

**TOWN OF SARATOGA
PLANNING BOARD DRAFT MEETING MINUTES*
November 29, 2023**

Chairman Walter Borisenok called the meeting to order at 7:00 p.m.

Clerk Linda McCabe called the roll: Chairman Walter Borisenok – present, Joseph Lewandowski – absent, Christopher Koval - present, George Olsen - present, Patrick Hanehan – absent (arrived at 7:03 p.m.), Robert McConnell – present, Laurie Griffen – absent.

Also attending: Shannon Nolan, Rich Nolan. (Sign in sheet is on record in the Clerk’s office)

A motion was made by Chairman Walter Borisenok, seconded by George Olsen, to accept the meeting minutes of October 25, 2023 as written. Chairman Walter Borisenok – aye, Robert McConnell – aye, Christopher Koval – aye, George Olsen – aye, Joseph Lewandowski – absent, Patrick Hanehan – absent (arrived at 7:03 p.m.), Laurie Griffen – absent.

Carried 4 - 0

Approved

Public Hearing for Special Use Permit

**Nolan Engineering, PLLC. #23-16
333 Kingsley Rd.
Burnt Hills, NY 12027
Property: 42 Burgoyne St.
S/B/L: 157.7-1-3 Village Extension**

**Owner: Shannon Nolan
777 S. Federal Hwy. #H101
Pompano Beach, FL 33062**

Applicant seeks a special use permit to turn the existing structure into a three (3) family apartment building.

Rich Nolan appeared before the Board on behalf of owner Shannon Nolan. He stated they were before the ZBA on November 27, 2023 and were given the variance approvals to go forward. He reviewed their application stating they now have 6 parking spaces, two for each apartment, they’re now on public sewer and water and are working on removing the septic tank.

Chairman Walter Borisenok stated the application is complete and all his questions were answered via the information submitted. They’re hooked to public water, sewer, and parking is fine. He questioned if they plan to have outside lighting.

Rich Nolan responded they’ll have lighting in the parking area and walkway from parking area.

Chairman Walter Borisenok questioned if landscaping will go in once renovations are complete.

Rich Nolan responded yes.

Chairman Walter Borisenok stated a public hearing will be held on December 20, 2023 for this application. He reminded the applicant to be sure and mail neighbor notifications out in a timely manner and to bring all receipts to the December meeting.

Old Business: None

New Business: None

A motion was made by Chairman Walter Borisenok, seconded by Patrick Hanehan, to adjourn the meeting at 7:11 p.m. Chairman Walter Borisenok – aye, Robert McConnell – aye, Christopher Koval – aye, George Olsen – aye, Patrick Hanehan – aye, Joseph Lewandowski – absent, Laurie Griffen – absent.

Carried 5 - 0

Meeting Adjourned

The next regular meeting will be held Wednesday, December 20, 2023 at 7:00 p.m.

*All submittals must be to the Clerk **no later than 8:45 a.m., January 10, 2024 to be on the next agenda.***

Respectfully submitted,

Linda A. McCabe
Planning Clerk

~Minutes are not verbatim~