

TOWN OF SARATOGA TOWN BOARD
DRAFT MEETING MINUTES
12 SPRING ST., SCHUYLERVILLE, NY

May 13th, 2024
7:00 P.M.

Supervisor Ian Murray opened the meeting with the pledge of allegiance at 7:00 p.m.

Roll call: Town Clerk, Michelle Conover, called the roll: Supervisor Ian Murray- present, Councilman Michael McLoughlin – present, Councilwoman Ruth Drumm – present, Councilman Gary Squires – present, Councilwoman Maxine Lautenberg – present.

Also present: Deputy Town Clerk Linda McCabe, Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Donald Ormsby and other interested parties.

Recognitions/Presentations/ Bid openings/Public Hearings: Supervisor Ian Murray stated that we are going to recognize Town of Saratoga resident Taylor Barraclough, who was elected to the NYS FFA Vice President. Supervisor Ian Murray read and presented Taylor with a certificate of recognition and congratulated her for her accomplishment. Taylor is one of two Schuylerville students in the districts history to have achieved a NYS level office within the FFA organization.

The Town sent out an RFP for Schuyler Park for Turf Maintenance and Mowing on April 6th, 2024. The RFP was advertised in the Saratogian. The sole bid was from Collins Turf Services, LLC. There is a resolution for approval by the Board later in the meeting.

Supervisor Ian Murray asked Zoning Officer Gil Albert how the decibel reading at the sawmill went. Zoning Officer Gil Albert responded the readings were averaging between 68-69 spiking at 71. Zoning Officer Albert stated that the when traffic drove by the decibel reading from the traffic was at 75.

Approval of Minutes: A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Ruth Drumm, **to accept the minutes of the April 8th, 2024 Regular Town Board meeting as written.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Town Clerk's report for April 2024: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$51.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$1,296.98. Fees paid to the New York State Health Department for Marriage licenses \$0. Dog license fees to Supervisor Ian Murray \$230.00. Clerk fees to Supervisor Ian Murray \$68.02. Total State and Local Revenues received were \$1,646.00.

Zoning Officer's report for April 2024: 13 Building Permits, 11 Building Inspections, 1 Certificates of Occupancy, 2 Junkyard Permits, 0 Complaints, 0 Fire Inspections, 0 Order to Remedy, 10 misc., 1 Building Permit Renewal and 2 Property Maintenance Inspections. A check for \$4,311.50 was given to Supervisor Ian Murray.

Dog Control officer's report for April 2024: Ed Cross, Dog Control Officer answered 15 complaints, took 1 dog to the shelter, 1 bite case, traveled 139 miles, issued 11 warnings and 1 summons' were issued.

Town Court report for April 2024: The following checks were submitted to Supervisor Ian Murray for fines & fees: \$235.00 from Justice Charles Sherman - and \$1,565.00 from Justice John McCarron.

Tax Collector's report: No report.

Historian's report for April 2024: No report.

Assessor's report April 2024: No report.

Highway Superintendent's report for April 2024:

- ❖ Started summer hours
- ❖ Rehab and painting town historical signs
- ❖ Cutting dead trees at town garage
- ❖ Pot hole patching and tree limb cleanup
- ❖ Ditching on Burgoyne and prepping for blacktop
- ❖ Prep and use Elgin sweeper at developments
- ❖ Pickup 1 to Nemer for ball joints and misc work
- ❖ Trucks 1,2,5,6 and 7 spring maintenance and inspection done
- ❖ Dozer and mowers, filters and fluids changed
- ❖ Hauled shoulder material to stock pile
- ❖ Hauled crusher run for boat launch
- ❖ Hauled blacktop for Moreau with four trucks
- ❖ Sanded for 1 storm and plowed for 1 storm
- ❖ Installed kill switch in truck 9 (bucket truck)
- ❖ Helped Schuylerville with hanging banners

Supervisor's report:

**SUPERVISOR'S REPORT APRIL 2024
GENERAL FUND – TOWNWIDE (A FUND)**

| | |
|--------------------------|-----------------|
| Balance on hand 4/1/2024 | \$ 1,227,305.49 |
| Revenues | + 55,793.44 |
| Disbursements | - (154,719.29) |
| Balance 4/30/2024 | \$ 1,128,379.64 |

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

| | |
|--------------------------|-----------------|
| Balance on hand 4/1/2024 | \$ 2,283,760.97 |
| Revenues | + 1,139.21 |
| Disbursements | - (11,351.86) |
| Balance 4/30/2024 | \$ 2,273,548.32 |

