

**DRAFT MINUTES OF THE  
MEETING OF THE TOWN BOARD  
OF THE TOWN OF SARATOGA, 12 SPRING ST.,  
SCHUYLERVILLE, NY**

**December 8, 2014  
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Michael McLoughlin – absent, Councilman Charles Hanehan- present, Councilman James Jennings – present

**Also present:** Deputy Town Clerk Linda McCabe, Town Attorney Bill Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Thomas R. Drew Sr., Paul Shaver, and Amanda Homsey.

**Recognitions/Presentations/ Bid openings/ Public Hearings: None**

**Approval of Minutes:** A motion was made by Councilman Fred Drumm and seconded by Councilman Charles Hanehan to accept the minutes of the November 6<sup>th</sup> regular meeting as written. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**Town Clerk's report for November 2014:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$47.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$398.74. Fees to the NYS Department of Health for marriage license fees \$22.50. Dog license fees to Supervisor Thomas Wood \$200.00. Clerk fees to Supervisor Thomas Wood \$121.76 Total State and Local revenue \$790.00.

**Zoning Officer's report for November 2014:** 16 Building Permits, 20 Building Inspections, 4 Certificates of Occupancy, 0 Junk Yard Permits, 0 Complaints, 0 Fire inspections, 2 Orders to Remedy, 1 misc. appointment, 1 Building Permit Renewal, and 0 Property Maintenance Inspections. A check for \$1,852.50 was given to Supervisor Thomas Wood.

**Dog Control Officer's report for November 2014:** The report was read by Supervisor Thomas Wood: answered 16 complaints, took 3 dogs to the shelter, 2 bite cases, issued 9 warnings, 3 summonses were issued, and traveled 159 miles.

**Town Court report for November 2014:** The following were closed: 31 Vehicle & Traffic, 3 Criminal/Penal Law, 3 DEC/ENCON, 2 Dog cases, 0 DWI, 0 Town & Village Ordinance, 1 Small Claims/Civil, 1 Eviction, 0 Bench trials, 2 (case transfers) Divestiture Forms sent to County Court, 0 Orders of Protection issued, and \$5,286.49 in fees were paid to the NY State Comptroller.

**Historian's report:** No report

**Assessor's report:** Victoria L. Hayner submitted the following report:  
November was a busy month getting ready for the annual exemption renewal time. All renewals have been addressed and are ready to mail. Senior exemptions and agricultural exemption renewals will be mailed to all property owners who filed last year by December 10<sup>th</sup>. Renewal forms need to be filed in our office at 12 Spring Street before March 1, 2012.

Sales continue to be processed for the town in addition to the updating of Building permits applications and Certificate of Occupancy's that were issued in November. During the month of November we processed 29 sales of which 20 were valid sales and 9 were invalid sales. Of these sales 22 properties were residential properties, 6 vacant parcels and 1 commercial properties (actually an apartment).

Dorothy Lavazzo is back in the office! The Assessor's Office is open Tuesday through Thursday from 9:00 AM – 1:00 PM or appointments may be scheduled at other times if necessary. We will be open to serve those applying for exemptions and those having questions regarding their inventory 4 days (Monday – Thursday) in January and February. I am in the office on Tuesdays and Wednesdays as usual.

**Highway Superintendent's report for November:**

- ❖ Addressing potholes and down trees
- ❖ Delineator placement and repairs
- ❖ Set two driveway culverts on Walsh Rd
- ❖ Placed sanders on the pickups
- ❖ Replaced sander chain and rebuilt gearbox on truck 1
- ❖ Replaced blown sidewinder hoses on truck 5
- ❖ Addressed lighting on all trucks
- ❖ Sent truck 3 out for engine computer update
- ❖ Did the overhead door maintenance
- ❖ Loaned out traffic cones for veterans 5-k run
- ❖ Helped hang Christmas tree lights for Schuylerville
- ❖ Sanded for 3 storms and plowed for 1
- ❖ Equipment trailer has been posted on Auctions International. Bidding to be complete on 12/15 . Would like permission to accept bid at closing, as of Thursday it is at \$1,125.

**Supervisor's report: SUPERVISOR'S REPORT NOVEMBER 2014**

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand NOV 1	\$	775,633.90
NOV Revenues	+	78,999.22
NOV Disbursements	-	55,231.57
Balance NOV 30	\$	799,401.55

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand NOV 1	\$	1,099,329.20
NOV Revenues	+	107,287.86

NOV Disbursements	- <u>6,251.77</u>
Balance NOV 30	\$ 1,200,365.29

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand NOV 1	\$ 856,146.34
NOV Revenues	+ 102.87
NOV Disbursements	- <u>50,987.61</u>
Balance NOV 30	\$ 805,261.60

