

TOWN OF SARATOGA TOWN BOARD
DRAFT MEETING MINUTES
12 SPRING ST., SCHUYLERVILLE, NY

June 10th, 2024
7:00 P.M.

Supervisor Ian Murray opened the meeting with the pledge of allegiance at 7:00 p.m.

Roll call: Town Clerk, Michelle Conover, called the roll: Supervisor Ian Murray- present, Councilman Michael McLoughlin – present, Councilwoman Ruth Drumm – present, Councilman Gary Squires – present, Councilwoman Maxine Lautenberg – present.

Also present: Deputy Town Clerk Linda McCabe, Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Donald Ormsby and other interested parties.

Recognitions/Presentations/ Bid openings/Public Hearings: Mae and Evelyn of Girl Scout Troop 3058, are both 8th graders at Schuylerville Middle School and are Cadette's in the Girl Scouts working on their silver award. This is a community service-based award they earn prior to the gold award which is the equivalent to the Boy Scouts eagle award.

Their silver award project is to create an emergency diaper needs bin to help local families. A clean diaper means a happy baby, according to new data from the National Diaper check. A 2023 report indicates that only one out of two families in the U.S. can't afford enough diapers to keep their infant or child clean, dry and healthy. These babies are more vulnerable to rashes, infections and have more trips to the Doctor. Clean diapers are a basic need for every infant and toddler.

The Cadette's are proposing to have a diaper bin located in Town Hall near the S.A.F.E.R bin, that would be a community drop location. They would like to run this as a trial for six months. The Cadette's will return in the winter of 2025 and provide the Town Board with the results of how many diapers were donated and how many families received emergency support.

The Cadette's will create a google form link, listed at the library, to allow people in need of a one- time annual request. When they know the size of diaper needed, they will inform the community and allow seven days for the need to be filled. Their goal is to fill a community need, but to do it in a way that maintains privacy for the families.

The Cadette's look forward to working with the Town of Saratoga and other community organizations. The local bank has offered to host a diaper donation drive to raise awareness about the program. They would like to start this program in July. With every set of diapers provided to a family they would like to provide an information page on how to contact or get additional assistance if they have a long-term need.

The Town Board was thanked for their time and consideration by the Cadette's.

Supervisor Murray asked if there will be information on the donation bin. The Cadette's stated that their troop number would be on the bin. The Town Board suggested that some of the

statistics that were mentioned during their presentation be put on the bin which could help educate the donors, which may bring in more donations.

All Town Board Members agreed it was a good idea and all are in favor of the program.

Approval of Minutes: A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, **to accept the minutes of the May 13th, 2024 Regular Town Board meeting as written.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Town Clerk’s report for May 2024: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$45.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$786.09. Fees paid to the New York State Health Department for Marriage licenses \$22.50. Dog license fees to Supervisor Ian Murray \$185.00. Clerk fees to Supervisor Ian Murray \$296.16. Total State and Local Revenues received were \$1,334.75.

Zoning Officer’s report for May 2024: 12 Building Permits, 23 Building Inspections, 6 Certificates of Occupancy, 0 Junkyard Permits, 0 Complaints, 0 Fire Inspections, 0 Order to Remedy, 6 misc., 6 Building Permit Renewal and 2 Property Maintenance Inspections. A check for \$4,014.00 was given to Supervisor Ian Murray.

Dog Control officer’s report for May 2024: Ed Cross, Dog Control Officer answered 12 complaints, took 0 dog to the shelter, 1 bite case, traveled 69 miles, issued 8 warnings and 0 summons’ were issued.

Town Court report for May 2024: The following checks were submitted to Supervisor Ian Murray for fines & fees: \$345.00 from Justice Charles Sherman - and \$1,893.00 from Justice John McCarron.

Tax Collector’s report for May 2024: No report.

Historian’s report for May 2024: No report.

Assessor’s report May 2024: No report.

