

**Schuylerville/Victory Board of Water Management**  
**Regular Board meeting**  
**September 7, 2011**

The Schuylerville/Victory Board of Water Management held a meeting on Wednesday, September 7, 2011 at 7pm in the Village of Schuylerville.

Present: Chairman Sullivan, Commissioners Lloyd, Miers and McCabe. Secretary/Treasurer Brenda Buchanan, Chief Water Operator Mark Dennison.

Chairman Sullivan opened the meeting.

**Board announcements:**

The meeting for October will be Wednesday, Oct 5th in Schuylerville at 7pm. Cross Connection Control meeting at 6:30pm, Wednesday, October 5th, 2011.

**Minutes:**

**Commissioner Lloyd made a motion to adopt the meeting minutes from August 8, 2011 and it was seconded by Commissioner McCabe, all ayes, motion passed.**

**CT Male:**

Chairman Sullivan turned the meeting over to Ed Vopelak from CT Male. The discussion was to cover rehabbing the old water storage tank, and putting in a new smaller tank, located on Cemetery Road. The problem was discussed first; we only have one pressure zone. There are areas in both villages that have bad pressure because the current tank is not high enough. So the solution to the problem would be getting a taller tank, which could cause too much pressure for some of the village. Also an option is to get another pressure zone, which would be better. It would also require pressure reducing valves. Mr. Vopelak explained that you don't want a tank that is too big. The current tank would need to be rezoned and then add a new lower tank. If you shut one tank down the other one can work temporarily. Booster pumps for the new lower tank were also discussed. There was some discussion on which tank would cover which area. It was mentioned, above Gates Ave. Extension is for the higher tank and below Green Street would be for the lower tank. Mr. Vopelak also explained that there would need to be some infrastructure work done also.

Funding through grants were also discussed, which are being prepared by CT Male. Mr. Vopelak explained he sees it could be 2 to 3 years before funding is available through these grants. Part of the grant funding has to have up to date numbers and how much money you are looking for. They can come up with some figures for some estimated costs on the tank. He explained that the actual detailed design is after funding is guaranteed. He recommended breaking the project up in pieces.

Chairman Sullivan asked if it would be a good idea to rehab old tank now. Mr. Vopelak stated that if they waited they could use the new tank while the old tank was being repaired. The advantages were discussed- both tanks could be used as they should be used. We currently are not utilizing the volume of the tank currently because of our pressure problems.

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Mayor Sherman asked about Schuylerville's grants that they have for 14 million and how do you think we would rate with funding of that amount already guaranteed. Mr. Vopelak stated that they are independent of themselves.

Mr. Vopelak explained that the tank would approximately hold 300,000 gallons, which is about the standard size. It would be about 120- 130 ft. high. The cost would be about \$800-900,000. He explained also that you probably could get a letter from DOH with their support for this project. It was determined to continue on with gathering more information on the process and the grants.

### **Water meters:**

Chairman Sullivan explained that he would like to see the water meters project underway. He stated he would like to delegate some money and move forward. He explained that we had about \$500,000 reimbursable funds from the projects, which he would like to see the board set some of this money aside for meters. Grant options were discussed for meters also. Chairman Sullivan stated he would like to try to do this project without billing the residents.

**Commissioner Miers made a motion to ask CT Male to investigate any grant funding for meters and it was seconded by Commissioner McCabe, all ayes, motion passed.**

**The amount of money to set aside was discussed. Commissioner Miers made a motion to set up a capital reserve account for meters in the amount of \$250,000.00, and it was seconded by Commissioner McCabe, all ayes, motion passed.**

Mr. Vopelak did request a listing of customers and which one are one units and two units. It was determined to forward this information on to them, so they can move forward with grant research.

### **Treasurer report:**

There was a request for permission to authorize the treasurer to attend the annual fall training class for one day at a cost of \$180.00. **Commissioner Miers made a motion to approve the request at a cost of \$180.00 for Brenda Buchanan to attend the fall training and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

**Water payments-debit/credit cards.** The treasurer provided information to the commissioner on costs for accepting debit/credit cards for water payments. After a discussion on the costs, it was determined to survey residents for the next quarter and bring back information to the board with a outlook on requests for this service.

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**Chief Water Operator's Report:**

**See attached report.**

Subway- Corner Spring and Green Street- There was a discussion on the hookup request at this location. CWO stated that his only concern was two services with one service line coming in. The water break was also discussed. The hookup fee was discussed and after it was determined that the rules and regulations due allow the property owner to do his own hookup. They are required to give 24 hour notice to the water department, the water department is there to oversee the hookup, and they need to provide proof of insurance with the village and the water department named as additional insured. The fee is \$300.00. New owner-Russel Faden. **Commissioner Miers made a motion to approve the application for self installation as long as all the above requirements are followed and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

Commissioner McCabe explained that he went and toured the water plant and had some concerns with the storage and electrical contractors. CWO Dennison stated he would like to talk with CT Male on the issue (costs) of the removing of the filters and putting in a small green sand filtration in the corner of the plant. CWO Dennison stated that storage is a concern to him also.

Mr. Dennison stated that the UV system had a malfunction and it tripped out power supply to the arc tube. The UV chamber was inspected and revealed a cracked quartz sleeve, which was replaced, but needs to order an addition one for backup. He stated the tub is approximately \$738.00 and the sleeve is additional \$472.00. **Commissioner Lloyd made a motion to approve the purchase of the quartz tube and sleeve and it was seconded by Commissioner McCabe, all ayes, motion passed.**

**Old Business:**

Rules and regulations: These rules and regulations were distributed to the commissioner for review and to update these for the next meeting for discussion. There was some discussion adding in language to include the enforcement with the prospective village code enforcement officer. This is to be reviewed at the next meeting. Once these have been revised it was recommended to be passed on to the village code enforcement officers for local enforcement.

**New Business:**

Fence-There was a discussion on some fencing that was damaged at the Fort Hardy park water plant from the Storm. It was noted that the deductible is \$250.00 and the estimates of the repairs are at \$1,680.00. It was determined to pay the deductible and get the fence repaired, as this is a security issue.

Member compensation: There was a discussion on the board members being compensated for the positions as commissioners. This is a demanding board and this is an area for discussion. It was determined to put this on the agenda for next month and discuss this in more detail.

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There was a request for some village employees and one current water operator to attend a class D operator's course. It is coming around again in October and it was being requested for approval for each employee at a cost of \$250.00 for the class, plus meals, travel, and housing. This would be for two Schuylerville Employees, Robin Decker and Steve Brooks and Water Operator Jeff Blaauboer. Commissioner Lloyd made a motion to approve the three people to attend the class to include the travel, meals and housing and it was seconded by Commissioner McCabe, all ayes, motion passed.

**Public comment:**

Gail Blake stated that she felt the water board has the authority to send a letter to the Old Saratoga Athletic Association concerning the Cross contamination and the fencing for Fort Hardy Park. It was also asked where we stand on the AUD's. Chairman Sullivan stated we are in continuous contact with WDR and getting them the documentation that is needed and we should have our first year completed soon.

**Chairman Sullivan made a motion to approve Abstract #4 and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

**Chairman Sullivan made a motion to adjourn the meeting and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

Respectfully submitted,

Brenda S. Buchanan  
S/V BOWM, Secretary