

**DRAFT MINUTES  
MEETING OF THE TOWN BOARD  
OF THE TOWN OF SARATOGA, 12 SPRING ST.,  
SCHUYLERVILLE, NY**

**August 13, 2012  
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m. There was a Moment of Silence in honor of Jim Bodnar.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- absent, Councilman Michael McLoughlin – present, Councilman James Jennings – present

**Also present:** Deputy Town Clerk Linda McCabe, Highway Superintendent Don Ormsby Jr., Ian Murray, Brandon Myers, Tim Holmes, Martin Mittlemark and Chris Benn

**Recognitions/Presentations/ Bid openings/ Public Hearings:**

**Supervisor Thomas Wood presented Resolution #12-75 – Recognition of Rose Anna Venn’s 100<sup>th</sup> Birthday to Mary Ann Venn and Bill Parillo as follows:**

**Offered by: Supervisor Thomas Wood**

**Seconded by: Councilman James Jennings**

*WHEREAS*, the Town of Saratoga wishes to recognize and honor Rose Anna Venn on her 100<sup>th</sup> birthday; and

*WHEREAS*, Rose Venn was the daughter of Irish immigrants Thomas and Bridget Callahan Mahoney born January 3, 1912, in Schenectady, New York; and

*WHEREAS*, Rose Venn was one of eight Venn children; and

*WHEREAS*, her father was a General Electric turbine worker and her mother was a house wife; and

*WHEREAS*, Rose graduated from Schenectady Schools and then took nurses training at Saint Peters Hospital and graduated with a diploma becoming a registered nurse in 1932; and

*WHEREAS*, Rose married Lawrence Venn on August 30, 1941; and

*WHEREAS*, Larry and Rose had two children Robert and Mary Ann; and

*WHEREAS*, Rose and her husband lived their married life in the Village of Victory and

*WHEREAS*, Rose currently lives in the Wesley Health Care Center; and

*WHEREAS*, it is fitting that the longevity and quality of the life of Rose Ann Venn be honored, recognized and remembered by the Town of Saratoga; now, therefore be it,

**RESOLVED**, that the day of August 13, 2012 is hereby dedicated to the life of Rose Venn in grateful recognition by the Town Board of The Town of Saratoga on behalf of all the residents of the town.

Roll Call: Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 4 – 0

**Approval of Minutes:** A motion was made by Councilman James Jennings and seconded by Councilman Michael McLoughlin to accept the minutes of the July 9<sup>th</sup> regular meeting as written. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 4 – 0.

**Town Clerk's report for July 2012:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$85.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$294.79. Marriage License fees to NYS Department of Health \$22.50. Dog license fees to Supervisor Thomas Wood \$383.00. Clerk fees to Supervisor Thomas Wood \$60.21. Total State and Local Revenues received were \$845.50. Town Clerk Ruth Drumm noted that they have been busy issuing *Certificates of Residence* for college students. She also added that Hunting Licenses are now on sale, Monday, August 13<sup>th</sup>.

**Zoning Officer's report for July 2012:** 14 Building Permits, 7 Building Inspections, 4 Certificates of Occupancy, 0 Junk Yard Permits, 3 Complaints, 0 Fire inspections, 0 Orders to Remedy, 9 misc. appointments, 1 Building Permit Renewal, and 0 Property Maintenance Inspections. A check for \$2,311.25 was given to Supervisor Thomas Wood.

**Dog Control Officer's report for July 2012:** answered 24 complaints, took 1 dog to the shelter, 0 bite cases, issued 13 warnings, 6 summonses were issued, and traveled 96 miles.

**Town Court report for July 2012:** The following were closed: 67 Vehicle & Traffic, 18 Criminal/Penal Law, 3 DEC/ENCON, 2 Dog cases, 0 DWIs, 0 Town & Village Ordinances, 2 Small Claims/Civil, 0 Evictions, 0 Bench trials, 0 (case transfers) Divestiture Forms sent to County Court, 0 attended the Science of Speed School, 1 Defendant sentenced to probation, 0 hours of community service issued, 24 days of jail time issued, 3 Orders of Protection issued, and \$7,905.00 in fees were paid to the NY State Comptroller.

**Historian's report:** No report.

**Assessor's report:** Victoria Hayner submitted the following for August 2012: During the month of July we processed 25 sales transfers. 11 transfers were valid sales and 14 were non-valid. The sales represented (17) residential properties, (7) were vacant land and (1) commercial property.