Highway Superintendent’s report for May 2024:

- ❖ Town historic signs rehabbing
- ❖ Tree and limb clean-up, also mowing ditches
- ❖ Culvert inspections for plugging
- ❖ Blacktop patches on Hughes Road and Hill Street
- ❖ Pressure washed fuel tanks for inspection
- ❖ Replaced starter on JD deck mower and kill switch on NH boom mower
- ❖ Rear seal replaced on truck 2
- ❖ Brakes inspected and lights addressed on truck 3
- ❖ Truck 6 and trailer inspected

- ❖ Replaced heater on garage generator
- ❖ Added light rock to Russell Road washout
- ❖ Blacktopped on Burgoyne Road from County Road 338 to Walsh Road
- ❖ Added water stops at ditches on Burgoyne Road
- ❖ Repainted stop lines and blended driveways on Burgoyne Road
- ❖ Helped Providence and Northumberland with trucks for blacktopping
- ❖ Ditching on Schuyler Heights Drive and hung Veteran banners for Victory

Supervisor's report:

**SUPERVISOR'S REPORT MAY 2024
GENERAL FUND – TOWNWIDE (A FUND)**

Balance on hand 5/1/2024	\$ 1,227,305.49
Revenues	+ 61943.70
Disbursements	<u>- (412,855.40)</u>
Balance 5/31/2024	\$ 876,393.79

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand 5/1/2024	\$ 2,283,760.97
Revenues	+ 5,085.98
Disbursements	<u>- (9,628.68)</u>
Balance 5/31/2024	2,279,218.27

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand 5/1/2024	\$ 701,140.91
Revenues	+ 176,726.53
Disbursements	<u>- (98,001.18)</u>
Balance 5/31/2024	\$ 779,866.26

SCHUYLER PARK 5/31/2024	\$ 111,921.42
YOUTH RECREATION & SERVICE 5/31/2024	\$ 8,673.85
HIGHWAY EQUIPMENT RESERVE 5/31/2024	\$ 80,7737.73
BUILDING RESERVE 5/31/2024	\$ 483,675.38
CDPHP & HRA 5/31/2024	\$ 3,984.01
AHC HOME IMPROVEMENT 5/31/2024	\$ 61,990.00
SCENIC BY WAYS QRTRLY 5/31/2024	\$ 312.29
PARKS RESERVE 5/31/2024	\$ 376,956.55
GFNB Certificate of Deposit 5/31/2024	\$ 775,925.35
NYCLASS 5/31/2024	\$ 764,658.89

1. May 2024 Mortgage Tax Received - \$

2. **May 2024 Sales Tax Received** - \$ 163,130.00
3. **May 2024 (AUC) Adult Use Cannabis Tax Received** – \$
4. **Saratoga County Sheriff’s update** – Supervisor Murray added a report to everyone’s packet, for their information.
5. **Otis Elevator Discussion** – Supervisor Murray stated the elevator is up and working and the final bills were processed for payment. Councilwoman Maxine Lautenberg asked if the Towns insurance would cover this issue from the January 29th power surge. Supervisor Murray stated the Board will be going into executive session to discuss the matter further. There are some potential issues that could affect the Town insurance.
6. **Saratoga Lake Floating Classroom:** Students are able to explore the ecological wonder of Saratoga Lake aboard the SLPID – Saratoga Lake Protection & Improvement District floating classrooms. The Town of Saratoga program scheduled for July 25th, 2024 is already full.

SLPID mentioned to Supervisor Murray that if any of the Town Board members would like to take a boat ride this summer and travel the lake side area of Town of Saratoga, just let them know and something can be set up.

Public comments on agenda items: No one spoke.

Committee reports:

Landfill: Landfill testing has been done. The Town will submit the results to New York State.

Insurance: Supervisor Murray stated he reviewed the Towns renewal application and it was sent back to the Insurance Company last week. The insurance renews on August 13th, 2024.

Youth: Councilmember Michael McLoughlin stated Christ the King still has not been able to secure a lifeguard for this summer swim program.