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

| | |
|--------------------------|---------------|
| Balance on hand 4/1/2024 | \$ 701,140.91 |
| Revenues | + 75.31 |
| Disbursements | - (67,669.31) |
| Balance 4/30/2024 | \$ 633,546.91 |

| | |
|---------------------------------------|---------------|
| SCHUYLER PARK 4/30/2024 | \$ 113,016.28 |
| YOUTH RECREATION & SERVICE 4/30/2024 | \$ 8,673.85 |
| HIGHWAY EQUIPMENT RESERVE 4/30/2024 | \$ 80,732.74 |
| BUILDING RESERVE 4/30//2024 | \$ 483,638.32 |
| CDPHP & HRA 4/30/2024 | \$ (1,686.48) |
| AHC HOME IMPROVEMENT 4/30/2024 | \$ 61,990.00 |
| SCENIC BY WAYS QRTLRY 4/30/2024 | \$ 312.29 |
| PARKS RESERVE 4/30/2024 | \$ 376,956.55 |
| GFNB Certificate of Deposit 4/30/2024 | \$ 775,925.35 |
| NYCLASS 4/30/2024 | \$ 761,289.40 |

1. **April 2024 Mortgage Tax Received** - \$6,820.95
2. **March 2024 Mortgage Tax Received** - \$8,248.50
3. **April 2024 Sales Tax Received** - \$176,635.00
4. **April 2024 (AUC) Adult Use Cannabis Tax Received** –
5. **Schuyler Hose & QSFD** – Supervisor Ian Murray stated he was invited to both the Schuyler Hose and QSFD annual banquets. Supervisor Ian Murray presented the Supervisor award to Ray Carr of the Schuyler Hose and Jeff Dooley of QSFD.
6. **Website Update**-Supervisor Murray stated the website is a work in progress with a launching target date in three to four months.
7. **Saratoga County Sheriff’s update** – Supervisor Ian Murray handed the Town Board members a copy of the Sheriff’s office monthly statistics for April 2024.
8. **County Squatter’s Legislation** – Supervisor Murray stated that a public hearing for the squatter’s legislation was going to be held at the County on Tuesday, May 14th, 2024 at 4:00 p.m. if anyone was interested in going to please attend.
9. **Solar review and update** – Supervisor Murray handed out solar committee information to the Town Board members, the committee has been formed with the following members: Supervisor Ian Murray, Zoning Officer Gil Albert, Planning Chairman Walt Borisenok, Zoning Chairman Bill Moreau, Zoning Member Steve Mehan and Andy Ellis. Supervisor Murray stated he passed the information along to Town Attorney Jackie White who works with the Planning and Zoning side of the Town. Attorney Jackie White told Supervisor Murray the Town Board will have to make a motion to approve the committee. **Councilwomen Ruth Drumm made a motion, seconded by Councilmen Gary Squires to approve the Solor Committee. All in favor** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5-0

10. Village of Schuylerville – Supervisor Murray said that the Village of Schuylerville is updating their comprehensive master plan. There was a public hearing held on Thursday May 9th, 2024 in which Supervisor Murray attended and participated in. Supervisor Murray stated that the Village has an opinion survey available to all residents. This will be a way for you, the residents, to make the Village aware of your concerns and ideas for the betterment of the community.

11. Turning Point Parade request: Supervisor Murray stated that the Town has received a request to participate in the Turning Point Parade on Sunday August 4th, 2024. Supervisor Murray advised he will be requesting the use of the Saratoga County's Parade Truck. Supervisor Murray advised he will be asking the 250th Anniversary committee if they would like to participate also, in order to get additional publicity for the 250th Anniversary of America's Turning Point, Battles of Saratoga in 2027.

Public comments on agenda items: None.

Committee reports:

Landfill: Councilmember Gary Squires advised that the Town had another successful sampling at the landfill. Supervisor Murray stated that he sent the results to Town Engineer Ken Martin so a letter can be drafted and sent to the State as part of the review process for the landfill closure plan.

Insurance: Supervisor Murray stated he is reviewing the Town's policies the insurance is due to renew on August 13th, 2024.

Youth: Councilmember Michael McLoughlin advised that Christ the King still has not secured a life guard as of yet.

Park Committee: no report.

Office of Emergency Management (OEM): Supervisor Murray continues to work on the plan.