SCHUYLER PARK CAPITAL PROJECT NOV 30 \$ 178,506.25

YOUTH RECREATION & SERVICE NOV 30 \$ 3,296.64

HIGHWAY EQUIPMENT RESERVE NOV 30 \$ 12,907.83

BUILDING RESERVE NOV 30 \$ 39,550.56

SCENIC BY WAYS GRANT NOV 30 \$ 310.77

PARK RESERVE NOV 30 \$ 51,956.55

- ❖ **Sales Tax Received – November 2014 - \$97,753**
- ❖ **Mortgage Tax Received –October 2014- \$13,744.50, April 1 – Sept. 30- \$63,603.66**
- ❖ **Total Mortgage Tax Received for 2014 - \$113,060.87, Mortgage Tax Received for 2013 was \$112,689.84**

**Public comments on agenda items:** No one addressed the board.

**Committee reports:**

**Landfill:** No report.

**Insurance:** No report.

**Youth:** No report.

**Senior Citizens: Councilman James Jennings reported that the Quaker Springs Seniors** met on November 10th with 18 members attending. The guest speaker was from the Saratoga County Office for the Aging. Plans are being made for a spring trip. Their Christmas Party was held today with a Roast Pork Dinner.

**Councilman James Jennings reported that the Olde Saratoga Seniors** met on November 19th with 40 members attending. The guest speaker was Gary Ferris, Executive Director of Warren/Washington County NE NY Red Cross, who delivered his WWII Program. The Christmas Party is planned for December 10th at the Prime Restaurant on Union Ave.

**Park Committee: Councilman Fred Drumm** reported that they are still removing sand to expand the ball fields.

**Office of Emergency Management:** No report.

**GSES, QSFD, SLPID/SLA Reports:**

**GSES:** No report.

**QSFD: Chief Don Ormsby Jr.** reported that they have had 92 calls year-to-date. The election of officers took place with the following results: Chief Donald Ormsby Jr., Assistant Chiefs Chris Miller and Sean Dooley, Captains James Jennings Jr. and Jay Bodnar, Lieutenants Craig Sutherland and Mike Eustis, President Don Parker, Vice-President Nelson Snowden, Secretary Marge Kirkpatrick, and Treasurer Joe Cichacki

**The election for Commissioners is tomorrow night.**

**Old business: None.**

**New business:**

On a motion by Councilman James Jennings and seconded by Councilman Charles Hanehan the following **Resolution #14-110 - Approval to enter into a Contract with General Schuyler Emergency Squad - \$297,167** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

*WHEREAS*, the Town Board of the Town of Saratoga is authorized by virtue of Section 122 (B) of the General Municipal Law of the State of New York to provide general ambulance service for the town; and

*WHEREAS*, the GENERAL SCHUYLER EMERGENCY SQUAD (**GSES**) has trained and experienced personnel and is certified by the Department of Health of the State of New York as an ambulance service; and

*WHEREAS*, the GSES is desirous of furnishing emergency medical services to the town under the terms and conditions set forth in the EMS agreement; now, therefore be it,

*RESOLVED*, by the Town Board of the Town of Saratoga to authorize entering into the **EMERGENCY MEDICAL SERVICES (EMS) AGREEMENT with the GENERAL SCHUYLER EMERGENCY SQUAD, for a term of January 1, 2015 through December 31, 2015 and will provide consideration in the amount of \$297,167.00.** The full agreement is on file in the office of the Town Clerk; and it is further

*RESOLVED*, that the form of such contract shall be subject to prior review and approval by the town attorney.

On a motion by Councilman James Jennings and seconded by Councilman Charles Hanehan the following **Resolution #14-111 - Approval to enter into a Contract with the Village of Victory for Fire Protection- \$12,317.42** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED** by the Town Board of the Town of Saratoga to authorize entering into the **fire protection contract with the Village of Victory, for a term of January 1, 2015 through December 31, 2015 and will provide consideration to the Village of Victory in the amount of \$12,317.42.** The full agreement is on file in the office of the Town Clerk; and it is further

**RESOLVED**, that the form of such contract shall be subject to prior review and approval by the town attorney.

On a motion by Councilman Charles Hanehan and seconded by Councilman James Jennings the following **Resolution #14-112 – Approval to enter into a Contract with the Village of Schuylerville for Fire Protection - \$35,057.27** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize entering into the **fire protection contract with the Village of Schuylerville, for a term of January 1, 2015 through December 31, 2015 and will provide consideration to the Village of Schuylerville in the amount of \$35,057.27.** The full agreement is on file in the office of the Town Clerk; and it is further

**RESOLVED**, that the form of such contract shall be subject to prior review and approval by the town attorney.

On a motion by Councilman James Jennings and seconded by Councilman Fred Drumm the following **Resolution #14-113 – Approval to enter into Contracts with Senior Citizens - \$5,000** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**WHEREAS**, the Town Board has determined that it is in the public interest to offer support and recreational services to the elderly residents of the Town; and