Councilmember Maxine Lautenberg spoke to the Schuylerville Youth Center and they may have found someone to do CPR and First Aid training for all the councilors and staff at the Youth Center. It’s mandatory that all councilor’s have CPR/First Aid training, especially to accompany kids on field trips.

Pat Temple mentioned that the Youth Center recently had a coin drive in Schuylerville and the Youth Center collected \$1,600.00.

Park Committee: No report. Supervisor Ian Murray stated there has been a lot of activity at the park and the fields are looking good.

Office of Emergency Management (OEM): Supervisor Murray continues to work on the plan.

WEMS, QSFD Reports: A report from WEMS Nash Alexander was handed in after the meeting. There were 26 calls for the month of May in the Town of Saratoga, 12 non billable calls (assistance, standby or refuse transport), 320 calls have been handled from the Schuylerville station this year. Highway Superintendent Donald Ormsby stated QSFD has had approximately 38 calls for the year and their boat is back in at Saratoga Lake after a repair.

Old business: None

New business: Resolution # 24-51

On a motion by Councilmember Ruth Drumm and seconded by Councilmember Gary Squires, the following **Resolution #24-51 Standard Work Day and Reporting** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires -aye, Councilmember Maxine Lautenberg - aye. **Carried 5–0.**

At a regular meeting of the Town Board of the Town of Saratoga, County of Saratoga, State of New York, held on June 10th 2024, the following resolution was made as indicated above,

BE IT RESOLVED, that the Town of Saratoga hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates In Employer’s Time Keeping System (Y/N)	Days/ Month (Based on Record of Activities)	Not Submitted (Check box if record of activity completed or timekeeping s
Elected Officials								
Town Clerk	Michelle Conover			6	01/01/2024-12/31/2027	N	20/30	
Councilman	Gary Squires			6	01/01/2024-12/31/2027	N	2.77/5.54	
Justice	Charles Sherman			6	01/01/2024-12/31/2027	N	2.66/5.32	
Highway Supt.	Donald Ormsby Jr.			8	01/01/2024-12/31/2027	N	20/30	
Councilwoman	Maxine Lautenberg			6	01/01/2022-12/31/2025	N	2.77/5.54	
Appointed Officials								
Zoning Officer	Gilman Albert			6	01/01/2024-12/31/2024	N	20/30	
Deputy Town Clerk	Linda McCabe			6	01/01/2024-12/31/2024	N	20/30	
Historian	Sean Kelleher			6	01/01/2024-12/31/2024	N	5.00	

Date enacted: June 10th, 2024.

(Town Clerk)

Privilege of the floor: Debra Carkner addressed the Town Board with her concerns.

Upcoming meetings:

- ❖ Regular Town Board meeting – Monday, July 8th, 2024 at 7:00 p.m.

Audit the Bills: On a motion by Councilmember Maxine Lautenberg and seconded by Councilmember Michael McLoughlin, the following **Resolution #24-52 Approving the Payment of Bills in Abstract 6G of 2024** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 6G of 2024 in the following amounts:**

General Fund DB	No. 337-351	\$ 221,415.66
General Fund A	No. 307-308, 310-311, 315-318 331, 352-379	\$ 36,159.49
General Fund B	No. 333-336	\$ 1,341.71
General Fund H	No. 320 & 332	\$ <u>1,830.47</u>
	Grand Total	\$ 260,746.33

A motion was made by Councilmember Maxine Lautenberg, seconded by Councilmember Ruth Drumm **to enter into Executive Session at 7:40 p.m. to discuss matters relating to proposed, pending or current litigation and to discuss matters leading to the appointment, employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5-0

A motion was made by Councilmember Maxine Lautenberg seconded by Councilmember Ruth Drumm, **to exit Executive Session at 8:02 p.m., with no Board action taken.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5-0

A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Maxine Lautenberg, **to adjourn the meeting at 8:03 p.m.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Meeting Adjourned

Respectfully Submitted,

Michelle Conover
Town Clerk