the last Saturday of January from 8:30 am to noon. He added that the town offices will be closed on January 20<sup>th</sup>, Martin Luther King Jr. Day.**

**Historian's report:** No report.

**Assessor's report:** Victoria Hayner submitted the following for January 2014: During the month of December we sent out the renewal forms for Senior Exemptions and Agricultural exemptions and have begun receiving them back. We also were kept quite busy answering STAR questions regarding the registration process with the NYS Dept of Tax and Finance.

Sales continue to be processed for the town. We have had 9 valid sales and 4 non-valid sales of which 9 were on residential properties and 4 on vacant lands.

The Assessor's Office will be open Monday – Thursday from 9:00 AM – 1:00 PM during the months of January and February. The Assessor will be in the office on Tuesdays and Wednesdays.

**Highway Superintendent's report: December 2013**

- ❖ We helped Schuylerville hang Christmas lights on Broadway.
- ❖ Placed the sand screens on our trucks.
- ❖ Have done some overhead door maintenance.
- ❖ Had rear bushing repairs done on truck #5 and antifreeze tank on truck #6.
- ❖ Put new front tires on our backhoe.
- ❖ Have done some radio testing for possible new radio system.
- ❖ We have been updating our SDS books.
- ❖ Mac Marshall has done an internship for 2 weeks through BOCES.
- ❖ We have addressed 8 storms with sanding and 5 storms with plowing.

**Supervisor's report:** Supervisor Thomas Wood reported that the board discussed the 2014 goals at the agenda meeting and agreed on the following:

**Town of Saratoga 2014 Goals**

1. **Keep Town taxes as low as possible, closely monitor all town expenditures, and strive to have no additional tax increases in the upcoming years.**
2. **Complete sale of old town hall and generate the greatest revenue possible for the town while maintaining the best public interest use of the property and maintaining the historical integrity of the land.**
3. **To keep all excess town property rented and generate the maximum revenue for the town. Pursue grants to improve building infrastructure (heating, cooling, electrical etc.) and to make structural changes that will enhance rentability of smaller spaces and encourage small business establishment and growth.**
4. **Complete and implement zoning regulation changes that will encourage economic growth and development in the town**
5. **Identify grant opportunities and secure money to make necessary improvements such as new heating system and improved lighting system to town highway garage building, build a new salt storage shed, expanding the parking lot at the town hall, expand trail system and improving the boat launch on Rt. 4.**
6. **Investigate and implement areas of shared services that will reduce town costs and improve service delivery.**

**Financial report: SUPERVISOR'S REPORT DECEMBER 2013**

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand DEC 1	\$ 872,438.60
DEC Revenues	+ 25,230.78
DEC Disbursements	- <u>122,062.09</u>
Balance DEC 31	\$ 775,607.29

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand DEC 1	\$ 899,317.38
DEC Revenues	+ 95,852.01
DEC Disbursements	- <u>15,660.82</u>
Balance DEC 31	\$ 979,508.57

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)



Balance on hand DEC 1	\$1,035,271.35
DEC Revenues	+ 685.61
DEC Disbursements	- 145,697.80
Balance DEC 31	\$ 890,259.16

SCHUYLER PARK CAPITAL PROJECT DEC 31	\$ 168,295.99
YOUTH RECREATION & SERVICE DEC 31	\$ 1,708.04
HIGHWAY EQUIPMENT RESERVE DEC 31	\$ 12,890.15
BUILDING RESERVE DEC 31	\$ 34,496.31
SCENIC BY WAYS GRANT DEC 31	\$ 310.65
PARK RESERVE DEC 31	\$ 51,956.55

- ❖ **December 2013 Sales Tax Received - \$93,400**
- ❖ **November 2013 Mortgage Tax Received - \$11,379.50**
- ❖ **Tenant Updates – Supervisor Thomas Wood reported that 1080 Education Inc. will be moving to a larger space on the first floor and will be signing a 12 month lease for the space. Tim Blanchard will be preparing the space for their use. It is planned to be ready for February 1<sup>st</sup>.**

**Public comments on agenda items:**  
**Dan Carpenter** addressed the board.

**Committee reports:**  
**Landfill:** No report.

**Insurance:** No report.

**Youth:** Councilman Michael McLoughlin reported that the Greater Schuylerville Youth Program at the Youth Center in Fort Hardy Park will hold the New Year Neon Mocktail Dance Party for tweens, 8 – 12 years old on Saturday, January 18<sup>th</sup> from 6-9 pm at the Youth Center in Fort Hardy Park.

**Senior Citizens:** Councilman James Jennings reported that the **Old Saratoga Seniors** met on Wednesday, January 8<sup>th</sup> for a casserole lunch.

**The Quaker Springs Seniors** held a Christmas party in December with John Bodnar providing the entertainment. Their January meeting was cancelled. They will meet again on February 10<sup>th</sup>. Ranger Eric Schnitzer from the National Park will be the speaker. There will be a Defensive Driving Course sign- up sheet available.