I have 9 small claims hearings which will be heard during the months of August and September. Other maintenance data is being done in the office regularly to keep our roll in good order.

The Assessor's Office is open Tuesday and Thursday mornings from 9:00 AM – 1:00 PM through September 10<sup>th</sup> and we continue to make ourselves available to property owners that may have a concern regarding the inventory on their property.

**Highway Superintendent's report for July:**

- ❖ The south end of Hayes Rd. and Cemetery Rd. to the town line has been top coated.
- ❖ Roadside mowing is ongoing.
- ❖ Ditching and culvert replacement on Hanehan Rd. has started.
- ❖ Schuylerville and Victory's road salt is now being stored in our shed on Rt. 32.

**Supervisor's report: SUPERVISOR'S REPORT JULY 2012**

**GENERAL FUND – TOWNWIDE (A FUND)**

Balance on hand JULY 1	\$ 1,114,902.91
JULY Revenues	+ 24,304.33
JULY Disbursements	- 43,447.20
Balance JULY 31	\$ 1,095,760.04

**GENERAL FUND – OUTSIDE VILLAGE (B FUND)**

Balance on hand JULY 1	\$ 607,319.33
JULY Revenues	+ 1,913.14
JULY Disbursements	- 5,328.06
Balance JULY 31	\$ 603,904.41

**HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)**

Balance on hand JULY 1	\$1,264,626.22
JULY Revenues	+ 145,214.59
JULY Disbursements	- 115,694.84
Balance JULY 31	\$ 1,294,145.97

<b>SCHUYLER PARK CAPITAL PROJECT JULY 31</b>	<b>\$ 125,310.45</b>
<b>YOUTH RECREATION &amp; SERVICE JULY 31</b>	<b>\$ 1,371.08</b>
<b>HIGHWAY EQUIPMENT RESERVE JULY 31</b>	<b>\$ 12,857.40</b>
<b>BUILDING RESERVE JULY 31</b>	<b>\$ 100,806.40</b>
<b>SCENIC BY WAYS GRANT JULY 31</b>	<b>\$ 310.04</b>
<b>PARK RESERVE JULY 31</b>	<b>\$ 51,956.55</b>
<b>CDBG2 FUND JULY 31</b>	<b>\$ 0.00</b>

- ❖ Sales Tax Received – July 2012 - \$138,360 (includes quarterly adjustment)
- ❖ Mortgage Tax –June 2012 - \$10,009.50
- ❖ Supervisor Thomas Wood reported the resignation of Marge Wilbur as Bookkeeper with regret. She is retiring. He then appointed– Pat Temple as Bookkeeper effective 8/1/2012.

- ❖ **FEMA payments received - \$5,413 and \$14,075.35**
- ❖ **Green Fiber Check received - \$27.25**
- ❖ **Contract signed with Lakes to Locks for update of the Saratoga/Washington on the Hudson Partnership website update. This is being paid for with grant money.**
- ❖ **Tenant Updates- Empire Building Products will be moving out at the end of September. He is conserving and feels a large showroom is a luxury he can no longer afford. He will be relocating off Exit 10 or 11 of the Northway.**

**Supervisor Thomas Wood noted that Jim Bodnar was working on the two labs, painting, patching and installing ceiling tiles. They are nearly ready to be rented.**

**Public comments on agenda items: None.**

**Committee reports:**

**Landfill:** No report.

**Insurance:** **Supervisor Thomas Wood** noted that the new policy is in effect. The premium went up due to our claims. Next year it will be rebid.

**Youth:** **Supervisor Thomas Wood** reported that swim program has concluded with 40 students completing their lessons. The site at the Christ the King Spiritual Life Center was evaluated by Wes Carr, Youth Bureau Director, and scored very well.

**Senior Citizens:** No report.

**Park Committee:** **Ian Murray** reported there will be a dedication at the park on Sunday, August 19<sup>th</sup> at 3 p.m. to Ryan Rossley.

**Office of Emergency Management: No report.**

**Committee to Honor Volunteer Firefighters & Emergency Medical Service**

**Workers:** Supervisor Thomas Wood reported that there is good progress on the park. It will be dedicated just prior to the next board meeting, September 10<sup>th</sup> at 6:00 p.m.

**GSES, QSFD, SLPID/SLA Reports:**

**General Schuyler Emergency Squad:** **Chris Benn** reported that there were 46 calls in July; 15 for Town of Saratoga; 7 for Town of Northumberland; 17 for the Village of Schuylerville; 5 for Victory Mills and 2 standby's for Wilton. He added there have been 401 calls year to date and last year they had 414. They had 3 helicopter transports and 4 advanced airway assists. Team CPR training was given for the crews. Chris Benn added that they have had two budget workshops and they closed the sale of the old building at 51 Ferry St.