WEMS, QSFD Reports: No report on WEMS. Highway Superintendent Donald Ormsby stated QSFD has had approximately 21 calls for the year and their dock and boat are in at Saratoga Lake for the season.

Old business:

New business:

Privilege of the floor: Councilmember Michael McLoughlin asked Supervisor Murray if he had been contacted by the American Legion Post 278 concerning the Memorial Day Parade. Supervisor Murray advised that a member of the Legion did leave him a message and he would be contacting him.

Councilmember Maxine Lautenberg stated that the second program relating to the heat pump campaign and energy literacy will take place on Tuesday, June 11th, 2024 at the Town of Saratoga town hall. The doors open at 6:00 p.m., the program will start at 6:30 p.m. and end at 8:30 p.m. The program is partnering with Lifeworks who will be instructing on the weatherization aspect

of the envelope of the home. The program and will have a translator who will translate into Spanish if needed.

Upcoming meetings:

- ❖ Regular Town Board meeting – Monday, June 10th, 2024 at 7:00 p.m.

On a motion by Councilmember Ruth Drumm and seconded by Councilmember Maxine Lautenberg, the following **Resolution #24-48 Appointing Nicole Monroe as Sole Assessor 4/17/2024- 9/30/2025** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires -aye, Councilmember Maxine Lautenberg - aye.

Carried 5–0.

At a regular meeting of the Town Board of the Town of Saratoga, County of Saratoga, State of New York, held on May 13th, 2024, the following resolution was made as indicated above,

WHEREAS, Lorraine Fiorino has resigned her position of Sole Assessor for the Town of Saratoga, and

WHEREAS, Nicole Monroe has met all NY State Qualification Standards for an appointed Assessor, now, therefore be it

RESOLVED, that the Town Board hereby appoints Nicole Monroe as Sole Assessor, at an annual salary of \$19,968.00, to fulfill the vacancy created by the resignation of Lorraine Fiorino, from 4/11/2024-9/30/2025.

On a motion by Councilmember Gary Squires and seconded by Councilmember Michael McLoughlin, the following **Resolution #24-49 Accept Proposal for Mowing and Turf Management at Schuyler Park** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires -aye, Councilmember Maxine Lautenberg - aye.

Carried 5–0.

At a regular meeting of the Town Board of the Town of Saratoga, County of Saratoga, State of New York, held on May 13th, 2024, the following resolution was made as indicated above,

WHEREAS, the Town Board of the Town of Saratoga recognizes the need for turf management at Schuyler Park; and

WHEREAS, bids were solicited via advertising in the *Saratogian* on April 6th, 2024; and

WHEREAS, Supervisor Ian Murray opened bids on April 16th, 2024 and unanimously recommends to both the Town of Northumberland and the Town of Saratoga Town Boards that the sole bidder, Collins Turf Services, LLC be awarded the contract; therefore, be it

RESOLVED, that the sole bid of \$37,800.00 per year for the growing seasons 2024-2027, from Collins Turf Services, LLC, 200 Fitch Road, Saratoga Springs, NY be accepted for mowing and turf management from April 2024 through the October 2027 growing seasons at Schuyler Park.

Audit the Bills: On a motion by Councilmember Ruth Drumm and seconded by Councilmember Michael McLoughlin, the following **Resolution #24-50 Approving the Payment of Bills in Abstract 5G of 2024** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 5G of 2024 in the following amounts:**

| | | |
|------------------------|--|---------------------------|
| General Fund DB | No. 254-279 | \$ 43,452.31 |
| General Fund A | No. 229-233, 235, 250-252,280-300 | \$ 29,086.42 |
| General Fund B | No. 301-304 | \$ 1,233.58 |
| General Fund H | No. 249, 305-306 | \$ <u>1,094.86</u> |

Grand Total \$ 74,867.17

A motion was made by Councilmember Ruth Drumm, seconded by Councilmember Maxine Lautenberg, **to enter into Executive Session at 7:35 p.m. to discuss matters relating to proposed, pending or current litigation and to discuss matters leading to the appointment, employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5-0

A motion was made by Councilmember Michael McLoughlin, seconded by Councilmember Maxine Lautenberg, **to exit Executive Session at 7:55 p.m., with no Board action taken.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5-0

A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Maxine Lautenberg, **to adjourn the meeting at 7:56 p.m.**

Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Meeting Adjourned

Respectfully Submitted,

Michelle Conover
Town Clerk