**WHEREAS**, the Old Saratoga Seniors and Quaker Springs Seniors have offered to provide such services to senior citizens who are residents of the Town; it is now therefore

**RESOLVED**, that the Supervisor is **authorized to sign contracts with Old Saratoga Seniors and Quaker Springs Seniors to provide support and recreational services to senior citizen residents of the town for the 2015 calendar year at a cost of \$2,500.00 for each contract;** and it is further

**RESOLVED**, that the form of such contracts shall be subject to prior review and approval by the Town Attorney.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-114 - Approval to enter into Contract for Attorney Services - \$30,000** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**WHEREAS**, the Town Board has determined that it is in the town's interest to have the services of William F. Reynolds as an attorney for the town as needed; therefore be it

**RESOLVED**, that the Supervisor is **authorized to sign a contract with William F. Reynolds for attorney services for 2015 in the amount of \$30,000 for general legal services for town business with additional services for non town court litigation at an hourly rate of \$150.00 per hour.**

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following **Resolution #14-115 - Fund Transfer - \$4,700 to Retirement A9010.8** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga to transfer \$4,700 from Contingency A1990.4 to Retirement A9010.8 to cover costs.**

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-116 - Fund Transfer - \$9,640 to Retirement DB9010.8** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga to transfer \$9,640 from General Repairs Personal Services DB5110.1 to Retirement DB 9010.8 to cover costs.**

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-117 -New Lease for 1080 Education, Inc.** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**WHEREAS**, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

**WHEREAS**, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

**RESOLVED**, that the space in the North wing, first floor of the Town Hall, Suite 101, be leased to 1080 Education, Inc., Schuylerville, NY 12871 for \$1,200 per month for one year starting January 1, 2015, as set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further,

**RESOLVED**, that the Town Supervisor is authorized to enter into a lease agreement to carry out this resolution subject to approval of the Town Attorney as to form; and it is further

**RESOLVED**, that the present lease of 1080 Education, Inc. be terminated by mutual agreement.

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-118 - Fund Transfer - \$24.09 to Data Processing 1680.4** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga to transfer \$24.09 from Contingency A1990.4 to Data Processing A1680.4 to cover costs.**

On a motion by Councilman Charles Hanehan and seconded by Councilman James Jennings the following **Resolution #14-119 - Fund Transfer - \$11,633.55 to Highway Garage A5132.2** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga to transfer \$11,633.55 from Contingency A1990.4 to Highway Garage A5132.2 to cover costs for the heating system installation.**

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-120 - Fund Transfer - \$898.67 to Medical Ins. A9060.8** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga to transfer \$898.67 from Contingency A1990.4 to Medical Ins. A9060.8 to cover additional costs for health insurance.**

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-121 - Fund Transfer - \$16,232.63 to Medical Ins. DB5142.1** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED, by the Town Board of the Town of Saratoga to transfer \$16,232.63 from Snow Personal Service DB5142.1 to Medical Ins. DB9060.8 to cover additional costs for health insurance.**

**Communications:**

- ❖ **Thank you from Ronalee Myers** for honoring her father, Robert Lang, and uncle, William Lang, at the Saratoga County Deceased Veterans Ceremony.

**Privilege of the floor:** Thomas R. Drew Sr. addressed the board.

**Upcoming meetings:**

- ❖ **Town Board Special Meeting – End of Year Audit of Bills – Tuesday, December 30, 2014 at 11:00 a.m.**
- ❖ **Town Board Agenda Meeting – Thursday, January 8, 2015 at 7:00 p.m.**
- ❖ **Regular Town Board Meeting – Monday, January 12, 2015 at 7:00 p.m.**

**Audit the Bills:** On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-122 Approving the payment of bills in Abstract 12G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye. Carried 4 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga that the bills be paid on Abstract #12G (12/8/2014) in the following amounts:

<b>General Fund A</b>	<b>Voucher No. 381 through 417</b>	<b>\$ 73,911.52</b>
<b>General Fund B</b>	<b>Voucher No. 61 through 73</b>	<b>\$ 8,729.89</b>
<b>Highway DB</b>	<b>Voucher No. 200 through 216</b>	<b>\$ 73,586.09</b>
<b>Schuyler Park H</b>	<b>Voucher No. 29 through 31</b>	<b>\$ 1,663.73</b>
<b>Home Improvement H21</b>	<b>Voucher No. 1 through 2</b>	<b><u>\$ 2,354.00</u></b>
	<b>Grand Total</b>	<b><u>\$160,245.23</u></b>

**A motion to adjourn at 8:08 p.m.** was made by Councilman James Jennings and seconded by Councilman Charles Hanehan. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – absent, Councilman James Jennings – aye Carried 4 – 0.

Respectfully Submitted,

Ruth L. Drumm  
Town Clerk