**Quaker Springs Fire Department:** Don Ormsby Jr. reported that they have had 49 calls year to date.

**SLPID/SLA (Saratoga Lake Association):** No report.

**Saratoga County Farm Bureau (SCFB):** No report.

**Old business: None**

**New business:**

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-80 - Accept Proposal for Turf Management at Schuyler Park** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 4 – 0.

*WHEREAS*, the town board of the Town of Saratoga recognizes the need for turf management at Schuyler Park; and

*WHEREAS*, bids were solicited via advertising in the Saratogian on July 19, 2012; and

*WHEREAS*, the Schuyler Park Committee opened all bids on July 31<sup>st</sup> and unanimously recommends to both the Town of Northumberland and the Town of Saratoga town boards that the lowest bidder, Collins Turf Services, LLC be awarded the contract; therefore be it

*RESOLVED*, that the lowest proposal of \$7,300.49 from Collins Turf Services, LLC, 200 Fitch Road, Saratoga Springs, NY be accepted for turf management for the remainder of the 2012 season at Schuyler Park pending review and approval by Town Attorney William Reynolds that the bid specifications are met.

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #12-81 – Lease – Lakes to Locks Passage** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 4 – 0.

*WHEREAS*, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously, and

*WHEREAS*, the Town Board desires to lease such excess space for fair and adequate consideration, it is hereby

*RESOLVED*, that approximately 230 square feet of space in the South wing, second floor of the Town Hall be leased to Lakes to Locks Passage, Inc., for a term of two years at an **annual** rental of \$2,136.00, payable monthly, \$178 per month, said rent and other terms to be as set forth under a formal lease agreement subject to approval of the Town Attorney as to form.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-82 – Fund Transfer to Unallocated Insurance** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 4 – 0.

*WHEREAS*, the expenditures for insurance in the Unallocated Insurance Account A1920.4 has exceeded the budgeted amounts; therefore be it

*RESOLVED*, by the Town Board of the Town of Saratoga to transfer \$ 3,432.24 from Contingent Account A1990.4 to Unallocated Insurance Account A1910.4.

**Communications:**

- ❖ **Notification of Public Hearing – Greenwich Town Board, 2 Academy St., Greenwich on August 14, 2012 at 7:30 p.m. for the purpose of obtaining public comment on Proposed Local Law 3 of 2012 entitled “A Local Law to amend the Code of the Town of Greenwich, generally relating to Zoning and Mobile Homes”**
- ❖ **Thank you from Schuylerville Jr. – Sr. High School for the board members’ donation to the annual graduation awards.**
- ❖ **Thank you from recipient, Tiffany Hulka, for the Town of Saratoga Award.**

**Privilege of the floor:**

**Councilman Michael McLoughlin** noted that the food pantry received a grant for an upright freezer. An outlet needs to be installed in the pantry for this freezer. Town Clerk Ruth Drumm will contact Conover Electric for the installation.

**Upcoming meetings:**

- ❖ **Budget Workshop – Monday, August 27<sup>th</sup> at 6:00 p.m.**
- ❖ **Agenda meeting – Thursday, September 6, 2012 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, September 10, 2012 at 7:00 p.m.**

**Audit the Bills:** On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-83 Approving the payment of bills in Abstract 8G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 4 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 8G (08/13/2012) in the following amounts:

<b>General Fund A</b>	<b>Voucher No. 238 through 274</b>	<b>\$ 95,038.48</b>
<b>General Fund B</b>	<b>Voucher No. 46 through 49</b>	<b>\$ 2,060.82</b>
<b>Highway DB</b>	<b>Voucher No. 131 through 154</b>	<b>\$122,358.06</b>
<b>CDBG CD2</b>	<b>Voucher No. 14 through 19</b>	<b>\$ 13,587.00</b>
<b>Schuylers Park H</b>	<b>Voucher No. 12 through 14</b>	<b>\$ 2,056.62</b>
	<b>Total</b>	<b>\$235,100.98</b>

**A motion to adjourn at 8:25 p.m.** was made by Councilman James Jennings and seconded by Councilman Michael McLoughlin. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - absent, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 4 – 0.

Respectfully Submitted,

Ruth Drumm  
Town Clerk