**Park Committee:** No report.

**Office of Emergency Management:** No report.

**GSES, QSFD, SLPID/SLA Reports:**

**General Schuyler Emergency Squad:** President Chris Benn gave the following report for the Town of Saratoga:

Total number of calls for December	46
Total Town of Saratoga	18
Town of Northumberland	4
Village of Schuylerville	19
Village of Victory Mills	2
Mutual Aid Wilton	3

Chris Benn added that there were 589 patient contact calls in 2012 and 612 in 2013. Call volume was up 3.9% in 2013 and per Mike McVoy, County EMS Coordinator, the call volume county wide is down 3%.

The General Schuyler Emergency Squad is sponsoring a **Valentine Rose Sale Fundraiser** again this year and pick up will be February 12<sup>th</sup>, 13<sup>th</sup>, or 14<sup>th</sup>. Flyers will be delivered to town hall this week.

**Quaker Springs Fire Department:** Don Ormsby Jr. reported that there were 14 calls in December and 92 total calls in 2013. Don Ormsby Jr. further reported the new officers as follows: Chief Sean Dooley, 1<sup>st</sup> Assistant Chief Chris Miller, 2<sup>nd</sup> Assistant Chief Don Ormsby Jr., 1<sup>st</sup> Captain James Jennings Jr., 1<sup>st</sup> Lt. Craig Sutherland, and Marge Kirkpatrick, Commissioner.

The Annual Fishing Tournament is scheduled for February 8<sup>th</sup> at Coveville.

**SLPID/SLA:** Doug Niles explained that SLA and SLPID are completely independent of each other and are all volunteers. SLPID is government supported while SLA is not. They hope to have better communication with the Power Company that regulates the dam and water level of Saratoga Lake. He added that the sewer project is going well and they are doing a great job.

**Old business:**

**Supervisor Thomas Wood reported that a meeting was held today to discuss the Highway Shared Services Agreement with the Village of Victory.** Supervisor Thomas Wood, Town Attorney Bill Reynolds, Highway Superintendent Don Ormsby Jr., and Victory Mayor Pat Dewey attended to review the agreement. Town Attorney Bill Reynolds will incorporate the changes identified at the meeting and present it to the town board at the next agenda meeting in February for their review.

**Councilman Charles Hanehan** who is also a member of the Saratoga County IDA Board, reported that the IDA board met this morning at 8:00 am. regarding the **Pilot Program for the Victory Mill Project.** The vote was 7 - 0, unanimously approving the Pilot Program. The project should go forward. It was noted that language was added to the contract that the lawsuit contesting the Town of Saratoga's Assessment will go away.

**New business:**

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #14-33 2013 Annual Audit by Dick Dinolfo, CPA** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanahan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga is required to audit the books of various departments that collect monies; and

**WHEREAS**, the Town Board of the Town of Saratoga has had the Town's financial operations and procedures audited by Richard H. Dinolfo, CPA each year; now, therefore be it,

**RESOLVED**, by the Town Board of the Town of Saratoga to hire Richard H. Dinolfo, CPA to conduct the 2013 audit of the books.

On a motion by Councilman Charles Hanahan and seconded by Councilman James Jennings the following **Resolution #14-34 Request to Repair Routes 29, 32 and 9P** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanahan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga recognizes that properly maintained roads are vital for public safety; and

**WHEREAS**, well maintained roads encourage and enhance economic growth and development; and

**WHEREAS**, New York State Routes 29, 32 and 9P in the Town of Saratoga are in need of maintenance, especially on the edges; now, therefore be it

**RESOLVED**, by the Town Board of the Town of Saratoga to request that the State of New York perform basic maintenance especially on road edges and bring these roads back up to acceptable standards.

On a motion by Supervisor Thomas Wood and seconded by Councilman Michael McLoughlin the following **Resolution #14-35 Setting Agenda Meetings** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanahan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga that Agenda Meetings will be held on the Thursday preceding the regular Town Board meeting on the second Monday of the month. They will be held at 7:00 p.m. in the second floor conference room at Town Hall, 12 Spring Street, Schuylerville.

**Communications:**

- ❖ **Thank you from the Greater Schuylerville Youth Program** for the town's support of the Jack Frost Flurry Festival.

**Privilege of the floor: The following residents Doug Niles, Clarence Fosdick, Thomas R. Drew Sr., and Dan Carpenter addressed the board.**

**Upcoming meetings:**

- ❖ **Agenda meeting – Thursday, February 6, 2014 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, February 10, 2014 at 7:00 p.m.**

**Audit the Bills:** On a motion by Councilman James Jennings and seconded by Councilman Michael McLoughlin the following **Resolution #14-36 Approving the payment of bills in Abstract 1G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga that the bills be paid on Abstract #1G (1/13/2014) in the following amounts:**

<b>General Fund A</b>	<b>Voucher No. 1 through 28</b>	<b>\$ 22,846.04</b>
<b>General Fund B</b>	<b>Voucher No. 1 through 2</b>	<b>\$ 174.91</b>
<b>Highway DB</b>	<b>Voucher No. 1 through 13</b>	<b>\$ 19,066.67</b>
<b>Schuyler Park H</b>	<b>Voucher No. 1</b>	<b>\$ 23.84</b>
	<b>Grand Total</b>	<b>\$ 42,111.46</b>

**A motion to adjourn at 8:45 p.m.** was made by Councilman Charles Hanehan and seconded by Councilman James Jennings. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

Respectfully Submitted,

Ruth Drumm  
Town Clerk